

Rural Municipality of Wolverine
Meeting Minutes
Regular Council Meeting 11/12/2020 - 09:30 AM

Minutes of the Regular Meeting of Council for the Rural Municipality of Wolverine No. 340 held on Friday, December 11, 2020, commencing at 9:30 am at the Council Chambers in the RM Office in Burr, SK.

Attendance:

Reeve - Bryan Gibney

Div. 2 - Councillor Ron Suchy

Div. 4 - Councillor Sandy Flory

Div. 6 - Councillor Blaine Possberg

Div. 1 - Councillor Donald Williams

Div. 3 - Councillor Rod Dale

Div. 5 - Councillor Joan Nemeth-Syroteuk

Administrator- Sandi Dunne

Call to Order

With a Quorum present Reeve Gibney called the meeting to order at 9:34 am.

Adopt Agenda

Resolution No: 2020-292

Moved By: Blaine Possberg

THAT THE agenda be amended as follows, and approved as amended:

6. Delegations

6.1 Dale Becker, PW Supervisor - 10:00 am

6.1.8 - Russell Redi-Mix - Request for Possible Road Maintenance Agreement

6.1.9 - Darry Contracting - Request for Road Maintenance Agreement

11. New Business

11.7 - Farm & Food Care Saskatchewan - AGM

11.8 - REACT AGM Meeting - Verbal Report from Councillor Suchy

CARRIED UNANIMOUSLY

Declaration of Conflict of Interest

The following declarations of conflict of interests were made:

- Reeve Gibney declared a conflict of interest in regards to Accounts Payable Cheque No. 9690 which is issued to his spouse in the amount of \$200 for a Library Board Member Honorarium.
- Councillor Nemeth-Syroteuk declared a conflict of interest in regards to Accounts Payable Cheque No. 9699 which is issued to herself in the amount of \$1,375.00 for payment of the 2020 RM Cemetery Maintenance Contract.
- Councillor Flory declared a conflict of interest in regards to the Bylaw Contravention Appeal as she has a land rental agreement with the individual lodging the appeal.

The Administrator has received the Public Disclosure Statements from Councillor Williams and Dale. Councillor Williams is to provide a listing of the lands that he owns as required on the statement as soon as possible in order for the municipality to be compliant with legislated regulations.

Amendment to November 17, 2020 First Meeting Minutes

Resolution No: 2020-293

Moved By: Sandy Flory

That the Minutes of the First Council Meeting held on November 17, 2020 be amended by inserting the following note after Motion No. 2020-284, regarding the approval of a Road Maintenance Agreement with REACT:

Note: Councillor Flory advised the Council that she should have declared a conflict of interest in the matter of the Road Maintenance Agreement review and approval with REACT as she has a land rental agreement with REACT and apologized for her oversight.

CARRIED UNANIMOUSLY


Adopt November 17, 2020 First Meeting Minutes

Resolution No: 2020-294

Moved By: Ron Suchy

That the Minutes of the First Meeting of Council held on November 17, 2020 be approved as amended.

CARRIED UNANIMOUSLY



Discuss Lanigan Creek Dellwood Brooke Watershed Board Concerns

Resolution No: 2020-295

Moved By: Rod Dale

That a letter be drafted and forwarded from this Council directly to all governing bodies of the Lanigan Creek Dellwood Brooke Watershed Association to express concerns that this Council has in regards to the governance of the association and to obtain answers from the board to questions involving meeting requirements, transparent payment of accounts/invoices, requirement to declare a conflict of interest when it occurs, etc.

Further, that a written response from the LCDBWA Board is requested, and that this response be in a timely fashion.

CARRIED

Mr. Dale Becker, the Public Works Supervisor arrived at 10:22 am. as a delegation to discuss various public work matters.

PW Supervisor Report - November 2020

Resolution No: 2020-296

Moved By: Ron Suchy

That the PW Supervisor Report for the month of November, 2020 be received for information and filed.

CARRIED UNANIMOUSLY

Dogs Running At Large

Resolution No: 2020-297

Moved By: Joan Nemeth-Syroteuk

That a letter be sent to the owner of the dogs that are running at large on Highway #20 near the NE 06-35-22 W2 and advise that they need to make every effort to contain these animals as they are stopping traffic on the Highway and could become a driving hazard.

Further, that this letter be copied to the Ministry of Highways, Lanigan Area as well as the Humboldt SPCA.

CARRIED UNANIMOUSLY

Review and Update Property Insurance Values

Resolution No: 2020-298

Moved By: Sandy Flory

That the following municipal non-licensed equipment be insured with the SARM Property Insurance Plan based on the values indicated for 2021:

- 2008 Komatsu Crawler - \$110,000.00
- 2008 Hitachi Excavator w/thumb - \$75,000.00
- 2010 JD 544K Loader - \$120,000.00
- 2011 Case 580N Backhoe - \$85,000.00
- 2014 JD 772G Motor Grader - \$410,000.00
- 2016 JD 772G Motor Grader c/w Snow Wing - \$410,000.00
- 2017 Kubota Tractor - \$156,000.00
- 2018 JD 772G Grader - \$380,000.00

CARRIED UNANIMOUSLY

New Shop - Update & Invoice Review

Resolution No: 2020-299

Moved By: Don Williams

That the Administrator and Reeve be authorized to pay the hold-back invoice from Humboldt Lumber Mart in the amount of \$120,882.22 for the new shop construction in the following manner:

- 50% of the invoice will be paid after the final shop walk through with Humboldt Lumber Mart representative and after receiving the final inspection results from Wagner Inspections;
- the remaining 50% of the hold back be paid 40 days after the date that the final inspection results are provided.

