

Rural Municipality of Wolverine
Meeting Minutes
Regular Council 14/04/2023 - 09:00 AM

Minutes of the Regular Meeting of Council for the Rural Municipality of Wolverine No. 340 held on Friday, April 14, 2023, commencing at 9:00 am at the Council Chambers in the RM Office in Burr, SK.

Attendance:

- Reeve - Bryan Gibney
- Div. 1 - Darcy Mehrer
- Div. 2 - Councillor Ron Suchy
- Div. 3 - Councillor Rod Dale
- Div. 4 - Councillor Sandy Flory
- Div. 5 - Councillor Joan Nemeth-Syroteuk
- Div. 6 - Councillor Blaine Possberg
- Administrator- Sandi Dunne

Call to Order

With a Quorum, present Reeve Gibney called the meeting to order at 9:04 am.

Adopt Agenda

Resolution No: 2023-069

Moved By: Blaine Possberg

THAT THE agenda be approved as presented.

CARRIED UNANIMOUSLY

Declaration of Conflict of Interest

No declaration of conflict of interests were made at this time.

Adopt Minutes

Resolution No: 2023-070

Moved By: Joan Nemeth-Syroteuk

THAT THE Minutes of the Regular Meeting of Council held on March 24, 2023 be approved as presented.

CARRIED UNANIMOUSLY

In Camera Session - Strategic Planning

Resolution No: 2023-071

Moved By: Joan Nemeth-Syroteuk

That this Regular Meeting be adjourned at 9:08 am in order to go into an In Camera session to discuss strategic planning.

CARRIED UNANIMOUSLY

Revert Back to Regular Meeting

Resolution No: 2023-072

Moved By: Rod Dale

That the In Camera Session be adjourned at 9:16 am and we revert back to the Regular Council Meeting.

CARRIED UNANIMOUSLY

Councillor Mehrer arrived at the Council meeting at 9:22 am.

Statement of Receipts & Expenditures

Resolution No: 2023-073

Moved By: Ron Suchy

THAT THE Statement of Financial Activities for the month of March 2023 be accepted as presented.

CARRIED UNANIMOUSLY

List of Accounts for Approval

Resolution No: 2023-074

Moved By: Rod Dale

THAT THE List of Accounts for the period ending April 14, 2023 represented by General Cheque No. 10758 to 10794, In the amount of \$ 280,055.15; Other Payments of \$1,113.42 for March, 2023, Sask Power Payments and Direct Payroll Deposits dated March 29 and April 12, 2023, in the amount of \$19,683.24 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

CARRIED UNANIMOUSLY

Councillor Nemeth-Syroteuk left the Council Chambers at 9.41 am and returned to the Council Chambers at 9:43 am

Lanigan Creek Dellwood Brook WAB - Statement

Resolution No: 2023-075

Moved By: Joan Nemeth-Syroteuk

That the Statement Of Account from the Lanigan Creek Dellwood Brook Watershed Association in the amount of \$2,210.14, which, includes \$60.00 of interest be received for information.

CARRIED UNANIMOUSLY

Hunter Creek C & D Board Members -10:00 am

The Public Works Supervisor joined the meeting at 9:49 am. Board Members of the Hunter Creek Conservation and Development Authority Area arrived as a delegation at 9:55 am. Members attending were Mr. Jack Gibney, Chairman; Mr. Tom Senko, Board Member and Mrs. Rona Seidle, Secretary-Treasurer. Introductions were made and the Board proceeded to discuss and request that Council contemplate changes to the municipal culvert purchasing policy for their organization as they wish to work with the municipality as they move forward in developing their conservation and development area. The Board requested that they be able to purchase culverts through the municipality, which would entail the RM ordering the culverts for them, transporting them to the RM (Burr Site) and ultimately installing them for their authority. The Board would ensure payment of the culverts and installation on a custom work basis. They would not expect the municipality to provide culverts from their own culvert inventory. Mapping of the C & D area was reviewed and explained by the board members. Those in attendance also discussed the widening of an approach through a watershed easement, which would also include installation of culverts. The C & D Board requested that the municipality undertake this project on a custom work basis. The Board thanked the Council for meeting with them and the Board left the Meeting at 10:43 am.

