

## Rural Municipality of Wolverine

### Meeting Minutes

First Council Meeting 25/11/2022 - 09:30 AM

Minutes of the First Meeting of Council for the Rural Municipality of Wolverine No. 340 held on Friday, November 25, 2022, commencing at 9:30 am at the Council Chambers in the RM Office in Burr, SK.

Attendance:

Reeve - Bryan Gibney

Div. 2 - Councillor Ron Suchy

Div. 4 - Councillor Sandy Flory

Administrator- Sandi Dunne

Div. 1 - Councillor Darcy Mehrer

Div. 3 - Councillor Rod Dale

Div. 5 - Councillor Joan Nemeth-Syroteuk

Absent: Div. 6 - Councillor Blaine Possberg

#### Call to Order

With a Quorum present, Reeve Gibney called the meeting to order at 9:35 am.

#### 2022 - Municipal Election Results

Resolution No: 2022-237

Moved By: Joan Nemeth-Syroteuk

That the Returning Officer's Statement of Results from the General Election held on November 9, 2022 be accepted for information.

**CARRIED UNANIMOUSLY**

#### Oaths of Office

Resolution No: 2022-238

Moved By: Rod Dale

That all newly elected Council members read and sign the Oath of Office and that these Oaths be attached to and form a part of these minutes.

Further, that Councillor Possberg, will complete the Oath of Office as soon as possible.

**CARRIED UNANIMOUSLY**

#### Public Disclosure Statements

Resolution No: 2022-239

Moved By: Rod Dale

That all Council members completed and signed the Public Disclosure Statements, either Form 1 or Form 2.

Further, that Councillor Possberg be advised that he must complete his Public Disclosure Statement - Form 1 by December 9/22.

**CARRIED UNANIMOUSLY**

#### Adopt Agenda

Resolution No: 2022-240

Moved By: Darcy Mehrer

THAT THE agenda be amended as follows, and approved as amended:

Add:

11. Correspondence

Lanigan Creek Dellwood Brook Watershed Association - April 25 and July 11/22 - Meeting Minutes

**CARRIED UNANIMOUSLY**

#### Declaration of Conflict of Interest

Councillor Flory declared a conflict of interest in regards to Agenda Item 9.2.5 the REACT Road Maintenance Agreement Review as she has a land rental agreement with REACT.

Councillor Nemeth-Syroteuk declared a conflict of interest in regards to Agenda Item 10.2 - Accounts for Approval as Cheque No. 10566 is issued to her for the Cemetery Maintenance Contract.





**Adopt Minutes**

**Resolution No:** 2022-241

**Moved By:** Sandy Flory

THAT THE Minutes of the Regular Meeting of Council held on October 21, 2022 be approved as presented.

**CARRIED UNANIMOUSLY**

**Gravel Pit Testing & Heritage Resource Impact Assessment**

**Resolution No:** 2022-242

**Moved By:** Rod Dale

That the letter from the RM of Leroy No. 339 in regards to future gravel exploration and extraction within the Wolverine Community Pasture be received for information.

**CARRIED UNANIMOUSLY**

**Discuss Municipal Cemetery Plots and New Fee Policy**

**Resolution No:** 2022-243

**Moved By:** Joan Nemeth-Syroteuk

That the Cemetery Policy approved at the Regular Meeting of Council held on October 21st, 2022, be amended by reducing the fee for second (2nd) and subsequent cremations on an existing used gravesite from \$500.00 to \$300.00.

Further that the Municipal Cemetery Bylaw reflect this fee.

**CARRIED**

**Discuss Family Grave Site Blocks in the Municipal Cemetery**

**Resolution No:** 2022-244

**Moved By:** Rod Dale

That all existing Family Grave Site Blocks (20' x 16' in size) be grandfathered into our Cemetery Policy/Bylaw; however, anyone wishing to reserve or be interred in a family gravesite block shall pay the current cemetery fees.

Further, going forward all gravesites shall be reserved on an individual gravesite plot basis of 5'x8' and the fees shall be based on the current municipal cemetery fees as set in the Municipal Cemetery Bylaw.

**CARRIED UNANIMOUSLY**

**Statement of Receipts & Expenditures**

**Resolution No:** 2022-245

**Moved By:** Ron Suchy

THAT THE Statement of Financial Activities for the month of October 2022 be accepted as presented.

**CARRIED UNANIMOUSLY**

Councillor Nemeth-Syroteuk declared a conflict of interest as the payment in question is issued to her for annual municipal cemetery maintenance and left the Council Chambers at 11:00 am.

**Approval of Cheque No. 10566**

**Resolution No:** 2022-246

**Moved By:** Sandy Flory

That Cheque No. 10566 in the amount of \$1,860.00 issued to Joan Nemeth-Syroteuk for the annual maintenance of the Municipal Cemetery be approved for payment.

**CARRIED UNANIMOUSLY**

Councillor Nemeth-Syroteuk returned to the Council Chambers at 11:01 am.

