

Rural Municipality of Wolverine
Meeting Minutes
Regular Council Meeting March 16, 2021 - 09:30 AM

Minutes of the Regular Meeting of Council for the Rural Municipality of Wolverine No. 340 held on Wednesday, March 16, 2021, commencing at 9:30 am at the Council Chambers in the RM Office in Burr, SK.

Attendance:

Reeve - Bryan Gibney

Div. 2 - Councillor Ron Suchy

Div. 4 - Councillor Sandy Flory

Div. 6 - Councillor Blaine Possberg

Div. 1 - Councillor Donald Williams

Div. 3 - Councillor Rod Dale

Div. 5 - Councillor Joan Nemeth-Syroteuk

Administrator- Sandi Dunne

Call to Order

With a Quorum present Reeve Gibney called the meeting to order at 9:35 am.

Adopt Agenda

Resolution No: 2021-057

Moved By: Ron Suchy

THAT THE agenda be amended as follows, and approved as amended:

11. New Business

11.1 In Camera Session - Discuss Human Resources

CARRIED UNANIMOUSLY

Declaration of Conflict of Interest

Councillor Flory declared a conflict of interest in regards to Agenda Item #5.1 - Re-Set Date for Bylaw Contravention.

Councillor Williams declared a conflict of interest in regards to Agenda Item # 5.2 - Discuss Options for Possible Land Sale

Adopt Minutes

Resolution No: 2021-058

Moved By: Blaine Possberg

THAT THE Minutes of the Regular Meeting of Council held on February 17, 2021 be approved as presented.

CARRIED UNANIMOUSLY

Councillor Nemeth-Syroteuk arrived at 9:39 am. Councillor Flory declared a conflict of interest in regards to the discussion on the Bylaw Contravention Appeal Hearing as she has a land rental agreement with the appellant and left the Council Chambers at 9:39 am.

Re-Schedule Bylaw Contravention Appeal Hearing

Resolution No: 2021-059

Moved By: Rod Dale

That the request from the appellant's counsel to postpone the Bylaw Contravention Appeal Hearing scheduled for Thursday, March 18, 2021 be approved and re-scheduled to Wednesday, July 14, 2021 at 10:00 am at the RM Office Council Chambers in Burr, Saskatchewan.

CARRIED UNANIMOUSLY

Councillor Flory returned to the Council Chambers at 9:48 am

Councillor Williams declared a conflict of interest in regards to the discussion on the sale of the old rail bed property as his brother in law is a potential purchaser.

Possible Sale of Trans Canada Trail Property - Update

Resolution No: 2021-060

Moved By: Blaine Possberg

That the following land sales be approved based on a purchase price of \$150.00/acre plus all land transfer fees and legal costs associated with the individual sale to be borne by the purchaser:

Sale of Parcel # 113635324 - 6.22 acres within the SW 06-36-22 W2 to Barry Ortman

Sale of Parcel # 113635335 - 6.06 acres with the NW 06-36-22 W2 to Brian Ortman

Further that the Administrator be authorized to facilitate the sale of any other parcels of the old rail bed

property to the adjacent land owners based on the purchase price of \$150.00/acre plus all land transfer fees and legal costs associated with the individual land sales and inclusion of any required access agreements where acreages may be involved.

CARRIED UNANIMOUSLY

Councillor Williams returned to the Council Chambers at 9:55 am

**Application for Request to Undertake Work in the ROW - Lanigan Creek Dellwood Brook WAB - Update
Resolution No: 2021-061**

Moved By: Don Williams

That approval be given to the Lanigan Creek Dellwood Brooke Watershed Association to undertake work in the municipal right of ways in conjunction with ditch maintenance on the Wolverine Diversion Ditch based on the Association's application/emails and following conditions:

- Work will only be undertaken in the right of ways (3) located at the intersection of Range Road 2240 and Township 340; Township Road 342 between the NW 07 & SW 18-34-23 W2 and Township Road 344 between the NW 19 & SW 30-34-23 W2
- The Association or its contractor will contact and meet with the RM's Public Works Supervisor to discuss and view the required work in the right of way prior to any work taking place. The RM will review the work when it is completed to ensure compliance.
- This approval will be in effect until March 31, 2023. If the project is not complete the Association can request a renewal/extension in writing. Any request for renewal or extension will be based on the original application.

CARRIED UNANIMOUSLY

The Public Works Supervisor, Dale Becker arrived at 10:17 am to discuss various public work matters.

PW Supervisor Report - February 2021

Resolution No: 2021-062

Moved By: Sandy Flory

That the PW Supervisor Report for the month of February, 2021 be received for information and filed.

CARRIED UNANIMOUSLY

New Shop - Wireless & Cellular Proposal

Resolution No: 2021-063

Moved By: Sandy Flory

That the Public Works Supervisor be authorized to contract with Century Technologies to install Wireless (WiFi) and cellular boosters in the new RM Shop at an estimated cost of \$1,665.00 and that the Administrator be authorized to upgrade the RM office internet services with Sask Tel for an additional monthly fee of approximately \$20.00.

