

# Rural Municipality of Wolverine

## Meeting Minutes

Regular 15/05/2020 - 08:00 AM

Minutes of the Regular Meeting of Council for the Rural Municipality of Wolverine No. 340 held on Friday, May 15, 2020, commencing at 8:00 am via ZOOM video conferencing.

### Attendance:

Reeve Bryan Gibney	Div. 1 – Donald Williams
Div. 2 – Ron Suchy	Div. 3 – Elise Dale
Div. 4 – Sandy Flory	Div. 5 – Dennis Merkosky
Div. 6 – Blaine Possberg	Administrator – Sandi Dunne

### Call to Order

1 With a Quorum present through video conferencing, Reeve Gibney called the meeting to order at 8:03 am.

### 2 Adopt Agenda

Resolution No: 2020-111

Moved By: Sandy Flory

THAT THE agenda be amended as follows, and approved as amended:

#### 6. Delegation

6.1 - Dale Becker, PW Supervisor - 8:30 am

6.1.9 - Discuss Written Policy for Temporary Closure of Road

6.1.10 - RM Shop Break & Enter - Insurance Claim

6.1.11 - Letter from William Thompson - Request to Access Tax Title Property

6.1.12 - Humboldt Lake - Dead Fish

**CARRIED**

### 3 Declaration of Conflict of Interest

Councillor Possberg advised Council that he would be declaring a conflict of interest in regards to a custom work request that he had submitted. Councillor Dale indicated that she may have a conflict of interest in regards to a letter from Ag in the Classroom as she undertakes some contract work for that organization.

### 4 Adopt Minutes

#### 4.1 April 14, 2020 - Regular Meeting Minutes

Resolution No: 2020-112

Moved By: Dennis Merkosky

That the Minutes of the Regular Meeting of Council held on April 14, 2020 be approved as presented.

**CARRIED**

#### 4.2 April 21, 2020- Special Meeting Minutes

Resolution No: 2020-113

Moved By: Ron Suchy

That the Minutes of the Special Meeting of Council held on April 21, 2020 be approved as presented.

**CARRIED**

### 5 Business Arising From Minutes

### 6 Delegations

#### 6.1 Dale Becker, PW Supervisor - 8:30 am

The PW Supervisor, Dale Becker, arrived as a delegation at 8:08 am to discuss various public work projects, requests and concerns.

#### 6.1.1 Public Works Supervisor - Monthly Report

Resolution No: 2020-114

Moved By: Elise Dale

That the PW Supervisor Report for the month of April, 2020 be received for information and filed.

**CARRIED**

**6.1.2 RM Shop Update**

**Resolution No:** 2020-115

**Moved By:** Dennis Merkosky

That the Administrator be authorized to transfer funds from the Building Construction and Future Expenditures Reserve accounts as required to ensure funds are available to pay upcoming invoices for the construction of the RM shop.

**CARRIED**

**6.1.3 Discuss Gravel Haul Costs**

**Resolution No:** 2020-116

**Moved By:** Sandy Flory

That a \$20.00 service fee per load of gravel be charged over and above the calculated haul costs to anyone purchasing gravel from the municipality and that this charge take effect as of May 1, 2020.

**CARRIED**

**6.1.4 Culvert Replacement - 900 mm - NE 27 to NW 26-35-22 W2**

Councillor Possberg declared a conflict of interest in the custom work request to haul clay as the custom work was for him and left the video conference at 8:28 am.

**6.1.5 Custom Work Request - Blaine Possberg - Haul Clay**

**Resolution No:** 2020-117

**Moved By:** Ron Suchy

That the following custom work requests be approved: Haul clay to the SE 14-36-24 W2

**CARRIED**

Councillor Possberg returned to the video conferencing meeting at 8:31 am.

**6.1.6 Custom Work - Spencer Biehn - Haul Clay and Strip Topsoil by Pole Shed**

**Resolution No:** 2020-118

**Moved By:** Ron Suchy

That the following custom work requests be approved:  
Strip topsoil and haul clay on the NE 16-36-24 W2

**CARRIED**

**6.1.7 Custom Work - Tina Solmes - Leveling**

**Resolution No:** 2020-119

**Moved By:** Ron Suchy

That the following custom work requests be approved:  
Leveling on a Pt. East 1/2 14-34-23 W2 (yardsite)

**CARRIED**

**6.1.8 Discuss Written Policy for Temporary Closure of Road**

**Resolution No:** 2020-120

**Moved By:** Dennis Merkosky

That the following policy be approved when dealing with changes to council approved temporary road closures for ratepayers and residents when unforeseen circumstances occur and the change request cannot wait until the next council meeting:

- The Administrator and/or PW Supervisor will contact all council members by text &/or email and advise them of the situation and proposed solution and request their approval/denial or comments and that the Council members have up to 24 hours to provide this information before the ratepayer or resident can proceed.

**CARRIED**

**6.1.9 Discuss Culvert Removal on Range Rd 2240 - Division 5**

**Resolution No:** 2020-121

**Moved By:** Dennis Merkosky

That the 500 mm culvert located in Range Road 2240 between the West 1/2 18-36-23 W2 and East 1/2 13-36-24 W2 be removed and salvaged as it is no longer required due to the fact that it was installed at a very high elevation and there is a second culvert located in this area to facilitate the water flow through the Morven Flood Control Project.

**CARRIED**

**6.1.10 RM Shop Break & Enter - Insurance Claim****Resolution No:** 2020-122**Moved By:** Ron Suchy

That this municipality approve and accept the payment of \$6,716.16 from the municipal Property Insurance to cover the depreciated costs of tools which were stolen from the RM shop in March, 2020 during a break and enter.

