

**Rural Municipality of Wolverine**  
**Meeting Minutes**  
**Regular Council Meeting 25/08/2023 - 08:00 AM**

**Minutes of the Regular Meeting of Council for the Rural Municipality of Wolverine No. 340 held on Friday, August 25, 2023, commencing at 8:00 am at the Council Chambers in the RM Office in Burr, SK.**

**Attendance:**

- |                                     |  |
|-------------------------------------|--|
| Reeve - Bryan Gibney                | Div. 1 - Darcy Mehrer                    |
| Div. 2 - Councillor Ron Suchy       | Div. 3 - Councillor Rod Dale             |
| Div. 4 - Councillor Sandy Flory     | Div. 5 - Councillor Joan Nemeth-Syroteuk |
| Div. 6 - Councillor Blaine Possberg | Administrator- Sandi Dunne               |

**Call to Order**

Reeve Gibney called the meeting to order at 8:07 am

**Adopt Agenda**

**Resolution No:** 2023-179

**Moved By:** Ron Suchy

THAT THE agenda be amended as follows, and approved as amended:

Add: Correspondence:

Letter from Water Security Agency - Emergency Flood Relief Program Funding

**CARRIED UNANIMOUSLY**

**Declaration of Conflict of Interest**

Councillor Dale declared a Conflict of Interest in regards to the Discretionary Use Application for the development of a gravel pit as the gravel pit will be developed on his own lands.

Councillor Dale declared a Conflict of Interest in regards to the Road Maintenance Agreement and Fee Policy in regards to gravel pits located on private property as he is applying to develop a gravel pit on private lands.

**Adopt Minutes**

**Resolution No:** 2023-180

**Moved By:** Blaine Possberg

THAT THE Minutes of the Regular Meeting of Council held on July 13, 2023 be approved as presented.

**CARRIED UNANIMOUSLY**

**Agreement for Council Meeting Software**

**Resolution No:** 2023-181

**Moved By:** Joan Nemeth-Syroteuk

That this municipality enter into a 4 Year Agreement with Catalis for the Council Meeting Management Subscription based on the following annual fees:

Year 1 - \$4,234.70    Year 2 - \$4,488.78    Year 3 - \$4,758.11    Year 4 - \$5,043.60

Further, that the Reeve be authorized to execute the agreement.

**CARRIED UNANIMOUSLY**

**Road Maintenance Policy of Personal Use of Private Gravel Pits**

**Resolution No:** 2023-182

**Moved By:** Bryan Gibney

That the discussion of a Road Maintenance Policy for Gravel Hauls from Private Gravel Pits be reviewed and discussed after the Public Hearing for the Discretionary Use Application.

**CARRIED UNANIMOUSLY**

**Statement of Receipts & Expenditures**

**Resolution No:** 2023-183

**Moved By:** Darcy Mehrer

THAT THE Statement of Financial Activities for the month of July, 2023 be accepted as presented.

**CARRIED UNANIMOUSLY**





**List of Accounts for Approval**

**Resolution No:** 2023-184

**Moved By:** Blaine Possberg

THAT THE List of Accounts for the period ending August 25, 2023 represented by General Cheque No. 10895 to 10936, in the amount of \$194,711.2; Other Payments for Sask Power and Mastercard payments in the amount of \$2,361.50 and Direct Payroll Deposits dated July 19, 2023, August 2 & 18, 2023 in the amount of \$31,692.97 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

**CARRIED UNANIMOUSLY**

**Correspondence**

**Resolution No:** 2023-185

**Moved By:** Ron Suchy

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

**CARRIED UNANIMOUSLY**

**Ag Use Development Permit**

**Resolution No:** 2023-186

**Moved By:** Bryan Gibney

That a registered letter be forwarded to the owner of the NE 16-36-22 W2 advising that an Ag-Use Development Permit Application must be submitted for the development of a shop, even though the development conforms to the Municipal Zoning Bylaw.

**CARRIED**

**Administrator's Report**

**Resolution No:** 2023-187

**Moved By:** Rod Dale

THAT THE Administrator's Report for the Month of July, 2023 be received for information and filed.

**CARRIED UNANIMOUSLY**

**Recess from Regular Council Meeting**

**Resolution No:** 2023-188

**Moved By:** Joan Nemeth-Syroteuk

That this Regular Council Meeting be recessed at 9:06 am in order to hold a public hearing in regards to a Discretionary Use Application for a Gravel Pit.

**CARRIED UNANIMOUSLY**

**Reconvene Regular Council Meeting**

**Resolution No:** 2023-189

**Moved By:** Darcy Mehrer

That the Regular Council meeting be reconvened at 9:51 am

**CARRIED UNANIMOUSLY**

Councillor Dale declared a conflict of interest in the discussion of the Discretionary Use Application for the development of a gravel pit located on the NE 7 NW 8-35-24 W2 and the approval of a Road Maintenance Agreement Policy for Private Gravel Pits as he is the applicant of the Discretionary Use Application and left the council chambers at 9:51 am.

