

Rural Municipality of Wolverine
Meeting Minutes
Regular 10/11/2023 - 09:30 AM

Minutes of the Regular Meeting of Council for the Rural Municipality of Wolverine No. 340 held on Friday, November 10, 2023, commencing at 9:30 am at the Council Chambers in the RM Office in Burr, SK.

Attendance:

- Reeve - Bryan Gibney
- Div. 1 - Darcy Mehrer
- Div. 2 - Councillor Ron Suchy
- Div. 3 - Councillor Rod Dale
- Div. 4 - Councillor Sandy Flory
- Div. 5 - Councillor Joan Nemeth-Syroteuk
- Administrator- Sandi Dunne

Absent - Div. 6 - Councillor Blaine Possberg

Call to Order

With a Quorum present, Reeve Gibney called the meeting to order at 9:38 am.

Council Member Absence
Resolution No: 2023-255
Moved By: Joan Nemeth-Syroteuk

That the absence of Councillor Possberg, from three (3) consecutive regular council meetings be authorized by Council in accordance with The Municipalities Act, Section 147(1)(c)(i).

CARRIED UNANIMOUSLY

Adopt Agenda
Resolution No: 2023-256
Moved By: Rod Dale

THAT THE agenda be amended as follows, and approved as amended:

Add:

Delegation - Dale Becker
Custom Work Request - Division 6 - NE 05-36-24 W2

CARRIED UNANIMOUSLY

There were no declaration of Conflict of Interests made at this time.

Adopt Minutes
Resolution No: 2023-257
Moved By: Sandy Flory

THAT THE Minutes of the Regular Meeting of Council held on October 20, 2023 be approved as presented.

CARRIED UNANIMOUSLY

The Care Program - Funding
Resolution No: 2023-258
Moved By: Rod Dale

That funding for the CARE Program be tabled until the 2024 Budget deliberations.

CARRIED UNANIMOUSLY

Statement of Receipts & Expenditures
Resolution No: 2023-259
Moved By: Ron Suchy

THAT THE Statement of Financial Activities for the month of October, 2023 be accepted as presented.

CARRIED UNANIMOUSLY

Councillor Mehrer arrived at the meeting at 10:15 am.

List of Accounts for Approval

Resolution No: 2023-260

Moved By: Ron Suchy

THAT THE List of Accounts for the period ending November 10, 2023 represented by General Cheque No. 11031 to 1060, in the amount of \$174,032.12; Other Online Payments for Sask Power \$481.09; Collabria (Mastercard) \$5,359.77 and Direct Payroll Deposit dated November 8, 2023 in the amount of \$15,466.38 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

Further, that the Reeve and Administrator be authorized to pay the following account:
PostMedia Network \$23.98 Additional cost for Tax Enforcement Ad

CARRIED UNANIMOUSLY

Bank Reconciliation - October 2023

Resolution No: 2023-261

Moved By: Rod Dale

That the Bank Reconciliations for all municipal bank accounts for the month of October, 2023, be approved as presented.

CARRIED UNANIMOUSLY

The Delegation of Calvin Buhs, Reeve of the RM of Leroy No. 339, arrived at the meeting at 10:34 am to discuss aggregate options with the RM Council. Mr. Buhs left the meeting at 10:49 am

Correspondence

Resolution No: 2023-262

Moved By: Joan Nemeth-Syroteuk

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

CARRIED UNANIMOUSLY

Administrator's Report

Resolution No: 2023-263

Moved By: Rod Dale

That the Administrator's Report for the Month of October, 2023, be received for information and filed.

CARRIED UNANIMOUSLY

Bylaw No. 2023-03 - 1st Reading

Resolution No: 2023-264

Moved By: Ron Suchy

That Bylaw No. 2023-03, being a bylaw to Enter Into an Agreement to Provide Fire Fighting Services, be read a first time.

CARRIED UNANIMOUSLY

Bylaw No. 2023-03 - 2nd Reading

Resolution No: 2023-265

Moved By: Rod Dale

That Bylaw No. 2023-03, being a bylaw to Enter into an Agreement to Provide Fire Fighting Services, be read a second time.

CARRIED UNANIMOUSLY

Bylaw No. 2023-03 - 3rd Reading

Resolution No: 2023-266

Moved By: Sandy Flory

That Bylaw No. 2023-03, being a bylaw to Enter into an Agreement to Provide Fire Fighting Services be given three readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw No. 2023-03 - Final Reading & Adoption

Resolution No: 2023-267

Moved By: Darcy Mehrer

That Bylaw No 2023-03, being a bylaw to Enter into an Agreement to Provide Fire Fighting Services, be read a third time and adopted.