**CARRIED****6.1.11 Letter from William Thompson - Request to Access Tax Title Property****Resolution No:** 2020-123**Moved By:** Dennis Merkosky

That this municipality approve the request from Mr. William Thompson to access Block A Plan 102237623 (Pt. W 1/2 27-35-24 W2) which is currently in the name of the RM (tax title property) to remove some of his personal items and belongings and that this approval be granted under the following conditions as per Mr. Thompson's request:

- Access will be given for a 2 week period from May 22, 2020 at 9 am to June 6, 2020 at 9 am.
- Mr. Thompson must pay an access fee of \$1,000.00 as per his offer prior to obtaining access to the property which will be put towards the costs incurred on the tax title property account.
- No extension of time will given to this access.
- Any items left on this property after access has expired will be considered abandoned and there will be no further access to them.
- Further, that municipal forces be authorized to clean up this property beginning on or around June 6, 2020.

Name	Yes	No	Abstained	Absent
Elise Dale	✓			
Sandy Flory	✓			
Bryan Gibney	✓			
Dennis Merkosky	✓			
Blaine Possberg		✓		
Ron Suchy	✓			
Don Williams		✓		

**CARRIED****6.1.12 Council Concerns & Inquiries**

The PW Supervisor, Dale Becker, left the meeting at 9:50 am

**7 Financial Statements****7.1 Statement of Receipts & Expenditures****Resolution No:** 2020-124**Moved By:** Ron Suchy

THAT THE Statement of Financial Activities for the month of April, 2020 be accepted as presented.

**CARRIED****7.2 List of Accounts for Approval****Resolution No:** 2020-125**Moved By:** Blaine Possberg

THAT THE List of Accounts for the period ending May 15, 2020 represented by General Cheque No. 9406 to 9445, in the amount of \$123,928.02; Direct Payroll Deposits dated April 29 and May 13, 2020 in the amount of \$20,839.27 and online payment of \$741.37 for the RM MasterCard Statement as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

Further, that the Reeve and Administrator be authorized to pay the following accounts:

Arrow Engineering	\$5,874.00	Progress Payment for Electrical/Energy Modeling for RM Shop Construction
R - Cam Welding	\$ 222.00	Repair Texas Gate in Community Pasture

**CARRIED**


**7.2.1 2020 Draft Budget**  
**Resolution No: 2020-126**  
**Moved By: Ron Suchy**

That the 2020 Municipal Budget be approved with a total cash surplus of \$46,077 and a uniform mill rate of 7.65 mills and be attached hereto to form a part of these minutes.

Further that the Administrator be authorized to draft a Mill Rate Factor bylaw to include the following mill rate factors and submit for Council review at the June Council Meeting:

- Ag Mill Rate Factor - 1.12
- Residential Mill Rate Factor - 0.62
- Commercial Mill Rate Factor- 1.86

**CARRIED**

**8 Correspondence**  
**Resolution No: 2020-127**  
**Moved By: Elise Dale**

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

**CARRIED**

**9 Reports**

**9.1 Administrator's Report**  
**Resolution No: 2020-128**  
**Moved By: Sandy Flory**

THAT THE Administrator's Report for the Month of April, 2020 be received for information and filed.

**CARRIED**

**10 By-Laws**

**11 New Business**

**11.1 SMHI - Withdrawals**  
**Resolution No: 2020-129**  
**Moved By: Blaine Possberg**

That the List of Applications for Withdrawal of Land from Saskatchewan Municipal Hail Insurance Withdrawal # 340-1926 be approved by Council.

**CARRIED**

**11.2 Lanigan Creek Delwood Brooke - Humboldt Lake Levy**

**11.3 RM Cemetery Policy - Report**

**11.4 Sask CrimeStoppers- Voluntary Donation**  
**Resolution No: 2020-130**  
**Moved By: Ron Suchy**

That a voluntary donation in the amount of \$100.00 be approved for Saskatchewan Crime Stoppers for 2020.

**CARRIED**

**11.5 RM Office - Re-Opening to Public**  
**Resolution No: 2020-131**  
**Moved By: Bryan Gibney**

That the RM Office remain closed to the public until June 1st, 2020 in order to ascertain if there will be any increase in the spread of COVID-19 due to the Provincial Phase 2 Opening throughout the province and that the Administration take the necessary steps to ensure their health and safety once the office is open such as limiting numbers of people in the office, social distancing and front counter protection.

Further, that any opening prior to June 1st, 2020 be at the discretion of the Administrator.

**CARRIED**





**11.6 Next Meeting Date**  
**Resolution No:** 2020-132  
**Moved By:** Ron Suchy

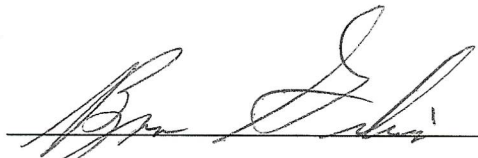
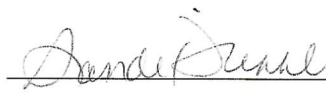
THAT THE next Regular Council meeting be scheduled for June 15, 2020 to commence at 8:00 am and to be conducted by Zoom Video Conferencing.

**CARRIED**

**12 Adjournment**  
**Resolution No:** 2020-133  
**Moved By:** Dennis Merkosky

THAT THE Regular Meeting of Council be adjourned at 11:08 am.

**CARRIED**

  
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Bryan Gibney, Reeve  
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Sandi Dunne, Administrator