

Rural Municipality of Wolverine
Meeting Minutes

Regular Meeting of Council 11/05/2026 - 09:15 AM

Minutes of the Regular Meeting of Council for the Rural Municipality of Wolverine No. 340 held on May 11, 2026, commencing at 9:15 am at the Council Chambers in the RM Office in Burr, SK.

Attendance:

Reeve - Bryan Gibney	Div. 1 - Darcy Mehrer
Div. 2 - Councillor Ron Suchy	Div. 3 - Vacant
Div. 4 - Sandy Flory	Div. 5 - Councillor Joan Nemeth-Syroteuk
Div. 6 - Councillor Blaine Possberg	Acting Administrator - Leanne Kwasney

Call to Order

With a Quorum present Reeve Gibney called the meeting to order at 9:24.

Adopt Agenda

Resolution No: 2026-102

That the agenda be approved as amended to include:

- New Administrative Assistant hire posting
- Public works Employee adjust new hire start date
- Office Equipment/Office Supplies
- Software Training
- Munisoft Software Extension
- 4-H Carlton Trail Sponsorship
- Culvert Replacement
- Bylaw Contravention - Public safety concern
- Extend Declaration of Local Emergency

CARRIED UNANIMOUSLY

Business Arising From Minutes

Adopt Minutes

Resolution No: 2026-103

- That the Minutes of the Regular Meeting of Council held on April 13 2026 be approved as presented.
- That the Minutes of the Special Meeting of Council held on April 20 2026 and May 04 2026 be approved as presented.
- That the Minutes of the Special Meeting of May 04 2026 .

CARRIED UNANIMOUSLY

Declaration of Conflict of Interest

Councillor Darcy Mehrer indicated that he would be declaring a conflict of interest in the matter of the sponsorship request stating that he is personally involved with the 4-H Carlton Trail.

Delegations

Resolution No: 2026-104

That the Public Works Supervisor Report for the month of April 2026 be receive for information and filed.

CARRIED UNANIMOUSLY

RT Rk

Dale Becker - New Public Works Employee**Resolution No:** 2026-105**Moved By:** Blaine Possberg

That the start date of the new seasonal hire Terry Heise start earlier that his contract stipulates and be amended to start on May 12, 2026 at a rate of \$30.00 per hour for the first month probationary period and that the succession of the probationary period the wage then increase to \$30.60 per hour for the duration of the contract.

CARRIED UNANIMOUSLY

Sask Power - Aspen Project Update

Financial Statements

Council Concerns and Inquiries

Cease & Assist Bylaw Contravention**Resolution No:** 2026-106**Moved By:** Joan Nemeth-Syroteuk

- That the Council discussion regarding concerns rerouting of water instruct the Administrator to write a letter regarding contravention Bylaw NO.01-08 served in accordance with Sec. 390 of the Municipalities Act located in the Municipal road ditch adjacent to the SW 34-35-23 W2, NW 27-35-23 W2, SW 27-35-23 W2 alongside Range Road 2233 and the S1/2 27-35-23 W2 alongside Twp Rd 354.
- The letter to state:
That the Rural Municipality of Wolverine# 340 order that any other unauthorized work be stopped and
- That the Rural Municipality of Wolverine# 340 will undertake the required work to put the the ditch back to its previous condition when conditions are suitable and
- That any costs associated with repairing or replacing of culverts will be billed to the ratepayer whom is responsible for the damages.

CARRIED UNANIMOUSLY

Culvert Replacement**Resolution No:** 2026-107**Moved By:** Bryan Gibney

That the culvert located at NW 30-36-22 W2 near Humboldt Lake be replaced and that the work be contracted out with estimates provided using the same size culvert as well as the gate be repaired to good working order.

CARRIED UNANIMOUSLY

Statement of Receipts & Expenditures**Resolution No:** 2026-108**Moved By:** Joan Nemeth-Syroteuk

That the Statement of Financial Activities for the month of April 2026 be accepted as presented.

