

# Rural Municipality of Wolverine

## Meeting Minutes

Regular 27/01/2023 - 09:30 AM

Minutes of the Regular Meeting of Council for the Rural Municipality of Wolverine No. 340 held on Friday, January 27, 2023, commencing at 9:30 am at the Council Chambers in the RM Office in Burr, SK.

Attendance:

Reeve - Bryan Gibney

Div. 1 - Darcy Mehrer

Div. 2 - Councillor Ron Suchy

Div. 3 - Councillor Rod Dale

Div. 4 - Councillor Sandy Flory

Div. 5 - Councillor Joan Nemeth-Syroteuk

Div. 6 - Councillor Blaine Possberg

Administrative Assistant - Sandra Syroteuk

Absent: Administrator Sandi Dunne

### Call to Order

With a Quorum present, Reeve Gibney called the meeting to order at 9:33 am

### Council Approval for Administrator to Delegate Administrative Assistant to Take Minutes

Resolution No: 2023-001

Moved By: Joan Nemeth-Syroteuk

That approval be given to the Administrator to delegate the Administrative Assistant, Sandra Syroteuk to take the minutes of this Regular Council Meeting due to the Administrator's absence.

**CARRIED UNANIMOUSLY**

### Presentation of Fidelity Bond

Resolution No: 2023-002

Moved By: Sandy Flory

That the Fidelity Bond for 2023 be accepted as presented to Council.

**CARRIED UNANIMOUSLY**

### Adopt Agenda

Resolution No: 2023-003

Moved By: Rod Dale

THAT THE agenda be approved as presented.

**CARRIED UNANIMOUSLY**

### Declaration of Conflict of Interest

Reeve Gibney & Councillor Dale indicated a conflict of interests in regards to the Mower quotes as they both have family members that work at one of the businesses that have provided a quote.

Councillor Nemeth-Syroteuk indicated a a conflict of interest in regards to the Municipal Cemetery maintenance contract as she may be providing this service.

### Adopt Minutes

Resolution No: 2023-004

Moved By: Ron Suchy

THAT THE Minutes of the Regular Meeting of Council held on December 9, 2022 be approved as presented.

**CARRIED UNANIMOUSLY**

Councillor Possberg arrived at the meeting at 9:52 am.

### Statement of Receipts & Expenditures

Resolution No: 2023-005

Moved By: Joan Nemeth-Syroteuk

THAT THE Statement of Financial Activities for the month of December, 2022 be accepted as presented.

**CARRIED UNANIMOUSLY**





**List of Accounts for Approval**

**Resolution No:** 2023-006

**Moved By:** Darcy Mehrer

THAT THE List of Accounts for the period ending January 27, 2023 represented by General Cheque No. 10625-10687, in the amount of \$225,221.88 and Direct Payroll Deposits dated Dec 21/22, January 4 & 18, 2023 and February 1, 2023 in the amount of \$41,565.28 and Sask Power online payments in the amount of \$1,387.84 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

**CARRIED UNANIMOUSLY**

**Term Deposit**

**Resolution No:** 2023-007

**Moved By:** Rod Dale

That the Term Deposit at Conexus Credit Union that matures on February 15, 2023 be put into the High Interest Savings Account at the Conexus Credit Union - Humboldt Branch.

**CARRIED UNANIMOUSLY**

**Correspondence**

**Resolution No:** 2023-008

**Moved By:** Blaine Possberg

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

**CARRIED UNANIMOUSLY**

**Administrator's Report**

**Resolution No:** 2023-009

**Moved By:** Ron Suchy

THAT THE Administrator's Report for the Month of December, 2022 be received for information and filed.

**CARRIED UNANIMOUSLY**

**Appoint Deputy Reeve for 2023**

**Resolution No:** 2023-010

**Moved By:** Rod Dale

That Councillor Flory be appointed as the Deputy Reeve for 2023.

**CARRIED UNANIMOUSLY**

**2023 Council Remuneration**

**Resolution No:** 2023-011

**Moved By:** Ron Suchy

That the Council Indemnity for 2023 remain as follows:

All Council/Special/Committee Meetings/Convention Attendance and Public Works Supervision be set at \$250/day.

Further, that mileage rates for 2023 remain at \$0.60/km for all council and staff members travelling for RM business when using their own personal vehicle.

