

Rural Municipality of Wolverine
Meeting Minutes
First Meeting Of Council 12/01/2024 - 09:30 AM

Minutes of the First Meeting of Council for the Rural Municipality of Wolverine No. 340 held on Friday, January 12, 2024, commencing at 9:30 am at the Council Chambers in the RM Office in Burr, SK.

Attendance:

- Reeve - Bryan Gibney
- Div. 2 - Councillor Ron Suchy
- Div. 4 - Councillor Sandy Flory
- Div. 6 - Councillor Blain Possberg
- Administrator- Sandi Dunne
- Div. 1 - Councillor Darcy Mehrer
- Div. 3 - Councillor Rod Dale
- Div. 5 - Councillor Joan Nemeth-Syroteuk

Call to Order

With a Quorum present, Reeve Gibney called the meeting to order at .9:35 am

Presentation of Fidelity Bond

Resolution No: 2024-001

Moved By: Joan Nemeth-Syroteuk

That the Fidelity Bond for 2024 with \$100,000.00 coverage be accepted as presented to Council.

CARRIED UNANIMOUSLY

Adopt Agenda

Resolution No: 2024-002

Moved By: Blaine Possberg

THAT THE agenda be approved as presented:

CARRIED UNANIMOUSLY

Declaration of Conflict of Interest

Councillor Nemeth-Syroteuk indicated a conflict of interest in regards to the Cemetery Maintenance Contract as she plans to undertake this contract for 2024 if appointed.

Regular Council Meeting Minutes - December 15, 2023

Resolution No: 2024-003

Moved By: Ron Suchy

That the Minutes of the Regular Meeting of Council held on December 15, 2023 be approved as presented.

CARRIED UNANIMOUSLY

Public Hearing Minutes - December 15, 2023

Resolution No: 2024-004

Moved By: Joan Nemeth-Syroteuk

That the Minutes of the Public Hearing Held on December 15, 2023 be approved as presented.

CARRIED UNANIMOUSLY

Sask Power - 20 Year Agreement Letter

Resolution No: 2024-005

Moved By: Rod Dale

That this municipality enter into a 20 Year Agreement with Sask Power in regards to future power services on property currently owned by the municipality, that being, a Part of the SW 27-35-24 W2.

Further, that Sask Power be requested to dis-continue billing for power services at this site.

CARRIED UNANIMOUSLY

Statement of Receipts & Expenditures

Resolution No: 2024-006

Moved By: Darcy Mehrer

THAT THE Statement of Financial Activities for the month of December, 2023 be accepted as presented.

CARRIED UNANIMOUSLY



RM of Wolverine No. 340- January 12, 2024 – First Meeting of Council Minutes**List of Accounts for Approval****Resolution No:** 2024-007**Moved By:** Darcy Mehrer

THAT THE List of Accounts for the period ending January 12, 2024, represented by General Cheque No. 11110 to 11157, in the amount of \$ 208,033.46 and Direct Payroll Deposits dated January 3 & 17, 2024 in the amount of \$20,804.09 and Sask Power online payments in the amount of \$1,161.24 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

Further, that the Administrator and Reeve be authorized to pay the following account:

Ministry of Finance -Lands Branch \$78.75 Gravel & Sand Development Lease Rental Payment

CARRIED UNANIMOUSLY**Bank Reconciliation - December 2023****Resolution No:** 2024-008**Moved By:** Joan Nemeth-Syroteuk

That the Bank Reconciliations for all municipal bank accounts for the month of December, 2023, be approved as presented.

CARRIED UNANIMOUSLY**Retail Postal Outlet - Transfer of Funds****Resolution No:** 2024-009**Moved By:** Blaine Possberg

That the Administrator be authorized to transfer \$5,000.00 from the Retail Postal Outlet bank account into the RM's general chequing account.

CARRIED UNANIMOUSLY**Correspondence****Resolution No:** 2024-010**Moved By:** Ron Suchy

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

CARRIED UNANIMOUSLY**Administrator's Report****Resolution No:** 2024-011**Moved By:** Rod Dale

THAT THE Administrator's Report for the Month of December, 2023 be received for information and filed.

CARRIED UNANIMOUSLY**Bylaw #2024-01 - Gravel Extraction License Fee Bylaw**

After some discussion, Councillor Dale declared a conflict of interest in regards to the Gravel Extraction License Fee Bylaw as he is developing a gravel pit on lands that he owns, and left the Council Chambers at 10:31 am.