CARRIED UNANIMOUSLY

List of Accounts for Approval**Resolution No:** 2026-109**Moved By:** Darcy Mehrer

That the List of Accounts for the period ending May 11, 2026 represented by General Cheque No. 11987 – 12009, In the amount of 51,402.88 and Direct Payroll Deposits dated May 02, 2026 in the amount of \$10,549.19 and Online Payments represented as 202604-09 to 20260-15 and 22605 in the amount of \$19,243.13 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

CARRIED UNANIMOUSLY**Bank Reconciliations****Resolution No:** 2026-110**Moved By:** Sandy Flory

That the Bank reconciliations for all Municipal bank accounts the Month of April, 2026, be approved as presented.

CARRIED UNANIMOUSLY**2026 Draft Budget Review****Resolution No:** 2026-111**Moved By:** Joan Nemeth-Syroteuk

That the 2026 Municipal Budget be approved as amended and that the 2026 Uniform Mill Rate be set at 7.85 Mills.

CARRIED UNANIMOUSLY**Draft Budget Change****Resolution No:** 2026-112**Moved By:** Joan Nemeth-Syroteuk

That the Resolution 2026-SP008 be repealed to reflect the adjust changes of the 2026 Budget.

CARRIED UNANIMOUSLY**Additional Draft Budget Change****Resolution No:** 2026-113**Moved By:** Ron Suchy

That the Administrator be authorized to transfer \$40,000.00 from the SARM/CIBC High Interest Savings Account into the Future Expenditures Account designated for future expenditures.

CARRIED UNANIMOUSLY**Reports****Administrators Report 2026****Resolution No:** 2023-114**Moved By:** Sandy Flory

That the Administrators report for the Month of April 2026 be received for information and filed.

CARRIED UNANIMOUSLY

Correspondence**Resolution No:** 2026-115**Moved By:** Joan Nemeth-Syroteuk

That the correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

CARRIED UNANIMOUSLY**Recess for Lunch****Resolution No:** 2026-116**Moved By:** Ron Suchy

That this Regular Meeting of Council, recess for lunch at 11.19 am.

CARRIED UNANIMOUSLY**Reconvene Council Meeting****Resolution No:** 2026-117**Moved By:** Bryan Gibney

That the Regular Meeting of Council reconvene at 11.25 am.

CARRIED UNANIMOUSLY**Sponsorship****Resolution No:** 2026-118**Moved By:** Sandy Flory

That the Council thanks Viscount 4-H for the sponsorship letter, however the Administrator is directed to write the Sponsor requestor to inform Viscount 4-H Club that policy states when requests are submitted there must be a list provided of the members that lives in the Rural Municipality to receive sponsorship.

CARRIED UNANIMOUSLY**Sponsorship Request****Resolution No:** 2026-119**Moved By:** Sandy Flory

That Council thanks the Viscount 4-H request for sponsorship, however policy is to sponsor to member that lives in the Rural Municipality of Wolverine# 340 and asks for the Administrator to contact the requestor to provide a list of the children.

CARRIED UNANIMOUSLY**Carlton Trail 4-H Club**

Darcy Mehrer declared conflict of interest in regards to the sponsorship request as he has personal interest. Darcy left the Council Chambers at 11:31.

Carlton Trail 4-H Sponsorship**Resolution No:** 2026-120**Moved By:** Blaine Possberg

That the Rural Municipality of Wolverine# 340 sponsor 7 Carlton Trail 4-H Members:

- Claire Bergaerman
- Clint Bergerman
- Clay Bergerman
- Emlyn Mehrer
- Hudson Senko
- Kaelyn Senko
- Emma Senko

in the amount of \$100.00 per child for a total of \$700.00.

CARRIED UNANIMOUSLY

Carlton Trail 4-H Sponsorship

Councillor Darcy Mehrer returned to the Council Chambers at 11:33 am.

