

**Rural Municipality of Wolverine**  
**Meeting Minutes**  
**First Council Meeting 17/11/2020 - 08:00 AM**

**Minutes of the First Meeting of Council for the Rural Municipality of Wolverine No. 340 held on Tuesday, November 17, 2020, commencing at 8:00 am at the Council Chambers in the RM Office in Burr, SK.**

**Attendance:**

Reeve - Bryan Gibney	Div. 1 - Councillor Donald Williams
Div. 2 - Councillor Ron Suchy	Div. 3 - Councillor Rod Dale
Div. 4 - Councillor Sandy Flory	Div. 5 - Councillor Joan Nemeth-Syroteuk
Div. 6 - Councillor Blaine Possberg	Administrator – Sandi Dunne

**Call to Order**

With a Quorum present Reeve Gibney called the meeting to order at 8:04 am.

**2020 Municipal Election Results**

**Resolution No:** 2020-260

**Moved By:** Sandy Flory

That the Returning Officer's Statement of Results from the General Election held on November 9, 2020 be accepted for information.

**CARRIED**

Reeve Gibney, Councillors William, Dale and Nemeth-Syroteuk took the Oath of Office.

**Oaths of Office for Council Members**

**Resolution No:** 2020-261

**Moved By:** Joan Nemeth-Syroteuk

That all Council members read and adhere to the Code of Ethics As A Member of the Rural Municipal Council and that this Code of Ethics be attached to and form a part of these minutes.

**CARRIED**

**Public Disclosure Statements**

Public Disclosure Statements were provided to the newly elected council members and current council members to complete and return prior to legislated deadlines.

**Adopt Agenda**

**Resolution No:** 2020-262

**Moved By:** Ron Suchy

THAT THE agenda be amended as follows, and approved as amended:

- 9. Delegations
  - 9.1 - Dale Becker
    - 9.1.9 - Removal of Snow on Township Road 362 - Division 4
- 14. New Business
  - 14.18. Training for Council in Regards to Work Place Harassment

**CARRIED**

**Declaration of Conflict of Interest**

Councillor Williams declared a conflict of interest in regards to the discussion on the meeting between a Committee of Council and landowners for the possible sale of the rail bed property as his brother-in-law is an owner of lands that will be involved in a possible sale.

Councillor Flory declared a conflict of interest in regards to the unauthorized work in the municipal right of way in Division 4 as she has a land rental agreement with the individual involved.

Councillor Dale declared a conflict of interest in regards to Accounts Payable Cheque No. 9645 as the vendor is his son.

Councillor Williams declared a conflict in regards to the discussion of a meeting between a Committee of Council and landowners for the possible sale of the rail-bed property as his brother-in-law is an owner of lands that will be involved in a possible sale and left the Council Chambers at 8:26 am.

Councillor Williams returned to the Council Chambers at 8:52 am



The Public Works Supervisor Dale Becker, arrived as a delegation at 8:59 am to discuss various public works topics.

**PW Supervisor Report - October 2020**

**Resolution No:** 2020-264

**Moved By:** Ron Suchy

That the PW Supervisor Report for the month of October, 2020 be received for information and filed.

**CARRIED**

**Approach Widening with Culvert Request**

**Resolution No:** 2020-265

**Moved By:** Don Williams

That the request to widen an approach on the NW 13-35-22 W2 be approved and that the existing culvert be replaced with a 500 mm culvert as necessary.

**CARRIED**

**Request for Custom Work - Bush Pushing - SE 22 & SW 23-35-24 W2**

**Resolution No:** 2020-266

**Moved By:** Rod Dale

That the following custom work requests be approved:

- Bush Pushing on the SE 22 & SW 23-35-24 W2.