Bylaw # 2024-01 - 1st Reading**Resolution No:** 2024-012**Moved By:** Ron Suchy

That Bylaw No. 2024-01, being a Gravel Licensing Bylaw, be read a first time.

CARRIED UNANIMOUSLY**Bylaw # 2024-01 - 2nd Reading****Resolution No:** 2024-013**Moved By:** Sandy Flory

That Bylaw No. 2024-01, being a Gravel Licensing Bylaw, be read a second time.

CARRIED UNANIMOUSLY**Bylaw # 2024-01 - Be Given 3 Readings****Resolution No:** 2024-014**Moved By:** Darcy Mehrer

That Bylaw No. 2024-01, being a Gravel Licensing Bylaw, be given three readings at this meeting.

CARRIED UNANIMOUSLY

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Bylaw # 2024-01 - 3rd Reading and Adoption
Resolution No: 2024-015
Moved By: Blaine Possberg

That Bylaw No 2024-01, being a Gravel Licensing Bylaw, be read a third time and adopted.

CARRIED UNANIMOUSLY

Councillor Dale returned to the Council Chambers at 10:38 am

The Delegation of Ashley Kaminski and Hillary Luchinski, Ministry of Ag - Crop Extension Specialists, arrived at the meeting at 10:40 am to discuss various programs that their office offers and to discuss any agriculture concerns that the municipality may be facing or dealing with. The Delegation left the meeting at 11:22 am.

Appoint Deputy Reeve for 2024
Resolution No: 2024-016
Moved By: Sandy Flory

That Councillor Nemeth-Syroteuk, be appointed as the Deputy Reeve for 2024.

CARRIED UNANIMOUSLY

2024 Council Remuneration
Resolution No: 2024-017
Moved By: Blaine Possberg

That Council Remuneration Policy, municipal mileage rates and meal allowances remain the same for 2024 as follows:

- \$250.00 per meeting (prorated for portion of day)
- \$0.60/km for mileage
- \$50 meal allowance per day

Further, that a copy of this policy be attached hereto to form a part of these minutes.

CARRIED UNANIMOUSLY

Banking & Signing Authority for 2024
Resolution No: 2024-018
Moved By: Ron Suchy

That the signing authority for 2024 for this municipality be as follows:
Administrator – Sandi Dunne and Reeve – Bryan Gibney or Deputy Reeve
Councillor Nemeth-Syroteuk.

Further that Councillor Flory be removed from the signing authority and that The Conexus Credit Union –Humboldt Branch be advised accordingly.

CARRIED UNANIMOUSLY

2024 Annual Board Appointments
Resolution No: 2024-019
Moved By: Joan Nemeth-Syroteuk

That the following appointments be made for 2024:

Board/Organization/Position	2024 Appointment
Budget & Finance	Whole Council
Public Works/Roads/Machinery	Whole Council/Unless appointed by Council
Humboldt Fire Association	Councillor Possberg
Lanigan Fire Association	Councillor Dale
Lanigan & District Medical Clinic	Reeve Gibney
REACT	Councillor Suchy - Alternate- Councillor Dale
REACT Landfill Liaison Committee	Councillor Nemeth-Syroteuk -if still in operation
Central Area Transportation Committee	Reeve Gibney
Lanigan Creek Dellwood Brook WAB	Reeve Gibney/Councillor Nemeth-Syroteuk & Alternate - Councillor Possberg
WUQWTR	Councillor Suchy/Alternate - Councillor Flory
Leroy Leisureland Committee	Councillor Mehrer
Burr Rec Board	Councillor Flory - if still in operation
District Emergency Measures	Reeve Gibney - if still in operation
Occupational Health & Safety	Dale Becker - Employer Rep

2024 Board Appointments (con't)
Resolution No. 2024-019

Auditor	MNP
Pest Control Officer	Patrick Syroteuk
Weed Inspector	Eric Ehalt
	Marcel Bayton
Lanigan Library Board	Linda Gibney
Poundkeepers	Div 1 & 2 - Bernard Senko
	Div 3 & 6 - Eric Wiesbeck
	Div 4 - Sandy Flory
	Div 5 - Lorne Giddings

CARRIED UNANIMOUSLY

Building Code Enforcement Professionals (Building Inspector)
Resolution No: 2024-020
Moved By: Rod Dale

That this municipality appoint the following Building Officials for 2024, in accordance with Municipal Bylaw and the Construction Codes Act:

Ryan Shepherd/Chis Gates/Norbert LeBlanc/Karly Heatcoat/Ben McLeod/ Jerry WIntonyk/Raymond Humeney/Dale Wagne/Dwayne Williams/Dan Knutson

CARRIED UNANIMOUSLY

Recess for Lunch

The meeting recessed for lunch at 11:55 am.

