

Rural Municipality of Wolverine

Minutes of the Regular Meeting of Council for the Rural Municipality of Wolverine No. 340 held on December 15, 2025, commencing at 9:15 am at the Council Chambers in the RM Office in Burr, SK.

Attendance:

Reeve - Bryan Gibney

Div. 1 - Councillor Darcy Mehrer

Div. 3 - Councillor Rod Dale

Div. 5 - Councillor Joan Nemeth-Syroteuk

Administrator - Kelsey Dutka

Div. 2 - Councillor Ron Suchy

Div. 4 - Councillor Sandy Flory

Div. 6 - Councillor Blaine Possberg

Call to Order

With a Quorum present Reeve Gibney called the meeting to order at 9:20 am.

Adopt Agenda

Resolution No: 2025-271

Moved By: Rod Dale

That the agenda be amended as follows, and approved as amended:

Discretionary Use Permit for a Gravel Pit - Public Works

CARRIED UNANIMOUSLY

Declaration of Conflict of Interest

Under the duty of loyalty, is anyone aware and needs to disclose a perceived or apparent conflict of interest personally or of another Council member, that would affect the individual's judgement or ability to act in the best interest of the municipality.

Councillor Dale indicated a conflict of interest in regards to any discussion of the Discretionary Use Permit for gravel pits discussion as he owns a private gravel pit within the boundaries of this municipality.

Adopt Minutes

Resolution No: 2025-272

Moved By: Blaine Possberg

That the Minutes of the Regular Meeting of Council held on November 17, 2025, be approved as presented.

CARRIED UNANIMOUSLY

Statement of Receipts & Expenditures

Resolution No: 2025-273

Moved By: Darcy Mehrer

That the Statement of Financial Activities for the month of November 2025 be accepted as presented.

CARRIED UNANIMOUSLY

List of Accounts for Approval

Resolution No: 2025-274

Moved By: Joan Nemeth-Syroteuk

That the List of Accounts for the period ending December 15/25 represented by General Cheque No.11849 to No.11874 in the amount of \$75,996.98 and Direct Payroll Deposits (PP#23-PP#25) in the amount of \$39,134.38 and Online Payments represented as No. 20251111-02 to 20251212-03 in the amount of \$59,454.36 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

CARRIED UNANIMOUSLY

Bank Reconciliations

Resolution No: 2025-275

Moved By: Joan Nemeth-Syroteuk

That the Bank Reconciliations for all municipal bank accounts for the month of November 2025, be approved as presented.

CARRIED UNANIMOUSLY

Correspondence

Resolution No: 2025-276

Moved By: Joan Nemeth-Syroteuk

That the Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

CARRIED UNANIMOUSLY

Administrator's Report

Resolution No: 2025-277

Moved By: Ron Suchy

That the Administrator's Report for the Month of November 2025 be received for information and filed.

CARRIED UNANIMOUSLY

Board of Revision Appointment

Resolution No: 2025-278

Moved By: Sandy Flory

That pursuant to Subsection 220(1) of The Municipalities Act, the RM OF WOLVERINE NO. 340 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Further that, pursuant to Subsection 221(1) of The Municipalities Act, the RM OF WOLVERINE NO. 340 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED UNANIMOUSLY



Development Appeals Board Appointment

Resolution No: 2025-279

Moved By: Rod Dale

That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the RM OF WOLVERINE NO. 340 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Further that, pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the RM OF WOLVERINE NO. 340 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED UNANIMOUSLY

Council Remuneration

Resolution No: 2025-280

Moved By: Joan Nemeth-Syroteuk

That the Council Remuneration remain that same for 2026 as follows:

\$250.00 per meeting (prorated for portion of day)

\$0.60/km for mileage

CARRIED UNANIMOUSLY

Municipal Revenue Sharing Declaration

Resolution No: 2025-281

Moved By: Ron Suchy

The Council the Rural Municipality of Wolverine No. 340 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations

CARRIED UNANIMOUSLY

2025 Payables

Resolution No: 2025-282

Moved By: Sandy Flory

That the Administrator and one of the Reeve or Deputy Reeve be authorized to pay all 2025 accounts as they come due and that the administrator presents the list of accounts paid at the January 2026 regular meeting of council.

CARRIED UNANIMOUSLY

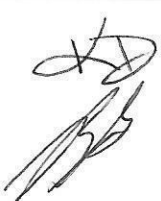
Safe Communities Humboldt & Area Sponsorship Request

Resolution No: 2025-283

Moved By: Blaine Possberg

That we sponsor \$500.00 to Safe Communities Humboldt & Area.

CARRIED UNANIMOUSLY



Agriculture in the Classroom Sponsorship Request

Resolution No: 2025-284

Moved By: Joan Nemeth-Syroteuk

That this municipality agrees to participate as a member of the Agriculture in the Classroom, with a three (3) year commitment of \$500 per year.