**List of Accounts for Approval**

**Resolution No:** 2022-247

**Moved By:** Rod Dale

THAT THE List of Accounts for the period ending November 25, 2022 represented by General Cheque No. 10547-10565 and 10567 - 10585, in the amount of \$216,297.86, Direct Payroll Deposits dated October 26, 2022 and November 9 and 23, 2022 in the amount of \$45,732.29 and Sask Power online payments of \$583.04, as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

**CARRIED UNANIMOUSLY**





The Delegation of Mr. Blair Welter, Customer Service Representative for Prairie Steel arrived at the meeting at 11:05 am to introduce himself as our new salesperson and to discuss any upcoming culvert needs. The Council thanked him for his attendance and Mr. Welter left the meeting at 11:20 am

#### **Correspondence**

**Resolution No:** 2022-248

**Moved By:** Joan Nemeth-Syroteuk

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

**CARRIED UNANIMOUSLY**

#### **Recess for Lunch**

The meeting recessed for lunch at 11:59 am

#### **Reconvene Regular Council Meeting**

Reeve Gibney called the meeting back to order at 12:41 pm

Mr. Dale Becker, Public Works Supervisor, arrived as a delegation at 12:49 pm to discuss various public works matters.

#### **Public Works Supervisor Report - October 2022**

**Resolution No:** 2022-249

**Moved By:** Ron Suchy

That the PW Supervisor Report for the month of October, 2022 be received for information and filed.

**CARRIED UNANIMOUSLY**

#### **Request for New Approach - Division 4**

**Resolution No:** 2022-250

**Moved By:** Sandy Flory

That the application request from the landowner of the SE 16-36-23 W2 for the construction of an approach to that quarter be approved and that the approach be installed when work schedule and weather conditions permit.

**CARRIED UNANIMOUSLY**

#### **Ministry of Highways - Custom Work Request- Snow Ridging**

**Resolution No:** 2022-251

**Moved By:** Rod Dale

That the request from the Ministry of Highways - Lanigan Division - for custom work ridging in adjacent fields along Highway No. 20 as noted below be approved pending land owner approval:

NE 14 & NW 13-34-23 W2

NE 23 & NW 24-34-23 W2

SE 23-34-23 W2 & SW 24-34-23 W2

NE 13-36-23 W2

NE 24-36-23 W2

SE 24-36-23 W2

**CARRIED UNANIMOUSLY**

#### **2023 SARM Property Self Insurance Program Renewal**

**Resolution No:** 2022-252

**Moved By:** Joan Nemeth-Syroteuk

That the Administrator be authorized to make the following changes to the 2023 Property Self-Insurance Coverage Values:

2018 772G Grader - Increase Coverage from \$405,000 to \$575,000

2021 772G Grader - Increase Coverage from \$406,000 to \$575,000

2022 772G Grader - Increase Coverage from \$453,000 to \$575,000

2010 544K Case Loader - Decrease Coverage from \$120,000 to \$110,000

2013 John Deere 300 Rock Truck - Decrease Coverage from \$340,000 to \$300,000

2012 Snow Wing - Decrease Coverage from \$25,000 to \$5,000

2015 Snow Wing - Increase Coverage from \$20,000 to \$32,500

2008 Hitachi Track hoe - Increase Coverage from \$75,000 to \$85,000

2017 Kubota Tractor - Increase Coverage from \$145,000 to \$182,000

2020 Case Maxum Tractor - Increase Coverage from \$145,000 to \$292,000

2020 Schulte 15' Mower - Increase Coverage from \$33,800 to \$50,000

2022 Schulte 15' Mower - Increase Coverage from \$45,000 to \$50,000



2016 Flex Arm - Increase Coverage from \$20,000 to \$27,000  
2020 RM Shop - Increase Coverage from \$1,318,866 to \$1,500,000

**CARRIED**

Councillor Flory declared a conflict of interest in the matter of the 2023 REACT Road Maintenance Agreement as she has a land rental agreement with REACT, and left the Council Chambers at 1:25 pm.

**REACT - Draft - 2023 Road Maintenance Agreement**

**Resolution No:** 2022-253

**Moved By:** Rod Dale

That the 2023 Road Maintenance Agreement with REACT be approved as presented with no changes from 2022 and that it be forwarded to REACT early in the new year.

**CARRIED UNANIMOUSLY**

Councillor Flory returned to the Council Chambers at 1:28 pm.

**Forbes - Request to Close Roads in Division 1 & 2**

**Resolution No:** 2022-254

**Moved By:** Darcy Mehrer

That the request from Forbes Bros. Construction to close the following Range Roads south of Township Road 342, in order to continue with the construction of the Sask Power Transmission Line to BHP mine site be approved:

Range Rd 2221, 2223, 2225, 2230, 2232, and Range Rd 2234 to 2241

Further, Forbes Bros. Construction must maintain and provide all adequate signage for closures and detour information.

**CARRIED UNANIMOUSLY**

Mr. Dale Becker, left the meeting at 1:58 pm.