Reconvene Regular Council Meeting

Reeve Gibney called the meeting back to order at 12:44 pm. Councillor Nemeth Syroteuk was not in attendance when the meeting reconvened. The Delegation of Dale Becker, Public Works Supervisor arrived at the meeting at 12:44 pm to discuss various public works matters.

Public Works Supervisor Report - December 2023
Resolution No: 2024-021
Moved By: Ron Suchy

That the PW Supervisor Report for the month of December, 20203 be received for information and filed.

CARRIED UNANIMOUSLY

Councillor Nemeth-Syroteuk returned to the Council Chambers at 12:50 pm

Grader Warranties & Price Quote
Resolution No: 2024-022
Moved By: Ron Suchy

That the Public Works Supervisor be authorized to obtain price quotes on a new grader, which would include the trade in of the 2018 John Deere 772G grader.

CARRIED UNANIMOUSLY

Mower Quote - Pattison Ag
Resolution No: 2024-023
Moved By: Rod Dale

That the Public Works Supervisor be authorized to obtain price quotes on a new 15 foot rotary mower, which would include the trade in of the 2022 Schulte XH1500 mower for the March, 2024 meeting.

CARRIED UNANIMOUSLY

The Delegation of Crandall Hrynkiw, Executive Director of the Saskatchewan Conservation and Development Authority arrived at the meeting at 12:58 pm to discuss & update Council on the various water conservation and developments within the municipality; discuss the current provincial water management program and strategies; discuss and answer questions from the Council. Mr. Hrynkiw left the meeting at 2:56 pm.

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Review Custom Work Rates for 2024
Resolution No: 2024-024
Moved By: Darcy Mehrer

That the Custom Work Rate Policy remain unchanged with the exception of removing the rate for municipal mowers as this municipality does not undertake custom mowing.

Further, that a copy of this policy be attached hereto and form a part of these minutes.

CARRIED UNANIMOUSLY

Review Sale of Gravel Policy and Gravel Price for 2024
Resolution No: 2024-025
Moved By: Joan Nemeth-Syroteuk

That the Sale of Gravel Policy remain unchanged with the exception of increasing the cost of reject gravel from \$2.50/cu. yd to \$3.05/cu yd.

Further, that a copy of this policy be attached hereto and form a part of these minutes.

CARRIED UNANIMOUSLY

In Camera Session - Strategic Planning
Resolution No: 2024-026
Moved By: Joan Nemeth-Syroteuk

That the RM of Wolverine No. 340 Council, recess the public meeting at 3:13 pm to move into an In-Camera session as authorized by the Local Authority Freedom of Information and Protection of Privacy Act Section 17 (1)(d & e) and Section 18 (1)(b) to discuss strategic planning.

CARRIED UNANIMOUSLY

Revert Back to Regular Meeting
Resolution No: 2024-027
Moved By: Blaine Possberg

That this In Camera Meeting be adjourned and that we revert back to the Regular Council Meeting at 3:16 pm.

CARRIED UNANIMOUSLY

Gravel Lease Agreement
Resolution No: 2024-028
Moved By: Rod Dale

That the Administrator be authorized to begin discussions with the owner of the SE 18-35-24 W2 to enter into a gravel lease agreement and that municipal lawyer (SARM Legal Services) be retained to draft the agreement.

CARRIED UNANIMOUSLY

The Public Works Director left the meeting at 3:19 pm

2024 WCB Rates
Resolution No: 2024-029
Moved By: Ron Suchy

That the Worker’s Compensation Rates for the year 2024 be accepted at \$1.46 per \$100 of payroll, and that a minimum rate of \$40,382.00, be set for Elected Officials.

CARRIED UNANIMOUSLY

Approval of Employee Benefits for 2024
Resolution No: 2024-030
Moved By: Sandy Flory

That the following Employee Group Benefits be approved for 2024:
SARM Short Term Disability Employee Benefits - \$9,007.85 - Paid By Employer
SARM - Long Term Disability Employee Benefits - \$8,117.07 - Paid by Employee
SARM - Extended Health & Dental Benefits - Level 2 Extended Health Care Coverage & Level 3 Dental Plan Coverage - \$19,953.31 - 50%/50% shared by Employer & Employee
SARM - Mandatory Group Life Insurance Benefit of \$25,000 For Administrator - \$398.64 Paid By Employer

CARRIED UNANIMOUSLY

Councillor Nemeth-Syroteuk declared a conflict of interest in the contracting of the municipal cemetery maintenance as she is the contractor undertaking this work and left the meeting at 3:23 pm



RM of Wolverine No. 340- January 12, 2024 – First Meeting of Council Minutes**Municipal Cemetery Maintenance Contract - 2024****Resolution No:** 2024-031**Moved By:** Rod Dale

That this municipality contract Joan Nemeth-Syroteuk to undertake the municipal cemetery maintenance for 2024.