Culvert Policy

Resolution No: 2023-076

Moved By: Ron Suchy

That the Sale of Culvert Policy be amended as follows and attached hereto to form a part of these minutes:

Request from organizations such as Conservation & Development Area Authorities for the purchase of culverts must be approved by council and will be dealt with on a case by case basis.

Further, that the request from the Hunter Creek Conservation and Development Area Authority (HCCDAA), for future culvert purchases through this municipality will be approved under the following conditions:

- The HCCDAA will contact the municipality and pre-order their culverts when the municipality is placing a culvert order.
- The HCCDAA will pay for all culverts ordered in a timely manner. This cost will include the transportation of the culverts from the manufacturer to the RM storage site in Burr as well as all costs to unload.
- The HCCDAA will pay for all costs to transport the culverts to the installation site and will include the loading and unloading of the culverts.
- The HCCDAA can contract the municipality to undertake the installation of culverts and other construction work as per the Municipal Custom Work Request Policy.

CARRIED UNANIMOUSLY

The Public Works Supervisor left the meeting at 11:14 am.

Approach Widening Request - NE 26-34-22 W2

Resolution No: 2023-077

Moved By: Ron Suchy

That the request from the Hunter Creek Conservation & Development Area Authority to undertake the widening of an approach, to provide improved access to the NE 26-34-22 W2, through the Lanigan Creek Dellwood Brook Watershed Association Easement, which includes culvert replacement, be approved under the following conditions:

- The municipality will undertake as custom work.
- The HCCDAA will provide and pay for all costs associated with the purchase and installation of the required culverts.
- The HCCDA will obtain all approvals and permits as may be required by the Lanigan Creek Dellwood Brook Watershed Association, Water Security Agency and any other provincial or federal body and provide a written copy to the municipality prior to any work being undertaken.
- The Municipal work force will only work under the direction of the HCCDAA Board Members.
- The work will be undertaken when weather, land and scheduling conditions permit.

CARRIED UNANIMOUSLY



2022 Draft Audited Financial Statements

Resolution No: 2023-078

Moved By: Ron Suchy

That the 2022 Financial Statements audited by MNP and the 2022 Audit Findings Report provided by MNP be approved.

Correspondence

Resolution No: 2023-079

Moved By: Blaine Possberg

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

CARRIED UNANIMOUSLY

Administrator's Report

Resolution No: 2023-080

Moved By: Rod Dale

THAT THE Administrator's Report for the Month of April 2023 be received for information and filed.

CARRIED UNANIMOUSLY

Next Meeting Date

Resolution No: 2023-081

Moved By: Joan Nemeth-Syroteuk

THAT THE next Regular Council meeting be scheduled for May 26 , 2023 to commence at 9:30 am at the Municipal Office in Burr, Saskatchewan.

CARRIED UNANIMOUSLY

Road Tour Date

Resolution No: 2023-082

Moved By: Blaine Possberg

That a Road Tour of the municipality be scheduled for April 28, 2023 commencing at the RM office in Burr, Saskatchewan at 9:30 am.

Further that the Public Works Supervisor, be authorized to obtain transportation for the tour.

CARRIED UNANIMOUSLY

Recess for Lunch

The Meeting recessed for lunch at 12:05 pm

Reconvene Regular Council Meeting

Reeve Gibney called the meeting back to order at 12:40 pm. Councillor Possberg left the Council Meeting at 12:40 pm.

Public Works Supervisor arrived as a delegation at 12:42 pm to discuss various public work matters.

Public Works Supervisor Report - April 2023

Resolution No: 2023-083

Moved By: Joan Nemeth-Syroteuk

That the PW Supervisor Report for the month of March, 2023 be received for information and filed.

CARRIED UNANIMOUSLY

Road & Culvert GIS Mapping

Resolution No: 2023-084

Moved By: Joan Nemeth-Syroteuk

That this municipality purchase an annual subscription of the GIS software/programming from KGS Group in order to continue to update and use the Road and Culvert Asset Management Assessment that was undertaken by KGS Group in 2021 at a cost of \$600.00 per year.

CARRIED UNANIMOUSLY



Request for Stop Sign

Resolution No: 2023-085

Moved By: Joan Nemeth-Syroteuk

That a Stop sign be erected on the south east corner of the intersection of Township Road 352 and Range Rd 2224.