New Business

Gravel Policy Review**Resolution No:** 2026-121**Moved By:** Sandy Flory

That the RM of Wolverine# 340 update the "Sale of Gravel Policy" for reject gravel be amended as follows:

Increase the sake price of reject gravel to \$4.50/cu yd

Increase the haul rate to \$.51/cu yd mile

CARRIED UNANIMOUSLY

Municipal Reserve Maintenance Quotes**Resolution No:** 2016-122**Moved By:** Joan Nemeth-Syroteuk

That Council accepts the tender that was submitted by Darin Pray of Custom Express Services. Council directs the Administrator to send a letter regarding the tender for the Municipal Reserve and that the Custom Express Services is to provide his WCB registration number.

CARRIED UNANIMOUSLY

Municipal Reserve Playground Proposal**Resolution No:** 2026-123

That Council directs the Administrator to prepare and send a letter outlining the legal obligations and requirements respecting the use of the Municipal Reserve lands.

CARRIED UNANIMOUSLY

AP Munisoft Software**Resolution No:** 2026-124**Moved By:** Blaine Possberg

That the Administrator be authorized to purchase the multi-batch extension Munisoft software for Accounts Payable for the quoted purchase price of \$249.00 with software yearly support of \$40.00 per year.

CARRIED UNANIMOUSLY

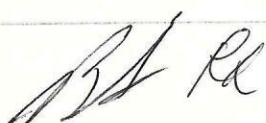
Munisoft Training**Resolution No:** 2026-125**Moved By:** Blaine Possberg

That the Administrator be authorized to purchase:

- Webinar for the Munisoft Hail Program of \$175.00 and
- Remote Munisoft – Half-day training for Accounts Receivable, Old General Ledger, Paymate, and Tax Programs \$1200.00 (Discount -\$360.00)
- Hybrid Accounts Payable & Receipting \$300.00

For the total costs \$1315.00.

CARRIED UNANIMOUSLY



Interac Machine**Resolution No:** 2026-126

That the Council directs the Administrator to write Mitchell Simpson Territory Manager at GBS Clover - Canada that there are various online payment methods already and see no need to purchase a Debit machine.

CARRIED UNANIMOUSLY**Office Equipment & Supplies****Resolution No:** 2026-127**Moved By:** Joan Nemeth-Syroteuk

That the Administrator has been authorized to order office equipment and supplies as required to maintain the office in an organized and efficient manner.

CARRIED UNANIMOUSLY**Administrative Assistant****Resolution No:** 2024-128**Moved By:** Joan Nemeth-Syroteuk

- That the Administrator be directed to Advertise to hire a new Administrative Assistant for succession planning inclusive of:
Three (3) days per week with a
- Probationary period of Three (3) months

CARRIED UNANIMOUSLY**Declaration of Emergency****Resolution No:** 2026-129**Moved By:** Ron Suchy

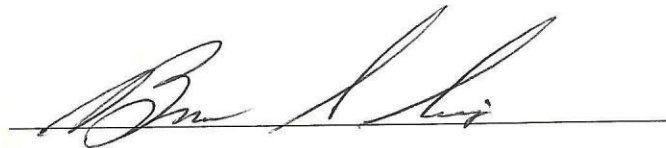
That the pursuant of Section 20 of The Emergency Planning Act, Chapter. E-8.1 of the Statutes of Saskatchewan, the Council Rural Municipality of Wolverine# 340 of Burr Saskatchewan authorize the Public Works Supervisor: Dale Becker and the Acting Administrator: Leanne Kwasney to extend the Declaration of Local Emergency to 15th May 2026.

CARRIED UNANIMOUSLY**Next Meeting Date****Resolution No:** 2026-130**Moved By:** Ron Suchy

That the next Regular Council meeting be scheduled for 11th June 2026 to commence at 9:15 am at the Municipal Office in Burr, Saskatchewan.

CARRIED UNANIMOUSLY**Adjournment****Resolution No:** 2026-131**Moved By:** Joan Nemeth-Syroteuk

That the Regular Meeting of Council be adjourned at 1:02 pm.

CARRIED UNANIMOUSLY

 Bryan Gibney, Reeve


 Leanne Kwasney, Acting Administrator