**CARRIED**

**Request for Custom Work - Bush Pushing - SW 22-35-24 W2**

**Resolution No:** 2020-267

**Moved By:** Joan Nemeth-Syroteuk

That the following custom work requests be approved:

- Bush Pushing on the SW 22-35-24 W2

**CARRIED**

**SARM - Property Self-Insurance Program Coverage Renewal Review**

**Resolution No:** 2020-268

**Moved By:** Don Williams

That no changes be made to the 2020 SARM Property Self Insurance Program in regards to our buildings and unlicensed equipment; however that the PW Supervisor investigate the actual replacement cost of our equipment that is over 10 years old and provide his findings to Council for review at the December Council meeting.

**CARRIED**

Councillor Flory declared a conflict of interest in regards to the unauthorized work in the municipal right of way on the south side of Township Road 364 and the NE 21-36-22 W2 and the snow removal on the Township Road 362 as she has a land rental agreement with the individual/landowner involved and removed herself from the table and sat as the public at 9:45 am.

**Unauthorized Work In Right of Way - Repeat Contravention Division 4**

**Resolution No:** 2020-269

**Moved By:** Blaine Possberg

That as per the recommendation of the Designated Officer/Administrator an Order to Remedy a Contravention in accordance with Bylaw No. 01-08 known as "The Roads Bylaw" be sent to the landowner of the NE 21-36-22 W2 for the unauthorized work that was undertaken between Township Road 364 and the NE 21-36-22 W2.

Further, that this order require the landowner to fill in the excavation and restore the land to the condition it was in immediately prior to the making of the excavation and that this order must be complied with by October 31, 2021 to the satisfaction of the PW Supervisor and Division 6 Councillor who have been appointed to oversee the restoration work.

**CARRIED**



**Removal of Snow on Municipal Road Twp. 362 – Div. 4**

**Resolution No:** 2020-270

**Moved By:** Ron Suchy

That a letter be sent to the owner of NW 09-36-22 W2 who undertook snow removal on Township Road 362 with a tractor and blade in front of the residences on SW 16 and SW 15-36-22 W2 as this was done without authorization or knowledge of the municipality and has now caused additional work for municipal forces due to the rough condition that the road was left in.

Further, that it be noted that this road was passable prior to this unauthorized work that had taken place.

**CARRIED**

Councillor Flory returned to the table at 10:49 am

**In - Camera Session**

**Resolution No:** 2020-271

**Moved By:** Blaine Possberg

That we adjourn this First Meeting of Council at 10:52 am to go into an in-camera session to discuss human resources and legal advice in regards to adding a private gravel pit interest to a land title.

**CARRIED**

Public Works Supervisor left the meeting at 11:39 am.

**Revert Back to Regular Council Meeting**

**Resolution No:** 2020-272

**Moved By:** Ron Suchy

That we revert back to the First Meeting of Council from an in-camera session at 11:49 am

**CARRIED**

**Harassment of Municipal Employee**

**Resolution No:** 2020-273

**Moved By:** Blaine Possberg

That the SARM Lawyer be requested to draft and forward a letter to the municipal landowner that resides on the SW 27-36-22 W2 advising that due to his unacceptable behaviour in the municipal office on November 10, 2020, towards a senior staff member, he will be allowed in the municipal office by appointment only and this appointment must take place when at least two municipal employees are present.

**CARRIED**

**Statement of Receipts & Expenditures**

**Resolution No:** 2020-274

**Moved By:** Blaine Possberg

THAT THE Statement of Financial Activities for the month of October, 2020 be accepted as presented.

**CARRIED**

Councillor Dale declared a conflict of interest in regards to the approval of Cheque No. 9645 as it is issued to his son and left the Council Chambers at 11:59 am.

**Approval of Cheque # 9645**

**Resolution No:** 2020-275

**Moved By:** Sandy Flory

That Cheque No. 9645 in the amount of \$50.00 be approved for payment and subsequently signed by the Reeve and Administrator.

**CARRIED**

Councillor Dale returned to the Council Chambers at 12:00 pm.