CARRIED UNANIMOUSLY

Charter Mechanical - Proposed Servicing Agreement

Resolution No: 2021-064

Moved By: Joan Nemeth-Syroteuk

That this municipality enter into annual servicing agreement with Charter Mechanical Ltd. for annual maintenance of the Viessmann Boilers, Tempeff Unit's and Lifebreath ERV located in the new RM shop.

CARRIED UNANIMOUSLY

Quote on Air Compressor Lines

Resolution No: 2021-065

Moved By: Sandy Flory

That the Public Works Supervisor be authorized to purchase the lines for the air compressor in the new shop at a cost of approximately \$1,300.00.

CARRIED UNANIMOUSLY

Discuss Road Mulching for 2021 - Gas Tax Funding

Resolution No: 2021-066

Moved By: Joan Nemeth-Syroteuk

That this municipality contract to undertake road mulching of 4 miles of municipal grid road, that being Township Road 362 from Highway No. 20 west 4 miles to the intersection of Township Road 362 and Range Road 2234.

CARRIED UNANIMOUSLY

Request for Road Maintenance Agreement - Skorlatowski Construction Ltd.

Resolution No: 2021-067

Moved By: Ron Suchy

That the request from Skorlatowski Construction Ltd. for a Road Maintenance Agreement be approved based on the following conditions:

- Municipality will be responsible for the road maintenance.
- Haul road is Range Road 2245 from NW 05-34-24 W2 north approximately 1.25 miles to Highway #16.
- Secondary Weights during summer haul season.
- Hauler will haul approximately 2,000 cu. yds of aggregate on haul road.
- No haul during spring road restrictions unless hauling banned weights.
- Hauling may be suspended during inclement weather or deteriorated road conditions.
- Agreement will expire as of December 31, 2021.

CARRIED UNANIMOUSLY

The Public Works Supervisor left the meeting at 11:04 am

Statement of Receipts & Expenditures

Resolution No: 2021-068

Moved By: Blaine Possberg

THAT THE Statement of Financial Activities for the month of February, 2021 be accepted as presented.

CARRIED UNANIMOUSLY

List of Accounts for Approval

Resolution No: 2021-069

Moved By: Ron Suchy

THAT THE List of Accounts for the period ending March 16, 2021 represented by General Cheque No. 9819 to 9850, in the amount of \$568,871.45 and Direct Payroll Deposits dated March 3, 2021 and March 17, 2021 in the amount of \$18,489.24 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

Further, that the Administrator be authorized to pay the following account:
Humboldt Fire Extinguisher Service Ltd. \$343.59 Annual Fire Extinguisher Maintenance

CARRIED UNANIMOUSLY

Nick McMillan - Langenburg Redi-Mix - Road Maintenance Agreement Extension - 11:00 am

Resolution No: 2021-070


Moved By: Rod Dale

That the request from Langenburg Redi-Mix to extend their road maintenance agreement into a summer haul be approved on the following conditions:

- Municipality will be responsible for road maintenance.
- Loaded & Empty Haul Road will be from Highway #20 6 miles east on Township Road 350 to Range Rd 2221 to the RM of Leroy No. 339.
- Empty Haul Road will be on Township Road 354 from Range Rd 2222 west to Highway #20
- Primary weights will be allowed.
- Haul time will be from 10:00 pm to 10:00 am
- Road must be toured with the Public Works Supervisor prior to haul commencing to determine condition of pre-haul road.
- Haul could be halted based on warm weather conditions or road condition
- No haul during spring road restrictions and the RM will review this haul agreement to determine if haul can continue after spring road restrictions have been lifted.
- Maximum speed - 60 kms/hr.
- Dust control provided by hauler will be included in the agreement

CARRIED UNANIMOUSLY

The Public Works Supervisor left the meeting at 11:57 am



2020 Draft Audited Financial Statements - MNP

Resolution No: 2021-071

Moved By: Blaine Possberg

That the 2020 Financial Statements audited by MNP and the Audit Findings Letter provided by MNP be approved.

CARRIED UNANIMOUSLY

Recess Meeting

The Regular Council Meeting was recessed for a short break at 12:11 pm and was called back to order by Reeve Gibney at 12:47 pm.

Correspondence

Resolution No: 2021-072

Moved By: Don Williams

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

CARRIED UNANIMOUSLY

Administrator's Report

Resolution No: 2021-073

Moved By: Rod Dale

THAT THE Administrator's Report for the Month of February, 2021 be received for information and filed.

CARRIED UNANIMOUSLY

The Public Works Supervisor, Dale Becker, returned to the meeting at 12:59 pm.

In Camera Session

Resolution No: 2021-074

Moved By: Joan Nemeth-Syroteuk

That we adjourn this Regular Meeting of Council at 1:00 pm to go into an in-camera session to discuss legal advice in regards to a Bylaw Enforcement as well as Human Resource matters.

