

Rural Municipality of Wolverine Meeting Minutes

Minutes of the Regular Meeting of Council for the Rural Municipality of Wolverine No. 340 held on Wednesday, January 20, 2021, commencing at 9:30 am at the Council Chambers in the RM Office in Burr, SK.

Attendance:

Reeve - Bryan Gibney	Div. 1 - Councillor Donald Williams
Div. 2 - Councillor Ron Suchy	Div. 3 - Councillor Rod Dale
Div. 4 - Councillor Sandy Flory	Div. 5 - Councillor Joan Nemeth-Syroteuk
Div. 6 - Councillor Blaine Possberg	Administrator- Sandi Dunne

Call to Order

With a Quorum present Reeve Gibney called the meeting to order at 10:08 am.

Presentation of Fidelity Bond for 2021

Resolution No: 2021-001

Moved By: Ron Suchy

That the Administrator's Fidelity Bond be accepted as presented to Council.

CARRIED UNANIMOUSLY

Adopt Agenda

Resolution No: 2021-002

Moved By: Blaine Possberg

THAT THE agenda be adopted as presented.

CARRIED UNANIMOUSLY

Declaration of Conflict of Interest

The following Conflict of Interests were declared:

Councillor Flory declared a conflict of interest in regards to Agenda Item 6.3 regarding setting the date for the Municipal Bylaw Contravention Appeal Hearing.

Councillor Nemeth-Syroteuk declared a conflict of interest in regards to Agenda Item 12.5 regarding the awarding of the contract for the maintenance of the municipal cemetery.

Adopt Minutes

Resolution No: 2021-003

Moved By: Sandy Flory

THAT THE Minutes of the Regular Meeting of Council held on December 11, 2020 be approved as presented.

CARRIED UNANIMOUSLY

In Camera Session

Resolution No: 2021-004

Moved By: Joan Nemeth-Syroteuk

That we adjourn this Regular Meeting of Council at 10:22 am to go into an in-camera session to discuss legal advice in regards to a Bylaw Contravention and the payment of gravel royalties.

CARRIED UNANIMOUSLY

Councillor Flory declared a conflict of interest in regards to the discussion and review of legal advice for a bylaw contravention appeal as she has a land rental agreement with the appellant and left the council chambers at 10:26 am.

Councillor Flory returned to the Council Chambers at 11:19 am.

Revert Back to Regular Meeting

Resolution No: 2021-005

Moved By: Blaine Possberg

That we revert back to the Regular Meeting of Council from an in-camera session at 11:19 am.

CARRIED UNANIMOUSLY



Set Date for Bylaw Contravention Appeal

Resolution No: 2021-006

Moved By: Joan Nemeth-Syroteuk

That the Bylaw Contravention Appeal Hearing be set for February 18, 2021 to commence at 9:30 am at the RM Office Council Chambers or be conducted by video or teleconferencing if required by Co-vid restrictions.

CARRIED UNANIMOUSLY

Councillor Flory returned to the Council Chambers at 11:20 am.

Councillor Williams declared a conflict of interest in regards to the discussion of the sale of old rail bed property as his brother in law is a potential purchaser and left the Council Chambers at 11:43 am.

Proposal from Land Owner Group - Old Rail Bed Property

Resolution No: 2021-007

Moved By: Joan Nemeth-Syroteuk

That the administrator investigate options for donating the old rail bed property to a wildlife organization and that any information regarding this be presented to Council at the February Council meeting.

CARRIED UNANIMOUSLY

Councillor Williams returned to the Council Chambers at 11:42 am.

The Public Works Supervisor, Dale Becker, arrived as a delegation at 11:43 am to discuss various public works matters.

PW Supervisor Report

Resolution No: 2021-008

Moved By: Ron Suchy

That the PW Supervisor Report for the month of December, 2020 be received for information and filed.

CARRIED UNANIMOUSLY

In Camera Session

Resolution No: 2021-009

Moved By: Joan Nemeth-Syroteuk

That we adjourn this Regular Meeting of Council at 11:49 am to go into an in-camera session to human resource matters.

CARRIED UNANIMOUSLY

Revert to Regular Council Meeting

Resolution No: 2021-010

Moved By: Sandy Flory

That we revert back to the Regular Meeting of Council from an in-camera session at 12:02 pm.

