

## Rural Municipality of Wolverine

### Meeting Minutes

Regular 15/06/2020 - 08:00 AM

Minutes of the Regular Meeting of Council for the Rural Municipality of Wolverine No. 340 held on Monday, June 15, 2020, commencing at 8:00 am via video conferencing.

#### Attendance:

Reeve - Bryan Gibney

Div. 2 - Councillor Ron Suchy

Div. 4 - Councillor Sandy Flory

Div. 6 - Blaine Possberg

Div. 1 - Councillor Donald Williams

Div. 3 - Councillor Elise Dale

Div. 5 - Councillor Dennis Merkosky

Administrator - Sandi Dunne

#### 1 Call to Order

With a Quorum present via video conferencing, Reeve Gibney called the meeting to order at 8:04 am.

#### 2 Adopt Agenda

Resolution No: 2020-134

Moved By: Dennis Merkosky

THAT THE agenda be amended as follows, and approved as amended:

Add: New Business

11.6 RM Cemetery

**CARRIED**

#### 3 Declaration of Conflict of Interest

There were no declarations of conflict of interest or amendments to public disclosure statements.

#### 4 Adopt Minutes

Resolution No: 2020-135

Moved By: Ron Suchy

THAT THE Minutes of the Regular Meeting of Council held on May 15, 2020 be approved as presented.

**CARRIED**

#### 5 Business Arising From Minutes

##### 5.1 Lanigan Creek Dellwood Brook WAB - Humboldt Lake Levy Responses

Resolution No: 2020-136

Moved By: Sandy Flory

That the 2020 levy in the amount of \$1,785.00 from Lanigan Creek Dellwood Brook Watershed for the Humboldt Lake Lot owners be levied to the individual lot owners as follows:

Developed Lots - \$25.00/lot plus \$8.22/ lot to cover additional administration & project costs

Un-developed Lots - \$15.00/lot plus \$8.22/lot to cover additional administration & project costs.

**CARRIED**

#### 6 Delegations

##### 6.1 Dale Becker - PW Supervisor - 8:30 am

The Delegation of Dale Becker, PW Supervisor arrived on the video conference at 8:18 am to discuss various public work matters.

##### 6.1.1 Removal of Building on Municipal Property

Resolution No: 2020-137

Moved By: Dennis Merkosky

That the Burr Rec Board be contacted to discuss the removal of an old building located east of the Burr Hall and that if agreeable the RM would demolish the building accordingly as it sits on municipal property.

**CARRIED**



**6.1.2 PW Supervisor Report - May 2020**

**Resolution No:** 2020-138

**Moved By:** Elise Dale

That the PW Supervisor Report for the month of May, 2020 be received for information and filed.

**CARRIED**

**6.1.3 Clean Up of Tax Title Property**

**Resolution No:** 2020-139

**Moved By:** Ron Suchy

That the dilapidated house located on Block A, Plan 102237623 Ext 0, known as the Tax Title Property be demolished and removed from the property by municipal forces and disposed of at the REACT Landfill.

Further that any costs associated/ incurred with the clean-up of the property will be summarized and included as costs against the balance owing on the tax title property.

**CARRIED**

**6.1.4 RM Shop - Update**

**6.1.5 WSA - 2020/21 Channel Clearing Program Application Information**

**6.1.6 Request to Review Gravel Pit Agreement - Welter**

**Resolution No:** 2020-140

**Moved By:** Ron Suchy

That an amendment to the Gravel Pit Agreement between this municipality and Blair Welter and Sheri Lynn Welter to allow Blair Welter to provide approximately 2,000 cu yds of pit run to Mr. Dallas Champ be approved under the following conditions:

- This is a one time amendment and will not be an ongoing practice.
- The location of the of the pit run is outside of the area that is being leased by this municipality.
- The extraction area must be developed and reclaimed by either Blair Welter or Dallas Champ. Reclamation must take place once the pit run has been extracted.
- The RM has permission from the landowner to GPS the location of this extraction site.
- The RM must be notified when the haul commences and is completed.
- The RM will require a Road Maintenance Agreement and Aggregate Extraction Licence with Mr. Dallas Champ as per and in accordance with Municipal Policy and Bylaws prior to the commencement of the haul and extraction.
- Further, this municipality will contact with Grasslander Services to provide and apply dust suppressant on the municipal road in front of Mr. Welter's yard site as required in the Gravel Pit Agreement.