**Administrator's Report**

**Resolution No:** 2022-255

**Moved By:** Darcy Mehrer

THAT THE Administrator's Report for the Month of October, 2022 be received for information and filed.

**CARRIED UNANIMOUSLY**

**Bylaw No. 2022-05 - The Cemetery Bylaw - 1st Reading**

**Resolution No:** 2022-256

**Moved By:** Ron Suchy

That Bylaw No. 2022-05, being a bylaw to Provide for the Regulation and Control of the Municipal Cemetery, be read a first time.

**CARRIED UNANIMOUSLY**

**Bylaw No. 2022-05 - The Cemetery Bylaw - 2nd Reading**

**Resolution No:** 2022-257

**Moved By:** Rod Dale

That Bylaw No. 2022-05, being a bylaw to Provide for the Regulation and Control of the Municipal Cemetery, be read a second time.

**CARRIED UNANIMOUSLY**

**Bylaw No. 2022-05 - Allow 3rd Reading**

**Resolution No:** 2022-258

**Moved By:** Sandy Flory

That Bylaw No. 2022-05, being a Bylaw to Provide for the Regulation and Control of the Municipal Cemetery, be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Bylaw No. 2022-05 - Final Reading**

**Resolution No:** 2022-259

**Moved By:** Darcy Mehrer

That Bylaw No 2022-05, being a bylaw to Provide for the Regulation and Control of the Municipal Cemetery, be read a third time and adopted.

**CARRIED UNANIMOUSLY**



**Tax Cancellation - Division 4**

**Resolution No:** 2022-260

**Moved By:** Joan Nemeth-Syroteuk

That the following tax cancellation be approved:

Pt. NW 07-36-22 W2 - Municipal Taxes - \$272.29 Horizon School Division - \$219.18

**CARRIED UNANIMOUSLY**

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**Community Planning - Division 6 - SE 17-36-24 W2**

**Resolution No:** 2022-261

**Moved By:** Rod Dale

That the application from James & Maryanne Poth, to sub-divide approximately 10 acres from the SE 17-36-24 W2 for residential purposes be approved in accordance with Section 5.3.1 of the Municipal Zoning Bylaw.

Further, no servicing agreement is required.

**CARRIED UNANIMOUSLY**

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**Western Municipal Consulting - Board of Revision**

**Resolution No:** 2022-262

**Moved By:** Ron Suchy

That this municipality appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023 to Dec member 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean and Stew Demmans.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the member appointed for a hearing shall determine the chair of that hearing form among their numbers.

Further, that this municipality appoints Kristen Tokaryk with Western Municipal Consulting Ltd, as Secretary to the Board of Revision for the term of January 1, 2023 to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd, fee schedule. If Kristen Tokaryk is unable to perform, secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

And Further, that the subscription fee of \$250.00 plus applicable taxes be paid to the Board as required.

**CARRIED UNANIMOUSLY**

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**Appoint Development Appeal Board**

**Resolution No:** 2022-263

**Moved By:** Ron Suchy

That this municipality appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023 to Dec member 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans and Stu Hayward.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the member appointed for a hearing shall determine the chair of that hearing form among their numbers.

Further, that this municipality appoints Claudette McGuire with Western Municipal Consulting Ltd, as Secretary to the Development Appeals Board for the term of January 1, 2023 to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd, fee schedule. If Claudette McGuire unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

And Further, that the subscription fee of \$250.00 plus applicable taxes be paid to the Board as required.

**CARRIED UNANIMOUSLY**

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**Viscount Archery Club - Donation Request**

**Resolution No:** 2022-264

**Moved By:** Joan Nemeth-Syroteuk

That the request for a donation from the Viscount Archery Club be approved in accordance with the municipal donations policy in the amount of \$ 400.00.

**CARRIED UNANIMOUSLY**

**Viscount Central School - Donation for Outdoor Learning Space**

**Resolution No:** 2022-265

**Moved By:** Rod Dale

That the request for a donation from the Viscount Central School for an Outdoor Learning Space, be approved in accordance with the municipal donations policy in the amount of \$ 200.00.

**CARRIED UNANIMOUSLY**

**BHP Jansen - Tour Invitation**

It was agreed that two (2) members of the Council would attend the invitation to tour the BHP Mine site.

**Next Meeting Date**

**Resolution No:** 2022-266

**Moved By:** Joan Nemeth-Syroteuk

THAT THE next Regular Council meeting be scheduled for December 9, 2022 to commence at 9:30 pm at the Municipal Office in Burr, Saskatchewan.

**CARRIED UNANIMOUSLY**

**Adjournment**

**Resolution No:** 2022-267

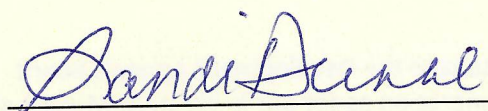
**Moved By:** Darcy Mehrer

THAT THE Regular Meeting of Council be adjourned at 2:45 pm

**CARRIED UNANIMOUSLY**



Bryan Gibney – Reeve



Sandi Dunne - Administrator