CARRIED UNANIMOUSLY

Discuss Public Works New Employee Options

Resolution No: 2021-011

Moved By: Blaine Possberg

That the Administration advertise to accept applications to fill an equipment operator position for this municipality.

CARRIED UNANIMOUSLY

Discuss Amendment to RM Request for Road Closure Policy

Resolution No: 2021-012

Moved By: Ron Suchy

That the current policy in regards to Request for Temporary Closure of Roads be rescinded and that it be replaced by the following policy:

That the Administrator and Public Works Foreman may approve a request from a ratepayer for the closure of a road at their discretion, depending on the reason for the closure, duration of closure and road classification where the closure is requested. The Division Councillor must be notified of the closure as well.

Further that this policy be attached and form a part of these minutes.

CARRIED UNANIMOUSLY

Request for Custom Work - Division 6

Resolution No: 2021-013

Moved By: Blaine Possberg

That the following custom work request be approved:

- Bush Pushing on the SE 23-35-24 W2.

CARRIED UNANIMOUSLY

Request for Custom Work - Division 3

Resolution No: 2021-014

Moved By: Rod Dale

That the following custom work requests be approved:

- Bury rock piles on the W 1/2 14-35-24 W2

CARRIED UNANIMOUSLY

Recess Meeting

The Regular Council Meeting was recessed for a short break at 12:22 pm and was called back to order by Reeve Gibney at 12:47 pm.

2021 Pre-Budget Discussions

Resolution No: 2021-015

Moved By: Ron Suchy

That the Administrator be authorized to transfer \$92,475.00 from the municipal general chequing account into the Equipment Reserve Account in the SARM High Interest Savings Account as these were the funds received from the insurance claim on the John Deere Rock Truck.

CARRIED UNANIMOUSLY

Statement of Receipts & Expenditures

Resolution No: 2021-016

Moved By: Sandy Flory

THAT THE Statement of Financial Activities for the month of December, 2020 be accepted as presented.

CARRIED UNANIMOUSLY

List of Accounts for Approval

Resolution No: 2021-017

Moved By: Joan Nemeth-Syroteuk

THAT THE List of Accounts for the period ending January 20, 2021 represented by General Cheque No. 9718 to 9759 and 9761 to 9791 in the amount of \$ 237,751.77 and Direct Payroll Deposits dated December 23, 2020; January 6, 2021 and January 20, 2021 in the amount of \$29,523.50 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

Further, that Cheque No. 9760 in the amount of \$59,717.57, issued to Humboldt Lumber Mart be held until such time as the Make-Up Air Exchanger receives CSA approval or until review at the February Council meeting, whichever comes first.

CARRIED UNANIMOUSLY

Correspondence

Resolution No: 2021-018

Moved By: Rod Dale

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

CARRIED UNANIMOUSLY

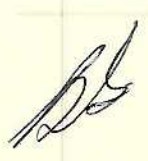
Administrator's Report

Resolution No: 2021-019

Moved By: Don Williams

THAT THE Administrator's Report for the Month of December, 2020 be received for information and filed.

CARRIED UNANIMOUSLY



Appoint Deputy Reeve
Resolution No: 2021-020
Moved By: Sandy Flory

That Councillor Suchy be appointed as the Deputy Reeve for 2021.

CARRIED UNANIMOUSLY

2021 Signing Authority
Resolution No: 2021-021
Moved By: Joan Nemeth-Syroteuk

That the signing authority for the 2021 be as follows:

Administrator – Sandi Dunne and Reeve – Bryan Gibney or Deputy Reeve
Councillor Ron Suchy

Further that Councillor Williams be removed from the signing authority and that
The Conexus Credit Union –Humboldt Branch be advised accordingly.

CARRIED UNANIMOUSLY

2021 Council Remuneration
Resolution No: 2021-022
Moved By: Don Williams

That indemnity for Council members attending Council meetings, committee meetings, workshops, conferences, conventions and undertaking supervision of public works or the municipal office be set at \$225.00 per day for 2021.

Further, that the mileage be paid out at \$0.50/km when Council and staff are using their personal vehicles for municipal purposes.