CARRIED UNANIMOUSLY

Request for Culvert Mapping

Resolution No: 2023-086

Moved By: Sandy Flory

That the Administration obtain additional information from KGS Group to determine if specific information on the Culvert Assessment GIS program mapping can be printed off for use by third parties.

Further, that if applicable, an administration fee (to be determined), be charged to all parties requesting this information.

CARRIED UNANIMOUSLY

Road Mulching Projects

Resolution No: 2023-087

Moved By: Ron Suchy

That the Administration apply for funding through the Canada Community Building Fund for a road mulching project on Township Road 350 (Correction Line) between Highway #20 and Range Rd 2225.

CARRIED UNANIMOUSLY

Sask Tel - Cable Installation

Resolution No: 2023-088

Moved By: Joan Nemeth-Syroteuk

That Sask-Tel be given approval to bore through municipal road allowances known as Range Road 2234 just south of Township Road 362 in order to undertake repairs to existing facilities.

CARRIED UNANIMOUSLY

Councillor Nemeth-Syroteuk left the Council Chambers at 1:54 pm and returned to the Council Chambers at 1:56 pm.

Children at Play Signage

Resolution No: 2023-089

Moved By: Darcy Mehrer

That the municipal policy for Requests for Children at Play Signage by Yard-Site Owners be amended as follows, and attached hereto to form a part of these minutes:

- Allow for yard-sites owners to take the signage with them if they sell the property where the signs are located

CARRIED UNANIMOUSLY

Application to Undertake Work in Right of Way - LCDBWAB

Resolution No: 2023-090

Moved By: Joan Nemeth-Syroteuk

That the application from the Lanigan Creek Dellwood Brook Watershed Association, to install a screw pile adjacent to the Humboldt Lake Outlet Structure, be dealt with as follows:

- Request that the applicant mark the area where the screw pile will be installed.
- Council will review on municipal road tour to ensure that location will not impede maintenance of the municipal right of way and approval will be provided accordingly.

CARRIED UNANIMOUSLY

Application for Culvert - Division 5

Resolution No: 2023-091

Moved By: Rod Dale

That the application for a culvert installation on Range Road 2233 between the SW 03 & SE 04 -36-23 W2 be tabled and reviewed on the municipal road tour to ensure compliance with provincial regulations.

CARRIED UNANIMOUSLY

The Public Works Supervisor left the meeting at 2:13 pm



Lanigan Creek Dellwood Brook WAB - 2023 Levy and Account Statement

Resolution No: 2023-092

Moved By: Joan Nemeth-Syroteuk

That the Appeal of the 2023 Levy of the Lanigan Creek Dellwood Brook Watershed Association, lodged by the Administration of this Municipality as instructed by Council at the February, 2023 Regular Council Meeting, be acknowledged and approved on the following grounds:

- The 2023 Levies have not been approved by the Lanigan Creek Dellwood Brooke Watershed Association Board in accordance with Section 25 of *The Watershed Associations Act*.
- The population used to calculate the 2023 Administration Levy of the LCDBWAB is overstated and should be reduced.

CARRIED UNANIMOUSLY

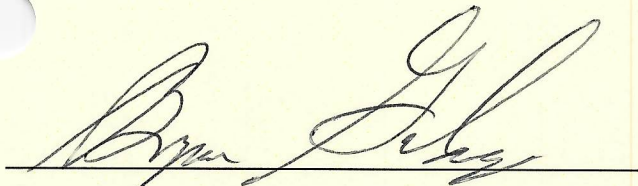
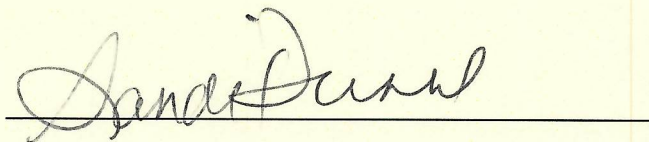
Adjournment

Resolution No: 2023-093

Moved By: Darcy Mehrer

THAT THE Regular Meeting of Council be adjourned at 3:00 pm.

CARRIED UNANIMOUSLY


Bryan Gibney, Reeve
Sandi Dunne, Administrator