**List of Accounts for Approval**

**Resolution No:** 2020-276

**Moved By:** Sandy Flory

THAT THE List of Accounts for the period ending November 17, 2020 represented by General Cheque No. 9630 to 9644 and 9646 to 9670, in the amount of \$441,662.79 and Direct Payroll Deposits dated October 28 and November 11, 2020 in the amount of \$32,662.94 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

Further that the Administrator be authorized to pay the following accounts:

Ralph's Diesel Repair Inc.	\$5,186.81	Safety & repairs for the 2012
		Freightliner and 2009 Canuck End Dump

**CARRIED**

**Correspondence**

**Resolution No:** 2020-277

**Moved By:** Joan Nemeth-Syroteuk

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

**CARRIED**

**Administrator's Report**

**Resolution No:** 2020-278

**Moved By:** Rod Dale

THAT THE Administrator's Report for the Month of October, 2020 be received for information and filed.

**CARRIED**

**Recognition of Retiring Council Members & Employee**

**Resolution No:** 2020-279

**Moved By:** Don Williams

That the retiring council members Elise Dale and Dennis Merkosky be recognized for their years of service to this municipality by presenting them with Visa Gift Cards, and that the value be based on their number of years of service plus the cost of a plaque as per the Municipal Council Member Recognition Policy.

Further, that retiring employee Dave Altstadt be recognized for his years of employment and service to this municipality by presenting him with a monetary gift which is also based on the number of years of employment plus the cost of a plaque as per the Municipal Employee Recognition Policy.

**CARRIED**

PW Supervisor Dale Becker returned as a delegation at 12:46 pm to continue discussing public works items and then left the meeting at 12:51 pm.

**Council Appointments**

**Resolution No:** 2020-280

**Moved By:** Rod Dale

That the following appointments be made for the remainder of 2020 and for 2021:

Budget & Finance – Whole Council

Public Works, Roads, Machinery – Whole Council, unless appointment made by Council

RM Shop Committee - Reeve Gibney/Administrator Sandi Dunne/PW Supervisor Dale Becker & Dennis Merkosky

Humboldt Fire Association – Councillor Flory

Lanigan Fire Association - Councillor Williams

Lanigan & District Medical Clinic – Reeve Gibney

REACT - Councillor Suchy (Alternate Councillor Dale)

REACT Landfill Liaison Committee - Joan Nemeth-Syroteuk

Central Area Transportation Committee - Reeve Gibney

Lanigan Creek Delwood Brooke WAB – Councillor Possberg and Councillor Williams

(Alternate Reeve Gibney)

WUQWTR - Councillor Suchy

Leroy Leisureland Committee - Councillor Possberg

Burr Recreation Board - Councillor Flory

**CARRIED**





**Donation Towards Municipal Cemetery**

**Resolution No:** 2020-281

**Moved By:** Joan Nemeth-Syroteuk

That a Municipal Cemetery Reserve Account be established and that any cemetery fees and donations to the municipal cemetery that are collected be allocated to this reserve fund account in order to undertake upgrades to the municipal cemetery located on a Pt. NE 04-36-23 W2.

**CARRIED**

**Tax Cancellation**

**Resolution No:** 2020-282

**Moved By:** Blaine Possberg

That the following tax cancellation be approved in accordance with Section 293 of The Municipalities Act, as the dwelling on this land has been vacant for a portion of the year:

Pt. SW 01-35-22 W2 - Municipal Taxes - \$419.43 Horizon School Div - \$364.35

**CARRIED**

**RM of Leroy - Road Maintenance Agreement**

**Resolution No:** 2020-283

**Moved By:** Don Williams

That this municipality enter into a Road Haul Usage Agreement with the RM of Leroy No. 339, for the following haul routes to be used for their annual gravel haul project from their pit located on the West 1/2 26-34-24 W2:

Further that this agreement be based on the municipality responsible for the road maintenance and the following conditions:

- Maximum Speed - 60 kms/hr
- Haul to take place when temperature is -5 degrees Celsius or colder