CARRIED UNANIMOUSLY

Tax Cancellation - PT NW 7-36-22 W2 (Div 4)

Resolution No: 2025-285

Moved By: Blaine Possberg

That the following tax cancellation be approved:

Pt. NW 07-36-22 W2 - Dwelling lost in fire - Municipal Taxes - \$213.62 Horizon School Division - \$177.67

Further, that the property owner be refunded for the 2025 property taxes already paid based on the above tax cancellation.

CARRIED UNANIMOUSLY

The Public Works Supervisor, Dale Becker, entered the meeting at 10:42 am to discuss public works activities.

Councillor Dale declared a conflict of interest in regards to the discussion of gravel and left the Council Chambers at 10:43 am. Francis Novecosky met with Council from 10:59 am to 11:49 am to discuss gravel on the NE 31-35-22 W2. Councillor Dale returned to the Council Chambers at 11:51 am.

Public Works Supervisor - Monthly Report

Resolution No: 2025-286

Moved By: Darcy Mehrer

That the PW Supervisor Report for the month of November 2025 be received for information and filed.

CARRIED UNANIMOUSLY

Gravel Ownership & First Right of Refusal

Resolution No: 2025-287

Moved By: Blaine Possberg

That the RM of Wolverine No. 340 amend Resolution No. 2025-269 to remove the following:

"And that the RM be granted the first right of refusal, with an agreement to that effect being drafted accordingly."

CARRIED UNANIMOUSLY

Range Road 2225

Resolution No: 2025-288

Moved By: Sandy Flory

That the Municipality commit to reconstructing approximately one-half mile of Range Road 2225, from Township Road 354 south, subject to receiving a commitment and an approved building permit from the requester and registered owner of SW 20-35-22 W2.

CARRIED UNANIMOUSLY

Recess for Lunch

Resolution No: 2025-289

Moved By: Joan Nemeth-Syroteuk

That the Regular Meeting of Council recess for lunch at 12:24 pm.

CARRIED UNANIMOUSLY

Reconvene Council Meeting

Resolution No: 2025-290

Moved By: Blaine Possberg

That the Regular Council meeting be called back to order at 12:52 pm.

CARRIED UNANIMOUSLY

At this time, the Council began a discussion regarding Discretionary Use Permits for gravel pits and Councillor Dale declared a conflict and left the Council Chambers at 1:00 pm and returned to the Council Chambers at 1:39 pm.

Councillor Dale left the Council Meeting at 2:01 pm and did not return for the remainder of the meeting.

The PW Supervisor left the meeting at 2:09 pm.

In Camera Session

Resolution No: 2025-291

Moved By: Ron Suchy

That the RM of Wolverine No. 340 Council, recess the public meeting at 2:18 pm to move into an In-Camera session as authorized by the Local Authority Freedom of Information and Protection of Privacy Act Section 16 (1)(b) to discuss personnel.

Administrator Dutka left the Council Chambers at 2:18 pm and returned at 2:30 pm.

CARRIED UNANIMOUSLY

In Camera Session

Resolution No: 2025-292

Moved By: Ron Suchy2

That this In Camera Meeting be adjourned and that we revert back to the Regular Council Meeting at 2:31 pm

CARRIED UNANIMOUSLY

Administrator Wage Review

Resolution No: 2025-293

Moved By: Ron Suchy

That the Municipality increase the wage of the Administrator to \$80,325.00 beginning January 2026.

CARRIED UNANIMOUSLY

Employee Bonuses

Resolution No: 2025-294

Moved By: Darcy Mehrer

That 2025 Year End Bonuses be given to municipal staff as follows:

Full Time Staff - \$125.00

Part Time/Seasonal Staff - \$75.00

CARRIED UNANIMOUSLY

Next Meeting Date

Resolution No: 2025-295

Moved By: Blaine Possberg

That the next Regular Council meeting be scheduled for January 19, 2026, to commence at 9:15 am at the Municipal Office in Burr, Saskatchewan.

CARRIED UNANIMOUSLY

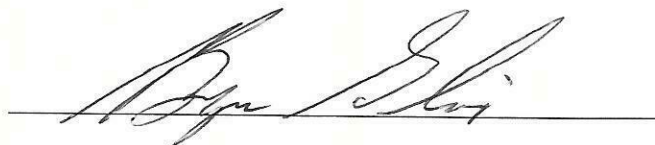
Adjournment

Resolution No: 2025-296

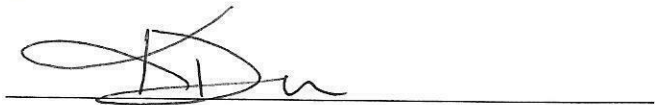
Moved By: Darcy Mehrer

That the Regular Meeting of Council be adjourned at 2:35 pm

CARRIED UNANIMOUSLY



Bryan Gibney, Reeve



Kelsey Dutka, Administrator