**Discretionary Use Application - Gravel Pit Development**

**Resolution No:** 2023-190

**Moved By:** Ron Suchy

That the Discretionary Use Application for the development of a gravel pit located on the NE 7 & NW 8-35-24 be approved based on the following conditions:

- For pit areas designated for personal use, the cumulative maximum disturbance area on the land must not exceed 5 acres, at which time the Developer/Land Owner and /or it's contractor is required to reclaim portions of the Disturbed Lands before continuing to extract aggregate resources from the lands. At no time can the cumulative maximum disturbance area on the land be greater than 5 acres.
- Reclamation of said acres must be completed within 24 months of depleting all aggregate materials on the lands.
- Personal use is described as aggregate that is not for sale.



**Discretionary Use Application (con't)**

- Road maintenance agreements and fees will be in accordance with the current Municipal Road Maintenance Agreements policies at the time of haul.
- Gravel Extraction Fees will be charged based on the current Municipal Gravel Extraction policies and bylaws
- For pit areas designated for commercial use, the cumulative maximum disturbance area on the land must not exceed 25 acres, at which point the Developer/Land Owner and/or it's contractor is required to reclaim portions of the Disturbed Lands before continuing to extract aggregate resources from the lands. At no time can the cumulative maximum disturbance area on the land be greater than 5 acres.
- Reclamation of said acres must be completed within 24 months of depleting all aggregate materials on the lands
- Road maintenance agreements and fees will be in accordance with the current Municipal Road Maintenance Agreement policies at the time of haul.
- Gravel Extraction Fees will be charged based on the current Municipal Gravel Extraction policies and bylaws.
- The municipality will have the right to review the disturbance area to ensure that the maximum acres are not being exceeded at any time during the life of these developments; however the developer will be contacted prior to doing so.
- It will be the responsibility of the developer to ensure that any development near the existing power poles adheres to Sask Power's requirements and set-back distances.

**CARRIED UNANIMOUSLY**

**Road Maintenance Policy of Personal Use of Private Gravel Pits**

**Resolution No:** 2023-191

**Moved By:** Ron Suchy

That the municipality approve a Road Maintenance Agreement for Hauls from Private pits as follows:

- Personal use gravel is gravel that this not being sold or for commercial uses
- The first 250 cu yds (or equivalent) of personal use gravel hauled on municipal roads will be exempt from a road maintenance agreement and applicable maintenance and gravel extraction fees.
- The 250 cu yds (or equivalent) exemption is based on a calendar year
- Any personal use gravel hauled over the 250 cu yds (or equivalent) in a calendar year will be required to obtain a road maintenance agreement, pay the required road maintenance fees in excess of \$20.00 plus GST, and gravel extraction fees.
- Commercial use gravel will be required to obtain a road maintenance agreement, pay all applicable road maintenance, and gravel extraction fees.

Further, that the municipal policy be attached hereto and form a part of these minutes.

**CARRIED UNANIMOUSLY**

Councillor Dale returned to the Council Chambers at 10:50 am.

**Community Planning - Sub-Division Application Amendment**

**Resolution No:** 2023-192

**Moved By:** Joan Nemeth-Syroteuk

That the amendment to the Sub-division Application submitted by the owner of the West 1/2-31-35-23 W2 for the development of a residential yard-site be acknowledge and that this municipality approves the amendment as it still conforms to the Municipal Zoning Bylaw.

**CARRIED UNANIMOUSLY**

**Cemetery Signage**

**Resolution No:** 2023-193

**Moved By:** Blaine Possberg

That this municipality contract with RS Welding of Humboldt, SK. to manufacture a new sign for the municipal cemetery at a cost of approximately \$757.00 and that this payment be made from the Cemetery Reserve account.

**CARRIED UNANIMOUSLY**





**Sask. Area Transportation Planning Committee-2023 Annual Convention**

**Resolution No:** 2023-194

**Moved By:** Sandy Flory

That the municipality fund the attendance of two council members to attend the Transportation for Growth and Prosperity in Saskatchewan, which would include indemnity, registration, hotel and mileage costs.

**CARRIED UNANIMOUSLY**

**The Care Project - Information**

**Resolution No:** 2023-195

**Moved By:** Joan Nemeth-Syroteuk

That Ms. Brenda Shrayder, be invited to attend the October 2023 Council meeting to present more information on The Care Project.

Further, that this delegation be allowed a fifteen (15) minute presentation and a fifteen (15) minute question and answer.

**CARRIED UNANIMOUSLY**

It was noted that 3 Council members may attend the upcoming SARM Mid-Term Convention being held in Regina on November 8 and 9, 2023.