**CARRIED UNANIMOUSLY**

**Banking & Signing Authority**

**Resolution No:** 2023-012

**Moved By:** Joan Nemeth-Syroteuk

That the signing authority for 2023 for this municipality be as follows:

Administrator – Sandi Dunne and Reeve – Bryan Gibney or Deputy Reeve  
Councillor Sandy Flory.

Further that Councilor Rod Dale be removed from the signing authority and that The Conexus Credit Union –Humboldt Branch be advised accordingly.

**CARRIED UNANIMOUSLY**





**2023 Appointments**  
**Resolution No: 2023-013**  
**Moved By: Rod Dale**

That the following appointments be approved for 2023:

Budget and Finance	Whole Council
Public Works/Roads/Machinery	Whole Council/Unless appointed by Council
Humboldt Fire Association	Councillor Possberg
Lanigan Fire Association	Councillor Dale
Lanigan and District Medical Clinic	Reeve Gibney
REACT	Councillor Suchy /Alternate Councillor Dale
REACT Landfill Liaison Committee	Councillor Nemeth-Syroteuk
Central Area Transportation Committee	Reeve Gibney
Lanigan Creek Dellwood Brook	Reeve Gibney & Councillor Nemeth-Syroteuk
WUQWTR	Councillor Suchy/Alternate Councillor Flory
Leroy Leisureland Committee	Councillor Mehrer
Burr Rec Board	Councillor Flory
District Emergency Measures	Reeve Gibney
Occupational Health & Safety	PW Works Supervisor - Dale Becker
Pest Control Officer	Patrick Syroteuk
Weed Inspector	Eric Ehalt
Building Inspectors	Norbert LeBlanc
	Dale Wagner/Ryan Shepard/Jerry Wintonyk/
	Raymond Humenny
Lanigan Library Board	Linda Gibney
Poundkeepers	Div 1 &; 2 - Bernard Senko
	Div 3 & 6 - Eric Weisbeck
	Div 4 - Sandy Flory
	Div 5 - Lorne Giddngs

Further, that the appointment of the Auditor for 2023 be discussed at a future meeting.

**CARRIED UNANIMOUSLY**

**Pest Control Officers - Club Root**  
**Resolution No: 2023-014**  
**Moved By: Darcy Mehrer**

That the following Plant Health Officers be appointed as Pest Control Officers for the purpose of Clubroot for 2023:

Tayo Adegeye	Katey Makohoniuk
Joanne Kwasnicki	Chelsea Neuberger
Betty Johnson	Colleen Fennig

**CARRIED UNANIMOUSLY**

Councillor Nemeth-Syroteuk, declared a conflict of interest in the awarding of the Municipal Cemetery Maintenance Contract for 2023, as she will be providing this service and left the Council Chambers at 10:37 am.

**Municipal Cemetery Maintenance Contract**  
**Resolution No: 2023-015**  
**Moved By: Sandy Flory**

That Joan Nemeth-Syroteuk be contracted to undertake the maintenance at the Municipal Cemetery for 2023 and that the contract fee be set at \$60.00 per hour.

**CARRIED UNANIMOUSLY**

Councillor Nemeth-Syroteuk returned to the council chambers at 10:39 am.



**Declaration of Eligibility for 2023 Municipal Revenue Sharing Grant**

**Resolution No:** 2023-016

**Moved By:** Joan Nemeth-Syroteuk

The Council the Rural Municipality of Wolverine No. 340 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED UNANIMOUSLY**

**2023 WCB Rates**

**Resolution No:** 2023-017

**Moved By:** Joan Nemeth-Syroteuk

That the Worker's Compensation Rates for the year 2023 be accepted at \$1.55 per \$100 of payroll, and that a minimum rate of \$39,170.00 be set for Elected Officials.

**CARRIED UNANIMOUSLY**

**2024 - Sask Lotteries Community Grant Program**

**Resolution No:** 2023-018

**Moved By:** Ron Suchy

That this municipality apply for the 2024/25 Saskatchewan Lotteries Community Grant in the amount of \$4,062.00.

**CARRIED UNANIMOUSLY**

**2022 Audit Service Plan**

**Resolution No:** 2023-019

**Moved By:** Blaine Possberg

That the 2022 Audit Service Plan as submitted by MNP be approved as presented.

**CARRIED UNANIMOUSLY**

**Farm and Food Care - 2023 Membership**

**Resolution No:** 2023-020

**Moved By:** Sandy Flory

That this municipality purchase an Affiliate Membership to Farm & Food Care for \$1,000.00 plus GST for 2023.