CARRIED UNANIMOUSLY

2020 Gravel Royalty - Leased Pit

Resolution No: 2020-300

Moved By: Blaine Possberg

That the royalty payment for gravel screened at the municipal leased gravel pit located on the SE 18-35-24 W2 be paid based on the Wood Engineering Stockpile measurement of 2,820 cu yds.

Further, that this royalty be paid in accordance with the signed agreement and as it has in the past, being jointly, unless the parties can provide a payment arrangement agreement in writing to the municipality prior to the January Council meeting date.

CARRIED UNANIMOUSLY

Olysky - Pumping Across Road

Resolution No: 2020-301

Moved By: Ron Suchy

That any amendments to the Municipal Request for Temporary Closure of Roads Policy be tabled and discussed at the January 2021 Council meeting.

CARRIED UNANIMOUSLY

Road Maintenance Agreement - Ministry of Highways & Infrastructure

Resolution No: 2020-302

Moved By: Ron Suchy

That the request from the Ministry of Highways to enter into a road maintenance agreement for the haul of aggregate on municipal roads be approved based on the following conditions:

- Hauler Responsible for Maintenance
- Haul road is from their pit located on the SE 23-35-24 W2 south on Range Rd 2241 to Twp Rd 342 west to Highway # 16.
- Primary weights
- Maximum haul speed is 60 km/hrs
- During winter haul temperature must be colder than -5 Degrees Celsius
- Gravel Extraction Fees will be charged in accordance with Municipal Bylaw 2020-01

CARRIED UNANIMOUSLY

Road Maintenance Agreement Inquiry - Russell Redi-Mix

Resolution No: 2020-303

Moved By: Ron Suchy

That if required this municipality will enter into a Road Maintenance Agreement with Russell Redi-Mix to haul aggregate on municipal roads based on the following conditions:

- Municipality Responsible for Road Maintenance;
- Haul route can be from Highway #20 on Township Rd 350 or Township Rd 354 (or combination of the two roads) east to the RM of Leroy No, 339 boundary line;
- Haul must be conducted during the Winter Weight Season;
- Maximum speed 60 kms/hr;
- Haul to take place when temperature is colder than -5 degrees Celsius.


CARRIED

Request from Darry Contracting - Road Maintenance Agreement – Div. 4

Resolution No: 2020-304

Moved By: Sandy Flory

That the request from Darry Contracting Ltd. to enter into a road maintenance agreement for the haul of rock on municipal roads from landowner fields to the Darren Pokolm yard-site be approved based on the following condition:

- Municipality responsible for road maintenance;
 - Haul roads will be limited to Division 4 and must be approved by the Public Works Supervisors and/or Administrator prior to any haul taking place;
 - The hauler must contact the RM prior to undertaking a new haul road and once the haul is complete;
 - The haul must be undertaken during the winter weight season;
 - Maximum speed is 60km/hr;
- 

- Haul to take place when temperature is colder than -5 degrees Celsius.

CARRIED UNANIMOUSLY

6.1.11 Screening Agreements and Payment Clause

Resolution No: 2020-305

Moved By: Ron Suchy

That when entering into Gravel Screening Agreements, the contractor be advised that stockpile will be measured as required and any payments for screening made prior to the stockpile measurement will be paid based on 90% of the volume that the contractor indicates they have screened.

CARRIED UNANIMOUSLY

The Public Works Supervisor left the meeting at 11:40 am

Statement of Receipts & Expenditures

Resolution No: 2020-306

Moved By: Sandy Flory

THAT THE Statement of Financial Activities for the month of November, 2020 be accepted as presented.

CARRIED UNANIMOUSLY

Councillor Nemeth-Syroteuk declared a conflict of interest in the approval of Cheque No. 9699 in the amount of \$1,375.00 which is issued to her for the 2020 Maintenance Contract of the Municipal Cemetery and left the Council Chambers at 11:46 am.

Approval of Cheque No. 9699

Resolution No: 2020-307

Moved By: Blaine Possberg

That Cheque No. 9699 issued to Joan Nemeth-Syroteuk in the amount of \$1,375.00 for the 2020 Maintenance Contract of the Municipal Cemetery be approved for payment and subsequently signed by the Reeve and Administrator.

CARRIED UNANIMOUSLY

Councillor Nemeth-Syroteuk returned to the Council at 11:48 am..

Reeve Gibney declared a conflict of interest in regards to the approval of Cheque No. 9690 in the amount of \$200.00 which is issued to his spouse and represents an honorarium for her appointment to the Lanigan Library Board. Reeve Gibney removed himself from the Chair and left the Council Chambers at 11:48 am. Deputy Reeve Williams took the Chair at 11:48 am.

