

## Rural Municipality of Wolverine

### Meeting Minutes

Regular 18/11/2021 - 09:30 AM

Minutes of the Regular Meeting of Council for the Rural Municipality of Wolverine No. 340 held on Thursday, November 18, 2021, commencing at 9:30 am at the Council Chambers in the RM Office in Burr, SK.

#### Attendance:

Reeve - Bryan Gibney

Div. 3 - Councillor Rod Dale

Div. 5 - Councillor Joan Nemeth-Syroteuk

Administrator- Sandi Dunne

#### Absent:

Div. 1 - Councillor Donald Williams

Div. 2 - Councillor Ron Suchy

Div. 4 - Councillor Sandy Flory

Div. 6 - Councillor Blaine Possberg

#### Call to Order

Reeve Gibney called the meeting to order at 9:43 am.

#### Adopt Agenda

Resolution No: 2021-258

Moved By: Ron Suchy

THAT THE agenda be amended as follows, and approved as amended:

Add:

6. Delegations

6.2 Dale Becker, PW Supervisor

6.2.7 Texas Gates in Community Pasture

**CARRIED UNANIMOUSLY**

#### Declaration of Conflict of Interest

Councillor Possberg indicated that he had a conflict of interest in regards to the Custom Work Request as he is the landowner requesting the custom work.

Council Nemeth-Syroteuk indicated that she had a conflict of interest in regards to an accounts payable cheque as it is issued to her for the cemetery maintenance contract

It was noted that Annual Public Disclosure Statements were completed by all Council members with the exception of Councillor Williams as he was not present at the meeting.

#### Adopt Minutes

Resolution No: 2021-259

Moved By: Rod Dale

THAT THE Minutes of the Regular Meeting of Council held on October 15, 2021 be approved as presented.

**CARRIED UNANIMOUSLY**

#### Drainage Policy Bylaw Review


Resolution No: 2021-260

Moved By: Sandy Flory

That the Administrator be authorized to draft a Drainage Bylaw similar to bylaws from other municipalities and submit to Council at the December 2021 Council Meeting.

**CARRIED UNANIMOUSLY**

Ms. Valerie Haaf, Land Manager with Lehigh Hanson, attended the meeting 10:00 am via speaker telephone to discuss and answer any questions the Council or public may have in regards to the Discretionary Development Permit that Lehigh Hanson submitted for the development of a gravel pit within an agricultural district, located on the W 1/2 10-34-24 W2. The Administrator advised those in attendance that the required public notice in regards to the review of this application by Council was provided and that no written submissions were submitted from the public and it should be noted that there was no public attending this meeting in regards to the Discretionary Development Permit Application.





The Council and Ms. Haaf, discussed reclamation plans for the proposed development as well as time lines for the lifetime of this development. Ms. Haaf, left the meeting via speaker telephone at 10:35 am.

**Discretionary Use Development Permit Application - Review - 10:00 am**

**Resolution No:** 2021-261

**Moved By:** Joan Nemeth-Syroteuk

That the Discretionary Development Permit Application for the proposed gravel pit be approved based on the following conditions"

- The approval will pertain to the NW and SW 10-34-24 W2 only
- The developer may only have a maximum of 45 acres of disturbed acres at any given time. Once the 45 acres has been reached reclamation must be undertaken
- Reclamation of disturbed acres will include but not limited to, side slopes of 4:1, replacement of top-soil and re-seeding of vegetation.
- A letter of credit or bond is to be negotiated between the developer and municipality in regards to the reclamation plan prior to any excavations being undertaken within the development area.
- Road Maintenance and Gravel Excavation/Extraction Licenses will be required between the municipality and the developer or its contractors.

**CARRIED UNANIMOUSLY**

Public Works Supervisor, Dale Becker, arrived at the Council meeting at 10:53 am to discuss various municipal matters.

**Bylaw Contravention Order - Compliance**

**Resolution No:** 2021-262

**Moved By:** Sandy Flory

That it be acknowledged that the landowner of the SE 21-36-22 W2 has completed the work required in the municipal right of way along the north side of the SE 21-36-22 W2 (Township Road 364) in compliance with the Bylaw Contravention Order that was issued and that no additional work is required by the landowner in the right of way at this time or in the future.

Further, that it be noted that the municipality requested the landowner to sign and acknowledge that he would not undertake any future excavations within the municipal right as per Water Security Agency recommendations; however the landowner did not fulfill this request.

**CARRIED UNANIMOUSLY**

**Public Works Supervisor Report - October 2021**

**Resolution No:** 2021-263

**Moved By:** Ron Suchy

That the PW Supervisor Report for the month of October, 2021 be received for information and filed.