**CARRIED**

**REACT - Road Maintenance Agreement**

**Resolution No:** 2020-284

**Moved By:** Ron Suchy

That a Road Maintenance Agreement be approved between the RM of Wolverine No. 340 and REACT as follows:

- Agreement to commence January 1st, 2021 and be reviewed on an annual basis prior to December 31st in each year.
- 1st Route - The haul road will be designated for all REACT trucks from Highway #20 -east on Township Rd 354 6 miles/9.6 kms to Range Road 2220 in the RM of Leroy No. 339
- 2nd Route - The haul road will be designated for all REACT trucks from the RM of Usborne Boundary Line north on Range Road 2221/2222 for approximately 16 kms to Township Road 354 (Lanigan Haul)
- No Capital Road Loss Fees will be charged in this agreement
- Dust Clause to remain in agreement and state that the hauler will provide dust control to occupied residences and businesses within 100 metres for the centre of the haul road based on an agreed prorated percentage which will be less than 100%.
- Maximum 60 kms/hr
- Up to and including Primary Weights (road bans will be dealt with as required)
- Haul Fees to be based on the \$/km rate
- Snow removal priority will be given to school bus routes

**CARRIED**



**Olysky - Road Maintenance Agreement**

**Resolution No:** 2020-285

**Moved By:** Joan Nemeth-Syroteuk

That this municipality enter into a Road Haul Usage Agreement with Olysky LP for the following municipal roads to be used to haul feed grains, feed supplements and swine:

- Township Rd 362 from Range Rd - 2220 to 2230 (Highway #20) (9.6 kms) - Feed Truck Only
- Township Rd 360 from Highway #20 - Range Rd 2233 (4.8 kms)
- Range Rd 2233 from Township Road 360 - 350 (9.6 kms)
- Township Rd 352 from Range Rd 2232 - 2233 (1.6 kms)
- Township Rd 350 from Range Rd 2233 - Highway #20 (4.8 kms)
- Maximum Speed - 60 km/hr
- Payment of Fees on a quarterly basis with haul volumes submitted quarterly by the 20th of the month.

Further, that Olysky have until January 31, 2021 to sign and return the Road Maintenance Agreement to the RM office.

**CARRIED**

**SARM - Excess Liability Insurance**

**Resolution No:** 2020-286

**Moved By:** Rod Dale

That this municipality continue to purchase \$2,000,000 of Excess Liability Insurance through the SARM Insurance Program.

**CARRIED**

**Discuss Lanigan Creek Delwood Brooke Watershed Board**

**Resolution No:** 2020-287

**Moved By:** Ron Suchy

That the Administrator contact the Regulatory Division of the Water Security Agency and advise that copies of any Aquatic Habitat Protection Permits involving lands within the municipal boundaries must be provided to this municipality when issued to the applicant.

Further, that discussion in regards to the Lanigan Creek Delwood Brooke Watershed Board be discussed at the December, 2020 Council Meeting.

**CARRIED**

**Purchase 2% Liquid Strychnine Concentrate**

**Resolution No:** 2020-288

**Moved By:** Rod Dale

That this municipality purchase a case of 2% Liquid Strychnine Concentrate from Agro Max Distributors in Regina, SK.

**CARRIED**

**Council Training on Workplace Harassment**

**Resolution No:** 2020-289

**Moved By:** Sandy Flory

That this municipality investigate options for providing Council training on harassment in the workplace.

**CARRIED**

**Next Meeting Date**

**Resolution No:** 2020-290

**Moved By:** Joan Nemeth-Syroteuk

THAT THE next Regular Council meeting be scheduled for December 11, 2020 to commence at 9:30 am at the Municipal Office in Burr, Saskatchewan.

**CARRIED**

**Adjournment**

**Resolution No:** 2020-291

**Moved By:** Don Williams

THAT THE First Meeting of Council be adjourned at 2:41 pm.

**CARRIED**





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Bryan Glbney – Reeve



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Sandi Dunne - Administrator