**CARRIED UNANIMOUSLY**

**City of Humboldt Regional Meeting**

**Resolution No:** 2023-021

**Moved By:** Sandy Flory

That the following Council members be authorized to attend an upcoming Regional Leaders Municipal Meeting hosted by the City of Humboldt on Wednesday, February 22, 2023 at 7:00 pm:  
Reeve Gibney, Councillors Suchy, Flory & Possberg, Administrator Sandi Dunne

**CARRIED UNANIMOUSLY**

**Next Meeting Date**

**Resolution No:** 2023-022

**Moved By:** Joan Nemeth-Syroteuk

THAT THE next Regular Council meeting be scheduled for February 17, 2023 to commence at 9:30 am at the Municipal Office in Burr, Saskatchewan.

**CARRIED UNANIMOUSLY**

**Recess for Lunch**

The meeting was recessed for lunch at 11:47 am.





**Reconvene Regular Council Meeting**

Reeve Gibney called the meeting back to order at 12:23 pm

The Public Works Supervisor, Dale Becker arrived as a delegation at 12:24 pm to discuss various public work matters.

**PW Supervisor Report - December 2022**

**Resolution No:** 2023-023

**Moved By:** Joan Nemeth-Syroteuk

That the PW Supervisor Report for the month of December, 2022 be received for information and filed.

**CARRIED UNANIMOUSLY**

Reeve Gibney and Councillor Dale, both declared a conflict of interest in regards to the 2023 Schulte Mower Quotes as they have family members that are employed by one of the businesses that provided a quote. Reeve Gibney handed the Chair to Deputy Reeve Councillor Flory and both he and Councillor Dale left the meeting at 12:27 pm.

**Mower & Flex Arm Hitch Quotes**

**Resolution No:** 2023-024

**Moved By:** Blaine Possberg

That the municipality purchase a 2023 Schulte XH1500 Mower from Pattison Agriculture Ltd. at the quoted cost of \$19,314.00 which includes the trade-in of the 2020 Schulte XH1500 Mower and all applicable taxes.

**CARRIED UNANIMOUSLY**

Reeve Gibney and Councillor Dale returned to the Council Chambers at 12:30 pm and Reeve Gibney resumed the Chair.

**Tandem End Dump Trailer Quotes**

**Resolution No:** 2023-025

**Moved By:** Ron Suchy

That this municipality purchase an 2024 Arne's Tandem Square End Dump Trailer from Maxim Equipment at the quoted cost of \$49,541.52 which includes the trade-in of a 2010 Canuck Tandem End Dump trailer and all applicable taxes.

**CARRIED UNANIMOUSLY**

**Shop Truck Quotes**

**Resolution No:** 2023-026

**Moved By:** Rod Dale

The this municipality purchase a 2022 Ford F-150 XL from Discovery Ford at the quoted price of \$43,500.01 which includes the trade in of a 2018 Ford F-150 XLT plus all applicable taxes.

**CARRIED UNANIMOUSLY**

**Stockpile of Reject Gravel to Burr**

**Resolution No:** 2023-027

**Moved By:** Joan Nemeth-Syroteuk

That the municipality haul and stockpile approximately 1,000 cu yds of reject sand from the Ministry of Highways & Infrastructure gravel pit located in the local community pasture to the stockpiles in Burr, SK.

**CARRIED UNANIMOUSLY**

The Public Works Supervisor left the meeting at 1:40 pm

**Adjournment**

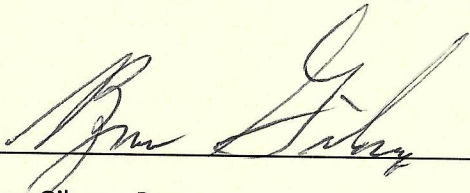
**Resolution No:** 2023-028

**Moved By:** Darcy Mehrer

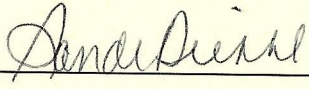
THAT THE Regular Meeting of Council be adjourned at 1:42 p.m.

**CARRIED UNANIMOUSLY**



A handwritten signature in dark ink, appearing to read "Bryan Gibney", written over a horizontal line.

Bryan Gibney, Reeve

A handwritten signature in dark ink, appearing to read "Sandi Dunne", written over a horizontal line.

Sandi Dunne, Administrator