**CARRIED**

**6.1.7 Weed Control - Locations to Spray**

**Resolution No:** 2020-141

**Moved By:** Elise Dale

That this municipality contract with Grasslander Services to provide for weed control on municipal right of ways up to a maximum amount of \$7,000.00.

**CARRIED**

**6.1.8 Request to Lower Culvert - Division 5 - Between SE 28 & SW 27-36-23 W2**

The Administrator was instructed to provide Mr. Carl Lueke with an application in order for him to request the moving and lowering of an existing culvert in Range Rd 2233 between the SE 28 & SW 27-36-23 W2.

**CARRIED**

The PW Supervisor left the meeting at 9:46 am.

**7**

**Financial Statements**



**7.1 Statement of Receipts & Expenditures**

**Resolution No:** 2020-142

**Moved By:** Don Williams

THAT THE Statement of Financial Activities for the month of May, 2020 be accepted as presented.

**CARRIED**

**7.2 List of Accounts for Approval**

**Resolution No:** 2020-143

**Moved By:** Blaine Possberg

THAT THE List of Accounts for the period ending June 15, 2020 represented by General Cheque No. 9446 to 9472, in the amount of \$ 326,467.64; Direct Payroll Deposits dated May 27, 2020 and June 10, 2020 in the amount of \$ 23,833.36 and online payment of \$3,928.80 for the Collabria (MasterCard) payment as indicated on the lists attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

**CARRIED**

**8 Correspondence**

**Resolution No:** 2020-144

**Moved By:** Dennis Merkosky

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

**CARRIED**

**9 Reports**

**9.1 Administrator's Report**

**Resolution No:** 2020-145

**Moved By:** Don Williams

THAT THE Administrator's Report for the Month of May, 2020 be received for information and filed.

**CARRIED**

**9.2 Municipal Election Report**

**Resolution No:** 2020-146

**Moved By:** Ron Suchy

That the Administrator be authorized to draft a bylaw which will require that any individual submitting nomination papers to run for a member of council must also submit a current criminal records check for that individual in order for the nomination to be valid.

**CARRIED**

**9.2.1 RM Elections - Mail in Ballots**

**Resolution No:** 2020-147

**Moved By:** Don Williams

That the Administrator be authorized to draft a bylaw which would allow for mail in ballots at municipal elections.

**CARRIED**

**10 By-Laws**

**10.1 Bylaw No. 2020-05 - A Bylaw to Establish Mill Rate Factors**

**10.2 Bylaw No. 2020-05- 1st Reading**

**Resolution No:** 2020-148

**Moved By:** Sandy Flory

That Bylaw No. 2020-05, being a bylaw to Establish Mill Rate Factors, be read a first time.

**CARRIED**

**10.3 Bylaw No. 2020-05 - 2nd Reading**

**Resolution No:** 2020-149

**Moved By:** Dennis Merkosky

That Bylaw No. 2020-05, being a bylaw to Establish Mill Rate Factors, be read a second time.

**CARRIED**



**10.4 Bylaw No. 2020-05 - Give 3 Readings**  
**Resolution No: 2020-150**  
**Moved By: Ron Suchy**

That Bylaw No. 2020-05, being a Bylaw to Establish Mill Rate Factors be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**10.5 Bylaw No. 2020-05 - Final Reading & Adoption**  
**Resolution No: 2020-151**  
**Moved By: Don Williams**

That Bylaw No 2020-05, being a bylaw to Establish Mill Rate Factors, be read a third time and adopted.