CARRIED UNANIMOUSLY

2021 Appointments
Resolution No: 2021-023
Moved By: Ron Suchy

Occupational Health & Safety Rep - Dale Becker
Auditor - Meyers Norris Penny
Pest Control Officer - Patrick Syroteuk
Weed Inspector - Eric Ehalt
Building Inspector - Residential - Norbert LeBlanc
Commercial & Residential - Dale Wagner
Lanigan Library Board - Linda Gibney
Guernsey Rec Board - Linda Gibney
Poundkeepers - Div 1 and 2 - Bernard Senko
Div 3 and 6 - Eric Weisbeck
Div 4 - Sandy Flory
Div 5 - Lorne Giddings

CARRIED UNANIMOUSLY

Councillor Nemeth-Syroteuk declared a conflict of interest in regards to the municipal cemetery maintenance contract as she has submitted her interest and intent to undertake the contract and left the council chambers at 2:35 pm.

Municipal Cemetery Maintenance Contract
Resolution No: 2021-024
Moved By: Don Williams

That Joan Nemeth-Syroteuk be contracted to undertake the maintenance at the Municipal Cemetery for 2021.

CARRIED UNANIMOUSLY

Councillor Nemeth-Syroteuk returned to the Council Chambers at 2:38 pm.

Board of Revision & Development Appeals Board Appointment

Resolution No: 2021-025

Moved By: Rod Dale

That the following individuals be appointed as the 2021 Board of Revision and Development Appeals Board for this municipality:

Chairman: Clint Krismer

Vice Chair: Gord Krismer/Cameron Duncan

Board Members: Christina Krismer/Jeff Hutton/David Lang/Kirby Bodnard/Brenda Lauf/Pam Malach

Board Secretary - Aileen Swenson

Further that a retainer fee be paid to this board in the amount of \$210.00.

CARRIED UNANIMOUSLY

Pest Control Officer Appointment for Clubroot

Resolution No: 2021-026

Moved By: Blaine Possberg

That the Plant Health Officer for Division 5 provide information in regards to the procedures they must undertake prior to entering private property in order to gather samples for the annual club root survey.

CARRIED UNANIMOUSLY

Discuss Lanigan Creek Dellwood Brooke Watershed Board Meeting

Resolution No: 2021-027

Moved By: Sandy Flory

That the Minutes of the Lanigan Creek Dellwood Brooke Watershed Association Board dated November 4, November 7 and December 4, 2020 and subsequent discussion by Council be received for information.

CARRIED UNANIMOUSLY

Declaration of Eligibility for Municipal Revenue Sharing Grant

Resolution No: 2021-028

Moved By: Rod Dale

The Council the Rural Municipality of Wolverine No. 340 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED UNANIMOUSLY

2022 - Community Grant Program Application

Resolution No: 2021-029

Moved By: Joan Nemeth-Syroteuk

That this municipality apply for the 2022/23 Saskatchewan Lotteries Community Grant in the amount of \$3,048.00.

CARRIED UNANIMOUSLY

2021 WCB Rates

Resolution No: 2021-030

Moved By: Rod Dale

That the Worker's Compensation Rates for the year 2021 be accepted at \$1.36 per \$100 of payroll, and that a minimum rate of \$38,442.00 be set for Elected Officials.

CARRIED UNANIMOUSLY

2020 Audit Service Plan

Resolution No: 2021-031

Moved By: Ron Suchy

That the 2020 Audit Plan as submitted by MNP be approved as presented.

CARRIED UNANIMOUSLY

Safe Communities 2021 Membership Request

Resolution No: 2021-032

Moved By: Sandy Flory

That this municipality purchase a silver membership with Safe Communities Humboldt & District for 2021 at a cost of \$500.00.

CARRIED UNANIMOUSLY

Next Meeting Date

Resolution No: 2021-033

Moved By: Sandy Flory

THAT THE next Regular Council meeting be scheduled for February 17, 2021 to commence at 9:00 am at the Municipal Office in Burr, Saskatchewan or to be held by video - conferencing depending on Co-vid restrictions.

CARRIED UNANIMOUSLY

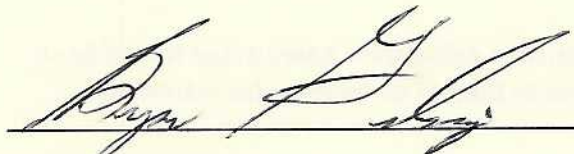
Adjournment

Resolution No: 2021-034

Moved By: Ron Suchy

THAT THE Regular Meeting of Council be adjourned at 4:10 am

CARRIED UNANIMOUSLY



Bryan Gibney – Reeve



Sandi Dunne - Adminsitrator