CARRIED UNANIMOUSLY

SARM - Excess Liability Insurance for 2024

Resolution No: 2023-268

Moved By: Ron Suchy

That this municipality obtain an additional Two Million Dollars (\$2,000,000) in Excess Liability Insurance coverage through SARM.

CARRIED UNANIMOUSLY

SARM - 2024 Fidelity Bond Limits

Resolution No: 2023-269

Moved By: Sandy Flory

That this municipality increase the Fidelity Bond coverage under the Fidelity Bond Self-Insurance Program to One Hundred Thousand Dollars (\$100,000.00) which will increase the annual rate to \$225.00.

CARRIED UNANIMOUSLY

Tax Cancellation - Division 4

Resolution No: 2023-270

Moved By: Joan Nemeth-Syroteuk

That the following tax cancellation be approved:

Pt. NW 7-36-22 W2 - Bunkhouse Dwelling - Municipal Taxes - \$276.15 Horizon School Division - \$219.18.

Further, that the property owner be refunded for the 2023 property taxes already paid based on the above tax cancellation.

CARRIED UNANIMOUSLY

Sask Power -Line Construction

Resolution No: 2023-271

Moved By: Darcy Mehrer

That Sask Power be advised that this municipality has no immediate plans to widen Township Road 344 along the south side of the SW 25-34-23 W2.

CARRIED UNANIMOUSLY

Sask Power - 20 Year Agreement Letter - Pt. SW 27-35-24 W2

Resolution No:

Moved By: Bryan Gibney

That this municipality enter into a Twenty (20) Year Letter Agreement in regards to the rural electrical service located on Pt. SW 27-35-24 W2.

DEFEATED

Sask Power - 20 Year Agreement Letter

Resolution No: 2023-272

Moved By: Ron Suchy

That the Administrator be instructed to obtain additional information from Sask Power in regards to conditions set out in the Sask Power Twenty (20) Year Agreement Letter and bring back her findings to the December 2023 Regular Meeting of Council.

CARRIED UNANIMOUSLY



2024 - Board Of Revision Appointment**Resolution No:** 2023-273**Moved By:** Darcy Mehrer

That this municipality appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, Stew Demmans, Donna Rae Zadvorny, Kevin Kleckner, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the member appointed for a hearing shall determine the chair of that hearing form among their numbers.

Further, that this municipality appoints Kristen Tokaryk with Western Municipal Consulting Ltd, as Secretary to the Board of Revision for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd, fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

And Further, that the subscription fee of \$250.00 plus applicable taxes be paid to the Board as required.

CARRIED UNANIMOUSLY**2024 - Development Appeals Board Appointment****Resolution No:** 2023-274**Moved By:** Rod Dale

That this municipality appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, Stew Demmans, Donna Rae Zadvorny, Kevin Kleckner, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the member appointed for a hearing shall determine the chair of that hearing form among their numbers.

Further, that this municipality appoints Claudette McGuire with Western Municipal Consulting Ltd, as Secretary to the Development Appeals Board for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd, fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing.

And Further, that the subscription fee of \$200.00 plus applicable taxes be paid to the Board as required.

CARRIED UNANIMOUSLY

The meeting recessed for lunch at 12:09 am

Reeve Gibney called the meeting back to order at 12:41 pm.

Mr. Dale Becker, Public Works Supervisor, attended the meeting as a delegation at 12:41 pm to discuss various public work matters with Council.

Public Works Supervisor Report - October 2023**Resolution No:** 2023-275**Moved By:** Ron Suchy

That the PW Supervisor Report for the month of October 2023 be received for information and filed.

CARRIED UNANIMOUSLY

Unlicensed Property Insurance Listing Review**Resolution No:** 2023-276**Moved By:** Joan Nemeth-Syroteuk

That the Administrator be authorized to make the following changes to the 2024 Property Self-Insurance Coverage Values:

2018 772G Grader - RC - Increase Coverage from \$575,000 to \$625,000
 2021 772G Grader - RC - Increase Coverage from \$575,000 to \$625,000
 2022 772G Grader - RC - Increase Coverage from \$575,000 to \$625,000
 2015 Snow Wing - RC - Increase Coverage from \$32,500 to \$35,500
 2016 Flex Arm - RC - Increase Coverage from \$27,000 to \$38,000
 2017 Kubota Tractor - RC - Increase Coverage from \$182,000 to \$192,000
 2022 Schulte 15' Mower - RC - Increase Coverage from \$50,000 to \$60,000
 2023 Schulte 15' Mower - RC - Increase Coverage from \$50,000 to \$60,000
 2022 544K Case Loader - RC - Increase Coverage from \$273,000 to \$345,000
 2013 John Deere 300 Rock Truck - ACV - Decrease Coverage from \$300,000 to \$285,000
 2008 Komatsu D65EX Crawler - ACV - Decrease from \$110,000 to \$93,000
 2008 Hitachi Track hoe - ACV - Decrease Coverage from \$85,000 to \$80,000

CARRIED UNANIMOUSLY**Ministry of Highways - Custom Work Request- Snow Ridging****Resolution No:** 2023-277**Moved By:** Ron Suchy

That this municipality enter into an agreement with the Ministry of Highways & Infrastructure to contract and undertake snow-ridging on private lands along Highway #20 and that the Ministry be charged at a rate of \$185.00/hr for this custom work.