The meeting recessed for lunch at 11:59 am.

Reeve Gibney called the meeting back to order at 12:38 pm. Councillor Possberg left the meeting at 12:38 pm.

Mr. Dale Becker, Public Works Supervisor arrived at the meeting as a delegation at 12:38 pm to discuss various public works matter.

**Public Works Supervisor Report - July 2023**

**Resolution No:** 2023-196

**Moved By:** Rod Dale

That the PW Supervisor Report for the month of July, 2023 be received for information and filed.

**CARRIED UNANIMOUSLY**

**Response from Hunter Creek C & D Board Regarding Road Wash-Outs**

**Resolution No:** 2023-197

**Moved By:** Ron Suchy

That the culverts located on Range Rd 2221 between the NE 23 & NW 24-35-22 W2 be replaced in the same location and same size for maintenance purposes.

Further, that comments received from the Hunter Creek C & D Board in regards to other road and culvert issues within the Attica Creek System be received for information.

And further, that the Hunter Creek C & D Board be requested to contact the Saskatchewan Conservation and Development Authority to assist with determining any upgrades to the drainage system within the Attica Creek System.

**CARRIED UNANIMOUSLY**

**Discuss Damaged Culvert & Gate - Division 2**

**Resolution No:** 2023-198

**Moved By:** Rod Dale

That the representatives to the Lanigan Creek Delwood Brooke Watershed Board be authorized to approve the replacement of a culvert located on Range Rd 2240 between the NE 36-34-24 and the NW 31-34-23 W2 in the event that this culvert replacement is discussed and/or requested at an upcoming LCDBWAB meeting.

**CARRIED UNANIMOUSLY**

**Request for Custom Work - Division 5**

**Resolution No:** 2023-199

**Moved By:** Joan Nemeth-Syroteuk

That the following custom work request be approved:  
Bush pushing and bury rock piles - E 1/2 27-36-23 W2

**CARRIED UNANIMOUSLY**

**Request for Custom Work - Division 6**

**Resolution No:** 2023-200

**Moved By:** Ron Suchy

That the following custom work request be approved:  
Bush pushing along tree line - East 1/2 5-36-24 W2

**CARRIED UNANIMOUSLY**

**Bush Clearance on Road Allowance - Division 3**

**Resolution No:** 2023-201

**Moved By:** Rod Dale

That the municipality approve bush pushing/mowing of the road allowance between the SE 10 & SW 11-35-24 W2 as it has become overgrown and traffic is travelling on the private property.

**CARRIED UNANIMOUSLY**

**Request for Bush Clearance on ROW - Division 2**

**Resolution No:** 2023-202

**Moved By:** Ron Suchy

That this municipality authorize the Wolverine Grazing Alliance to hire a contractor to clear trees and bush from the undeveloped road allowance located on Range Road 2232 between SE 10 & SW 11-35-23 W2.

Further that any work undertaken be under the supervision of the Public Works Supervisor.

**CARRIED UNANIMOUSLY**

**Request for Signage - Division 6**

**Resolution No:** 2023-203

**Moved By:** Joan Nemeth-Syroteuk

That the request for custom signage at the intersection of Range Rd 2243 and Township Rd 362 be tabled until the Public Works Supervisor is able to provide an estimated cost of said signage.

**CARRIED UNANIMOUSLY**

**Recess for In Camera Session - Strategic Planning - Gravel**

**Resolution No:** 2023-204

**Moved By:** Ron Suchy

That this Regular Meeting of Council be recessed to go into an In-Camera session at 2:02 pm to discuss strategic planning.

**CARRIED UNANIMOUSLY**

**Reconvene Regular Council Meeting**

**Resolution No:** 2023-205

**Moved By:** Darcy Mehrer

That this In Camera Meeting be adjourned and that we revert back to the Regular Council Meeting at 2:20 pm.

**CARRIED UNANIMOUSLY**

The Public Works Supervisor left the meeting at 2:25 pm.

**Next Meeting Date**

**Resolution No:** 2023-206

**Moved By:** Joan Nemeth-Syroteuk

THAT THE next Regular Council meeting be scheduled for September 22, 2023 to commence at 9:30 am at the Municipal Office in Burr, Saskatchewan.

**CARRIED UNANIMOUSLY**





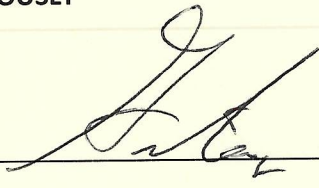

**Adjournment**

**Resolution No: 2023-207**

**Moved By: Darcy Mehrer**

THAT THE Regular Meeting of Council be adjourned at 2:29 pm

**CARRIED UNANIMOUSLY**



Bryan Gibney, Reeve



Sandi Dunne, Administrator