CARRIED UNANIMOUSLY

Councillor Possberg left the meeting at 1:49 pm.

Revert Back to Regular Meeting

Resolution No: 2021-075

Moved By: Ron Suchy

That we revert back to the Regular Meeting of Council from an in-camera session at 1:51 pm.

CARRIED UNANIMOUSLY

The Public Works Supervisor left the meeting at 1:51 pm.

Policy to Provide For Confirmation of Bylaw Contraventions

Resolution No: 2021-076

Moved By: Ron Suchy

That a municipal policy be approved whereby the Bylaw Enforcement Officer be authorized to contract to have road allowances surveyed when unauthorized work has been undertaken in the municipal right of ways to confirm a contravention of Bylaw No. 01-08, known as The Roads Bylaw.

Further that this only be undertaken in situations prior to a contravention order being issued by the Bylaw Enforcement Officer such as when it is a repeat offender contravening the municipal bylaw or the possible contravention has caused substantial damage to municipal infrastructure or is a hazard or danger to the public.

CARRIED UNANIMOUSLY

Hiring of Equipment Operator & Construction Foreman- Update

Resolution No: 2021-077

Moved By: Rod Dale

That the following human resource changes be acknowledged:

- Hiring of Adam Wegleitner as a full time permanent equipment operator, with a start date of April 12, 2021.
- Promotion of Gregory Pries to full time permanent Construction Supervisor, with a start date of April 12, 2021.

CARRIED UNANIMOUSLY

KGS - Gravel Road & Culvert Assessment - Proposal Approval

Resolution No: 2021-078

Moved By: Sandy Flory

That this municipality enter into an agreement with KGS Group to undertake the assessment of the municipality's gravel roads and culverts which will become a part of the Asset Management Plan that is currently being drafted by Firebird Business Consulting.

CARRIED UNANIMOUSLY

Humboldt & District Fire Association - Oct 6/2020 Minutes & Audited Fin Statement

Resolution No: 2021-079

Moved By: Joan Nemeth-Syroteuk

That the Minutes of the Humboldt & District Fire Association Meeting held on October 6, 2020 as well as the Audited Financial Statement Ending October 31, 2020 be received for information.

CARRIED UNANIMOUSLY

Lanigan & District Fire Association Minutes, Statement & Draft Agreement

Resolution No: 2021-080

Moved By: Joan Nemeth-Syroteuk

That the Minutes of the Lanigan and District Fire Association held of March 9, 2021 and the Listing of Revenues and Expenses ending December 31, 2020 be received for information.

CARRIED UNANIMOUSLY

Federation of Canadian Municipalities - 2021-22 Membership Request

Resolution No: 2021-081

Moved By: Sandy Flory

That this municipality purchase a membership with the Federation of Canadian Municipalities in the amount of \$235.89 for 2021-22.

CARRIED UNANIMOUSLY

Farm & Food Care Saskatchewan - 2021 Membership

Resolution No: 2021-082

Moved By: Joan Nemeth-Syroteuk

That this municipality purchase an Affiliate Level Membership with Farm & Food Care Saskatchewan in the amount of \$1,050.00 for 2021.

CARRIED UNANIMOUSLY

Lanigan Creek Dellwood Brook WAB - 2021 Levies

Resolution No: 2021-083

Moved By: Don Williams

That discussion on the 2021 levies as provided by the Lanigan Creek Dellwood Brook Watershed Association be tabled until our representatives to this board can obtain more information in regards to the area percentage and subsequent levy allocated to this municipality for the Upper Hunter Creek Project Area.

CARRIED UNANIMOUSLY



Next Meeting Date

Resolution No: 2021-084

Moved By: Joan Nemeth-Syroteuk

THAT THE next Regular Council meeting be scheduled for April, 14, 2021 to commence at 9:30 am at the Municipal Office in Burr, Saskatchewan.

Further, that a Special Meeting of Council be scheduled for April 23, 2021 to commence at 9:30 am to discuss the 2021 Municipal Budget.

CARRIED UNANIMOUSLY

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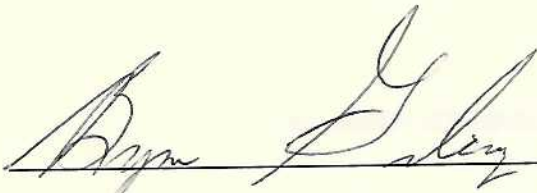
Adjournment

Resolution No: 2021-085


Moved By: Don Williams

THAT THE Regular Meeting of Council be adjourned at 2:36 pm.

CARRIED UNANIMOUSLY

A handwritten signature in dark ink, appearing to read 'Bryan Gibney', is written over a horizontal line.

Bryan Gibney – Reeve

A handwritten signature in dark ink, appearing to read 'Sandi Dunne', is written over a horizontal line.

Sandi Dunne - Administrator