Approval of Cheque No. 9690

Resolution No: 2020-308

Moved By: Ron Suchy

That Cheque No. 9690 issued to Linda Gibney in the amount of \$200.00 for the Lanigan Library Board Honorarium be approved for payment and subsequently signed by the Reeve and Administrator.

CARRIED UNANIMOUSLY

Reeve Gibney returned to the Council Chambers and the Chair at 11:50 am.

List of Accounts for Approval

Resolution No: 2020-309

Moved By: Sandy Flory

THAT THE List of Accounts for the period ending December 11, 2020 represented by General Cheque No. 9671-9689; 9691 - 9698 and Cheque No. 9700- 9717, in the amount of \$143,795.66 and Direct Payroll Deposits dated November 25, 2020 and December 9, 2020 in the amount of \$24,610.64 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

CARRIED UNANIMOUSLY

Recess Meeting

The Regular Council Meeting was recessed for a short break at 11:52 am and was called back to order by Reeve Gibney at 12:08 pm.

Correspondence

Resolution No: 2020-310

Moved By: Joan Nemeth-Syroteuk

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

CARRIED UNANIMOUSLY

Administrator's Report

Resolution No: 2020-311

Moved By: Joan Nemeth-Syroteuk

THAT THE Administrator's Report for the Month of November, 2020 be received for information and filed.

CARRIED UNANIMOUSLY

Tax Cancellation - Division 4

Resolution No: 2020-312

Moved By: Sandy Flory

That the following tax cancellation be approved:

Pt. NW 07-35-22 W2 - Municipal Taxes - 279.67 Horizon School Division - \$242.92

CARRIED UNANIMOUSLY

Councillor Flory declared a conflict of interest in the matter of an appeal of a bylaw contravention as she has a land rental agreement with the individual that submitted the appeal and left the Council Chambers at 12:22 pm

Appeal of Bylaw Contravention Order

Resolution No: 2020-313

Moved By: Don Williams

That the setting of a date to consider an appeal submitted by the landowner of the NE 21-36-22 W2 in regards to an order to remedy issued due to contravention of Bylaw No. 01-08, known as the Roads Bylaw, be tabled to the January, 2021 Council meeting with the intention of scheduling an appeal hearing date in February, 2021.

CARRIED UNANIMOUSLY

Councillor Flory returned to the Council Chambers at 1:09am

Viscount Archery Club - Donation Request

Resolution No: 2020-314

Moved By: Blaine Possberg

That the request for a donation from the Viscount Archery Club be approved in accordance with the municipal donations policy in the amount of \$400.00.

CARRIED UNANIMOUSLY

Sask Public Safety Agency - Fire Dispatch Contract

Resolution No: 2020-315

Moved By: Don Williams

That the Reeve and Administrator be authorized to execute an agreement between the Saskatchewan Public Safety Agency and the Municipality for the provision of certain dispatching services for fire services.

CARRIED UNANIMOUSLY

The Administrator was asked to leave the Council Chambers at 1:14 pm. The Administrator returned to the meeting at 1:17 pm.

Staff Bonuses

Resolution No: 2020-316

Moved By: Ron Suchy

That year-end staff bonuses be increased for 2020 and given to staff members in the amount of \$100 for part-time employees and \$150.00 for full time employees, due to the fact that there was no annual Christmas party held this year.

CARRIED UNANIMOUSLY



Next Meeting Date

Resolution No: 2020-317

Moved By: Joan Nemeth-Syroteuk

THAT THE next Regular Council meeting be scheduled for January 20, 2021 to commence at 9:30 am at the Municipal Office in Burr, Saskatchewan.

CARRIED UNANIMOUSLY

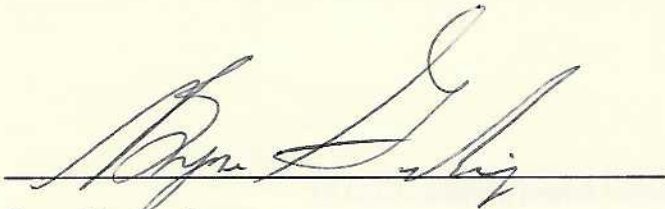
Adjournment

Resolution No: 2020-318

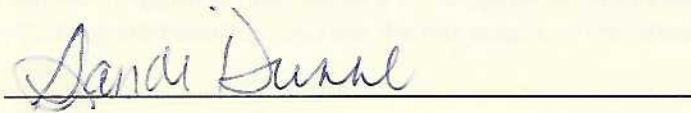
Moved By: Rod Dale

THAT THE Regular Meeting of Council be adjourned at 1:30 pm

CARRIED UNANIMOUSLY

A handwritten signature in dark ink, appearing to read 'Bryan Gibney', is written over a horizontal line.

Bryan Gibney – Reeve

A handwritten signature in dark ink, appearing to read 'Sandi Dunne', is written over a horizontal line.

Sandi Dunne - Administrator