CARRIED UNANIMOUSLY

Councillor Nemeth-Syroteuk returned to the Council Chambers at 3:24 pm.

Burr Community Hall - Letter**Resolution No:** 2024-032**Moved By:** Bryan Gibney

That the Burr Recreation Board be advised that this municipality is not interested in overseeing the operations of the community hall which would include but not limited to paying the bills, taking bookings/invoicing and all maintenance to the building and its contents.

Further, that the Burr Hall/Rec Board be urged to schedule a community meeting to discuss other options in regards to the fate of the Community Hall Building and also be advised that the community hall is located on municipal property so any sale of the building would not include the land unless so approved by municipal Council.

CARRIED UNANIMOUSLY**2025-2026 - Sask Lotteries Community Grant****Resolution No:** 2024-033**Moved By:** Ron Suchy

That this municipality apply for the 2025/26 Saskatchewan Lotteries Community Grant in the amount of \$4,002.00.

CARRIED UNANIMOUSLY**Administrator Spring Workshop - Municipal Elections****Resolution No:** 2024-034**Moved By:** Joan Nemeth-Syroteuk

That the Administrator be authorized to attend the RMAA Spring Workshop in regards to Elections if she so wishes to attend.

CARRIED UNANIMOUSLY**Ducks Unlimited - Conservation Easements - NW, SW 22-36-23 W2****Resolution No:** 2024-035**Moved By:** Darcy Mehrer

That the Ducks Unlimited Conservation Easements on the NW & SW 22-36-23 W2 be acknowledged.

CARRIED UNANIMOUSLY**Safe Communities - Membership for 2024****Resolution No:** 2024-036**Moved By:** Rod Dale

That this municipality renew its Silver Membership in Safe Communities - Humboldt & District at a cost of \$500 for 2024.

CARRIED UNANIMOUSLY**Farm and Food Care - 2024 Membership****Resolution No:** 2024-037**Moved By:** Sandy Flory

That this municipality renew its membership with Farm & Food Care Saskatchewan for 2024 at a cost \$ 1,050.00.

CARRIED UNANIMOUSLY**Next Meeting Date****Resolution No:** 2024-038**Moved By:** Joan Nemeth-Syroteuk

THAT THE next Regular Council meeting be scheduled for February 16, 2024 to commence at 9:30am at the Municipal Office in Burr, Saskatchewan.

Further, that the Regular Council Meeting for March, 2024, be tentatively scheduled for Friday, March 22, 2024, commencing at 9:30 am at the Municipal Office in Burr, Saskatchewan

CARRIED UNANIMOUSLY

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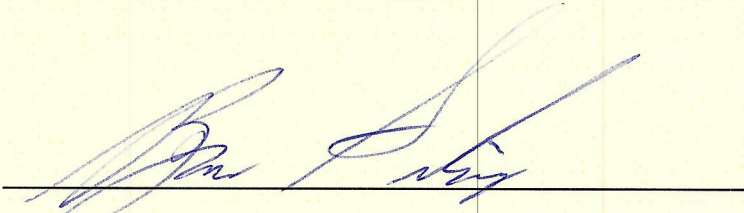
Adjournment

Resolution No: 2024-039

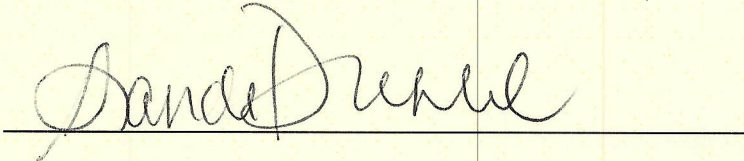
Moved By: Blaine Possberg

THAT THE Regular Meeting of Council be adjourned at 4:00 pm

CARRIED UNANIMOUSLY

A handwritten signature in blue ink, appearing to read "Bryan Gibney", is written over a horizontal line.

Bryan Gibney, Reeve

A handwritten signature in black ink, appearing to read "Sandi Dunne", is written over a horizontal line.

Sandi Dunne, Administrator