**CARRIED UNANIMOUSLY**

Councillor Possberg declared a conflict of interest in the custom work request as he is the landowner requesting the custom work and left the meeting at 11:17 am.

**Custom Work Request - Dig Dugout - Division 6**

**Resolution No:** 2021-264

**Moved By:** Joan Nemeth-Syroteuk

That the following custom work request be approved:

- Dig at dugout on the SE 14-36-24 W2

**CARRIED UNANIMOUSLY**

Councillor Possberg returned to the Council Chambers at 11:18 am.

**Crawler Undercarriage Repair Quote & Info**

**Resolution No:** 2021-265

**Moved By:** Blaine Possberg

That the Public Works Supervisor be authorized to schedule the quoted repairs on the undercarriage of the D65 Komatsu crawler with SMS Equipment in Saskatoon, SK. in early 2022.

**CARRIED UNANIMOUSLY**



**Property Insurance Review**

**Resolution No:** 2021-266

**Moved By:** Ron Suchy

That the following changes be made to the 2022 Property Self-Insurance Program in regards to the coverage values:

- 2011 Case 580N Backhoe - ACV - \$60,000
- 2013 JD 3000DII Rock Truck - RC - \$340,000
- 2016 JD 772G Grader - RC - \$405,000
- 2017 Kubota Tractor - RC - \$145,000
- JD 772G Grader - RC - \$405,000
- 2019 CASE IH 150 Tractor - RC - \$145,000
- 2021 JD 772G Grader - RC - \$405,000

**CARRIED UNANIMOUSLY**

**Road Maintenance Agreement Request - RM of Leroy No. 339**

**Resolution No:** 2021-267

**Moved By:** Rod Dale

That this municipality enter into a Road Haul Usage Agreement with the RM of Leroy No. 339, for their annual gravel haul project from their pit located on the West 1/2 26-34-24 W2:

Further that this agreement be based on the municipality responsible for the road maintenance and the following conditions:

- Haul to commence once winter weights are in effect
- Maximum Speed - 60 kms/hr
- Haul to take place when temperature is -5 degrees Celsius or colder

**CARRIED UNANIMOUSLY**

The Public Works Supervisor left the meeting at 11:40 am.

**Statement of Receipts & Expenditures**

**Resolution No:** 2021-268

**Moved By:** Ron Suchy

THAT THE Statement of Financial Activities for the month of October, 2021 be accepted as presented.

**CARRIED UNANIMOUSLY**

Councillor Nemeth-Syroteuk declared a conflict of interest in the approval of Cheque # 11027 as the cheque is issued to her for the 2021 cemetery maintenance contract and she left the meeting at 11:56 am

**Approve Cheque # 10127**

**Resolution No:** 2021-269

**Moved By:** Sandy Flory

That we approve Cheque # 10127 in the amount of \$4,345.00 which includes a payment to Councillor Nemeth-Syroteuk for the cemetery maintenance contract in the amount of \$1,300.00 and council indemnity in the amount of \$3,045.00

**CARRIED UNANIMOUSLY**

Councillor Nemeth-Syroteuk returned to the council chambers at 11:57 am

**List of Accounts for Approval**

**Resolution No:** 2021-270

**Moved By:** Rod Dale

THAT THE List of Accounts for the period ending November 18, 2021 represented by General Cheque No. 10105 to 10126 and 10128 to 10140, in the amount of \$ 130,125.03; Direct Payroll Deposits dated October 27/21 and November 10/21 in the amount of \$32,585.81 and online payments through the RM financial institution to cover Sask Power bills in the amount of \$413.67, as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

**CARRIED UNANIMOUSLY**





**Correspondence**

**Resolution No:** 2021-271

**Moved By:** Blaine Possberg

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

**CARRIED UNANIMOUSLY**

The meeting recessed for lunch at 12:22 pm

The meeting reconvened at 12:50 pm.

The Public Works Supervisor, Dale Becker, returned as a delegation to the Council Chambers at 12:50 pm to continue to discuss municipal matters.

**Texas Gates in Community Pasture**

**Resolution No:** 2021-272

**Moved By:** Rod Dale

That a letter be sent to the Wolverine Grazing Alliance, advising that the cattle guards located on municipal roads within and along the boundary around the community pasture, are owned and will be maintained by this municipality and that any requests or issues with the cattle guards must be brought to the municipality's attention.

**CARRIED UNANIMOUSLY**

The Public Works Supervisor left the meeting at 1:17 pm.

**Administrator's Report**

**Resolution No:** 2021-273

**Moved By:** Joan Nemeth-Syroteuk

THAT THE Administrator's Report for the Month of October, 2021 be received for information and filed.

**CARRIED UNANIMOUSLY**

**First Reading of Fire Management Bylaw**

**Resolution No:** 2021-274

**Moved By:** Ron Suchy

That Bylaw No. 2021-02, being a Fire Management Bylaw, be read a first time.