CARRIED UNANIMOUSLY**Custom Work Request - Division 6****Resolution No:** 2023-278**Moved By:** Ron Suchy

That the following custom work request be approved:

Bush Pushing on the NE 27, NW 28, SW 23, East 1/2 34, South 1/2 35 all in Township 35, Range 24 W2nd and that this work be undertaken at the discretion of the Public Works Supervisor.

CARRIED**Custom Work Request - Division 3****Resolution No:** 2023-279**Moved By:** Rod Dale

That the following custom work request be approved:

Bush Pushing on the SE 02-34-24 W2

CARRIED UNANIMOUSLY**Custom Work Request - Division 6****Resolution No:** 2023-280**Moved By:** Joan Nemeth-Syroteuk

That the following custom work request be approved:

Bush Pushing - NE 05-36-24 W2

CARRIED UNANIMOUSLY**In Camera Session - Strategic Planning - Gravel****Resolution No:** 2023-281**Moved By:** Rod Dale


That the RM of Wolverine No. 340 Council, recess the public meeting at 1:17 pm to move into an In-Camera session as authorized by the Local Authority Freedom of Information and Protection of Privacy Act Section 17 (1)(d & e) and Section 18 (1)(b) to discuss strategic planning.

CARRIED UNANIMOUSLY**Reconvene Regular Council Meeting****Resolution No:** 2023-282**Moved By:** Joan Nemeth-Syroteuk

That this In Camera Meeting be adjourned and that we revert back to the Regular Council Meeting at 1:45 pm.

CARRIED UNANIMOUSLY

The Public Works Supervisor, Dale Becker, left the Council meeting at 2:18 pm.



In Camera Session - Personnel

Resolution No: 2023-283

Moved By: Joan Nemeth-Syroteuk

That the RM of Wolverine No. 340 Council, recess the public meeting at 2:19 pm to move into an In-Camera session as authorized by the Local Authority Freedom of Information and Protection of Privacy Act Section 16 (1)(b) to discuss personnel.

CARRIED UNANIMOUSLY

The Administrator left the Council Chambers at 2:20 pm. The Administrator returned to the Council Chambers at 3:10 pm.

Reconvene Regular Council Meeting

Resolution No: 2023-284

Moved By: Darcy Mehrer

That this In Camera Meeting be adjourned and that we revert back to the Regular Council Meeting at 3:25 pm.

CARRIED UNANIMOUSLY

Administrator Wages

Resolution No: 2023-285

Moved By: Joan Nemeth-Syroteuk

That the Administrator's wage for 2024 be increased by approximately 5.87% to correspond with the high end of the SARM/RMAA Suggested Salary Schedule for Administrators.

CARRIED UNANIMOUSLY

Next Meeting Date

Resolution No: 2023-286

Moved By: Joan Nemeth-Syroteuk

THAT THE next Regular Council meeting be scheduled for December 15, 2023 to commence at 9:30 am at the Municipal Office in Burr, Saskatchewan.

Further, that if time allows Council will complete the Respect In the Workplace Modules upon adjournment of the December 2023 Council Meeting.

CARRIED UNANIMOUSLY

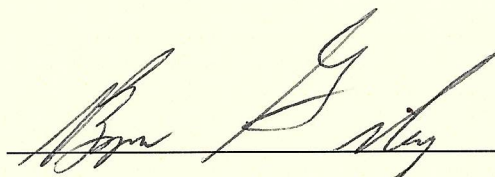
Adjournment

Resolution No: 2023-287

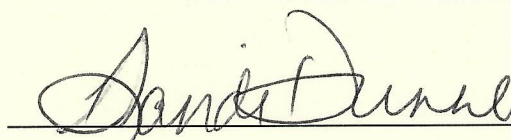
Moved By: Joan Nemeth-Syroteuk

THAT THE Regular Meeting of Council be adjourned at 3:40 pm. .

CARRIED UNANIMOUSLY



Bryan Gibney, Reeve



Sandi Dunne, Administrator