**CARRIED**

**11 New Business**

**11.1 MEEP 2020 Grant Funding**  
**Resolution No: 2020-152**  
**Moved By: Ron Suchy**

That the Reeve and Administrator be authorized to enter into a funding agreement with the Government of Saskatchewan in regards to the Municipal Economic Enhancement Program 2020, for funding in the amount of \$68,990.00 and that this funding be used towards the construction of a new municipal shop which is considered an eligible project under this program.

**CARRIED**

**11.2 FCM - Membership Inquiry**  
**Resolution No: 2020-153**  
**Moved By: Sandy Flory**

That this municipality purchase a membership from the Federation of Canadian Municipalities (FCM) for 2020 at a cost of \$232.51.

**CARRIED**

**11.3 FCM - Asset Management Grant Funding For Municipalities**  
**Resolution No: 2020-154**  
**Moved By: Elise Dale**

Be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for an assessment of the road network and culverts to develop an Asset Management Plan. Be it therefore resolved that the RM of Wolverine No.340 commits to engaging the services of Firebird Business Consulting and KGS Group for the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- RM road network and culvert condition assessment,
- Basic training for RM staff to access condition of roads and culverts,
- Establish an asset management strategy,
- Develop an asset management plan, and
- 10-year capital plan.

Be it further resolved that the RM of Wolverine No.340 commits \$4,700.00 from its budget toward the costs of this initiative.

**CARRIED**

**11.4 Request to be Listed as Approved Trapper in RM for Beaver Bounty Program**  
**Resolution No: 2020-155**  
**Moved By: Blaine Possberg**

That Mr. Glenn Suer be included as an approved trapper of beavers for this municipality as required under the Provincial Beaver Bounty Program.

**CARRIED**



**11.5 Lanigan Dance Dynamics - 2020 Donation Options**

**Resolution No:** 2020-156

**Moved By:** Ron Suchy

That the 2020 donation provided to the Lanigan Dance Dynamics be reallocated to their 2021 fundraising initiative.

**CARRIED**

**11.6 RM Cemetery**

**Resolution No:** 2020-157

**Moved By:** Don Williams

That this municipality set the following fees for internments at the RM of Wolverine No. 340 Public Cemetery:

- Casket Interments - \$200.00 per internment
- Cremation Interments - \$100.00 per internment

**CARRIED**

**11.7 Next Meeting Date**

**Resolution No:** 2020-158

**Moved By:** Dennis Merkosky

THAT THE next Regular Council meeting be scheduled for July 14, 2020 to commence at 8:00 am at the Municipal Office in Burr, Saskatchewan.

**CARRIED**

**11.8 Email Response from Lanigan Creek Dellwood Brook WAB**

**Resolution No:** 2020-159

**Moved By:** Don Williams

That the municipality submit payment to the Lanigan Creek Dellwood Brooke WAB for the special levy in the amount of \$16,230.35 to cover this municipalities portion of the costs to undertake LiDAR of the watershed area.

Further, that the 2020 annual levy be held back until such time that the Watershed Board has completed the replacement of a fence that was removed off of Sylvester Senko's property and that it has been replaced to the satisfaction of Mr. Senko.

**CARRIED**

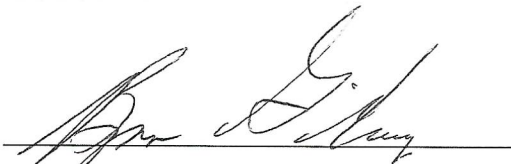
**12 Adjournment**

**Resolution No:** 2020-160

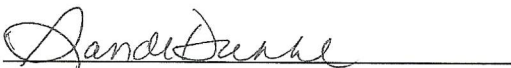
**Moved By:** Dennis Merkosky

THAT THE Regular Meeting of Council be adjourned at 11:17 am.

**CARRIED**



Reeve, Bryan Glbney



Administrator Sandi Dunne