

**Rural Municipality of Wolverine No. 340**

**Application to Undertake Work or Request for Culvert Installation in Municipal Right of Way**

1. Applicant:

Name: \_\_\_\_\_

Phone: Home \_\_\_\_\_

Address: \_\_\_\_\_

Cell \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

2. Registered Owner: (if different from above)

Name: \_\_\_\_\_

Phone: Home \_\_\_\_\_

Address: \_\_\_\_\_

Cell \_\_\_\_\_

\_\_\_\_\_

3. Explain in Detail the Nature of the Work to be Undertaken and the Reason(s) for Requesting this Work (please see attached guidelines): (Provide additional sheets if required)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Length of Work: \_\_\_\_\_ Depth of Work: \_\_\_\_\_

Culvert Required/Size: \_\_\_\_\_ Name of Contractor: \_\_\_\_\_

Type of Equipment to be Used: \_\_\_\_\_

4. Land Locations Adjacent to Right of Way Where Work/Culvert is Requested (include map showing locations):

\_\_\_\_\_  
\_\_\_\_\_

5. Land Locations Affected By Work in Right of Way (include map showing locations):

\_\_\_\_\_  
\_\_\_\_\_

6. Estimated dates of works:

Commencement: \_\_\_\_\_

Completion: \_\_\_\_\_

7. Will the requested work allow for water to leave or be drained off of private property.

\_\_\_\_\_ Yes \_\_\_\_\_ No

8. If answered yes has the applicant contacted Water Security Agency (WSA) to obtain a permit to drain water from private property and what is the status of this permit application/request. *(Written confirmation from WSA is required showing either that a drainage permit is not required or the approval &/or status of the permit application request before any possible formal approval to undertake work in the rights of way is provided by Council. The Status of the WSA Permit must be submitted to Council for review).*

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9. Other Information that May Be Applicable to this Application:

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10. Declaration of Applicant:

I, \_\_\_\_\_, of \_\_\_\_\_,

solemnly declare that all the above statements contained within this application are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act". I further agree to comply with all Bylaws and Regulations of the Rural Municipality of Wolverine No. 340 respecting work within the municipal right of ways.

I realize that approval may be subject but not limited to the following conditions:

- Application must be received in the municipal office at least 3 business days prior to the next meeting of Council in order to be included on the agenda.
- Discussion with Division Councillor may be beneficial in order to assist with review of application prior to application submission.
- Council may request additional information.
- Signatures of all registered landowners adjacent and affected by the works.
- Utility locates may be required and is the responsibility of the applicant
- Meeting with Division Councillor & RM Public Works Supervisor prior to work being undertaken.
- Work must meet municipal specifications and will be under the direction of the Division Councillor and/or Public Works Supervisor.
- Cost of work is the responsibility of the applicant, unless otherwise determined by Council.
- If work must be put back or reversed it will be the responsibility of the applicant to ensure the work is undertaken at their cost and if municipal forces undertake the work the applicant will be charged accordingly.
- If approval from other governing bodies such as WSA is required it is the responsibility of the applicant to ensure that the approvals are obtained and submitted to Council prior to approval and the work being undertaken.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

Signatures of Registered Landowners Adjacent or Affected by Requested Works: (attach additional sheets if required)

\_\_\_\_\_  
Land Location

\_\_\_\_\_  
Name of Registered Landowner (Please Print)

\_\_\_\_\_  
Signature of Registered Landowner

\_\_\_\_\_  
Land Location

\_\_\_\_\_  
Name of Registered Landowner (Please Print)

\_\_\_\_\_  
Signature of Registered Landowner

\_\_\_\_\_  
Land Location

\_\_\_\_\_  
Name of Registered Landowner (Print Name)

\_\_\_\_\_  
Signature of Registered Landowner

\_\_\_\_\_  
Land Location

\_\_\_\_\_  
Name of Registered Landowner (Print Name)

\_\_\_\_\_  
Signature of Registered Landowner

*(use additional paper if required)*