**CARRIED UNANIMOUSLY**

**Second Reading of Fire Management Bylaw**

**Resolution No:** 2021-275

**Moved By:** Rod Dale

That Bylaw No. 2021-02, being a Fire Management Bylaw, be read a second time.

**CARRIED UNANIMOUSLY**

**Allow for Three Readings of Fire Management Bylaw**

**Resolution No:** 2021-276

**Moved By:** Sandy Flory

That Bylaw No. 2021-02, being a Fire Management Bylaw be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Third Reading & Adoption of Fire Management Bylaw**

**Resolution No:** 2021-277

**Moved By:** Blaine Possberg

That Bylaw No 2021-02, being a Fire Management Bylaw, be read a third time and adopted.

**CARRIED UNANIMOUSLY**

**SARM - Excess Liability Insurance**

**Resolution No:** 2021-278

**Moved By:** Joan Nemeth-Syroteuk

That this municipality continue to purchase \$2,000,000 of Excess Liability Insurance through the SARM Insurance Program.

**CARRIED UNANIMOUSLY**



**FCM - Grant Agreement for Asset Management Program**

**Resolution No:** 2021-279

**Moved By:** Sandy Flory

That the Reeve and Administrator be authorized to sign the Grant Agreement between this Municipality and the Federation of Canadian Municipalities (FCM), which will provide funding through the Municipal Asset Management Program for this Municipality's asset management strategy and plan for road and culverts.

**CARRIED UNANIMOUSLY**

**RM of Wolverine No. 340 - Asset Management Strategy**

**Resolution No:** 2021-280

**Moved By:** Joan Nemeth-Syroteuk

That the Asset Management Strategic Plan for the municipal gravel road network and culverts be approved as presented by Firebird Business Consulting.

**CARRIED UNANIMOUSLY**

**RM of Wolverine No. 340 - Asset Management Plan**

**Resolution No:** 2021-281

**Moved By:** Blaine Possberg

That the Asset Management Plan for the municipal gravel road network and culverts be approved as presented by Firebird Business Consulting.

**CARRIED UNANIMOUSLY**

**Tax Cancellation - Division 4**

**Resolution No:** 2021-282

**Moved By:** Sandy Flory

That the following tax cancellation be approved and that the overpayment of taxes be refunded accordingly::

Pt. NW 07-35-22 W2 - Bunk House - Municipal - \$ 276.26    Horizon School Div. - \$226.49

**CARRIED UNANIMOUSLY**

**2021 Donation Listing**

**Resolution No:** 2021-283

**Moved By:** Sandy Flory

That this municipality donate an additional \$75.00 to each of the Humboldt & Lanigan Legions and that the annual donation be increased from \$25.00 to \$100.00 starting in 2022.

**CARRIED UNANIMOUSLY**

**Viscount Archery Club - Donation Request**

**Resolution No:** 2021-284

**Moved By:** Blaine Possberg

That the request for a donation from the Viscount Archery Club be approved in accordance with the municipal donations policy in the amount of \$ 400.00.

**CARRIED UNANIMOUSLY**

**Request to Place Bench at the Municipal Cemetery**

**Resolution No:** 2021-285

**Moved By:** Rod Dale

That the request from the Brithdir Church to donate a bench to be placed in the municipal cemetery be approved.

**CARRIED UNANIMOUSLY**

**In Camera Session**

**Resolution No:** 2021-286

**Moved By:** Joan Nemeth-Syroteuk

That we recess from this Regular Council meeting at 2:45 pm to go into an In Camera Session to discuss employment matters.

**CARRIED UNANIMOUSLY**

**Revert Back to Regular Meeting**

**Resolution No:** 2021-287

**Moved By:** Ron Suchy

That we revert back to the Regular Council meeting at 2:58 p.m.

**CARRIED UNANIMOUSLY**

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**Next Meeting Date**

**Resolution No:** 2021-288

**Moved By:** Rod Dale

THAT THE next Regular Council meeting be scheduled for December 17, 2021 to commence at 9:30 am at the Municipal Office in Burr, Saskatchewan.

**CARRIED UNANIMOUSLY**

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**Adjournment**


**Resolution No:** 2021-289

**Moved By:** Ron Suchy

THAT THE Regular Meeting of Council be adjourned at 3:00 pm.

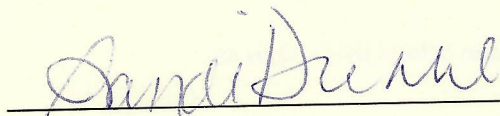
**CARRIED UNANIMOUSLY**

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Bryan Gibney, Reeve



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Sandi Dunne, Administrator