

RURAL MUNICIPALITY OF WOLVERINE NO. 340	COMMERCIAL PROJECT APPLICATION
	PROJECT INFORMATION
	P.O. Box 28, Burr, SK S0K 0T0 Phone: 306-682-3640

For commercial, industrial and institutional building/development projects within the R.M. of Wolverine No. 340. Complete all applicable sections and submit this form with the required plans, drawings and supporting documents. Additional information may be requested during municipal or building-official review.

PROJECT / PROPERTY INFORMATION	
Civic / Project Address: _____	Permit / File No. (Office): _____
Legal Land Description: ¼ ____ Sec ____ Twp ____ Rge ____ W2	Lot ____ Block ____ Plan _____
Registered Owner: _____ _____	Applicant / Company: _____
Phone: _____ Email: _____	Contractor: _____ _____
GENERAL INFORMATION - CHECK ALL THAT APPLY	
☐ New Build ☐ Addition ☐ Alteration ☐ Addition / Alteration	☐ Change of Use / Occupancy ☐ Tenant Improvement ☐ Landlord Improvement
Phased: ☐ Foundation ☐ Foundation/Shell ☐ Shell ☐ Shell/Final ☐ Final	☐ Structural Modifications ☐ Alternative Solution Included ☐ New Mezzanine
☐ New Rooftop Equipment ☐ Commercial Cooking Equipment / Ventilation ☐ Child Care: ☐ Under 18 Months ☐ Overnight Care	New / Modified Life Safety System: ☐ Fire Alarm ☐ Sprinkler ☐ Standpipe ☐ Commercial Cooking System ☐ Other: _____
☐ Pre-Engineered Building (CSA A660) ☐ Modular Building (CSA A277) ☐ Repair Garage ☐ Spray Paint Operations	Occupancy / Use (if known): _____ ☐ F1 ☐ F2 ☐ F3 ☐ Other: _____

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	Hazardous / Underground Tanks: ☐ Yes ☐ No
MUNICIPAL PLANNING / SITE INFORMATION	
Is subdivision, consolidation or parcel alteration involved? ☐ Yes ☐ No	Is a development permit or discretionary-use approval required? ☐ Yes ☐ No ☐ Unknown
New or modified municipal road approach / access? ☐ Yes ☐ No	Any encroachment on municipal land, road allowance or easement? ☐ Yes ☐ No
New or modified private water / wastewater system? ☐ Yes ☐ No	Will site grading or drainage patterns be changed? ☐ Yes ☐ No
Parking / loading / landscaping changes proposed? ☐ Yes ☐ No	Setbacks shown on site plan from all property lines? ☐ Yes ☐ No
DECLARATION OF SITE DEVELOPMENT - FOR PHASED PROJECTS	
Site development includes the site layout and building location(s), emergency access, approaches, servicing, grading and drainage, storm-water management, private water/wastewater systems, parking, loading and landscaping. I declare that this application includes: ☐ No changes to previously approved site development ☐ Changes to site development Where approved site development changes, additional municipal and/or technical review may be required.	
ASBESTOS / EXISTING BUILDING - ADDITIONS & ALTERATIONS ONLY	
For older buildings, identify whether asbestos-containing materials may be affected by the work: ☐ Asbestos removal is planned as part of the scope of work. ☐ Asbestos-containing materials will not be disturbed or removed. ☐ Unknown / requires review.	
ENERGY COMPLIANCE	

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NBC Section 9.36 (where applicable) ☐ Not Applicable ☐ Prescriptive ☐ Performance ☐ Trade-Off	National Energy Code for Buildings (NECB) (where applicable) ☐ Not Applicable ☐ Prescriptive ☐ Performance ☐ Trade-Off
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PROJECT DESCRIPTION / SCOPE OF WORK
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APPLICANT DECLARATION

I certify that the information provided in this application and accompanying documents is complete and accurate to the best of my knowledge. I understand that municipal approval does not relieve the owner, applicant, contractor or designer from complying with applicable legislation, codes, regulations, bylaws, approvals or permit conditions. Applicant Name: _____ Signature: _____ _____ Date: _____

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I agree to pay the non-refundable Application Fee in the total amount of \$50 (Permitted Use) or \$150 (Discretionary Use) for the cost of administration and consideration of this proposal. Further that I will be responsible for any fees required for building inspections in respect to this development application as issued by the Rural Municipality of Wolverine No. 340

Date

Applicant Signature

Note: *Development Permits not filled in properly with all necessary information will result in the development permit being returned to the applicant. This will result in a delay in processing the application, so be sure to have as much information filled in as possible. Please submit completed form to the RM at Box 28, Burr, SK. S0K 0T0; fax to 306-682-3614 or email to rm340@sasktel.net. The application fee can be mailed, dropped off or e-transferred to rm340@sasktel.net.*

Payments can be made by Cheque, Cash, Internet Banking or E-Transfer to
rm340@sasktel.net