Rural Municipality of Wolverine

Meeting Minutes

14/09/2026 - Regular Meeting of Council - 09:30 AM

Minutes of the Regular Meeting of Council for the Rural Municipality of Wolverine No. 340 held on September 14, 2026, commencing at 9:22 am at the Council Chambers in the RM Office in Burr, SK.

Attendance:

Reeve - Bryan Gibney
Div. 1 - Darcy Mehrer
Div. 2 - Councillor Ron Suchy
Div. 3 - Vacant
Div. 4 - Sandy Flory
Div. 5 - Councillor Joan Nemeth-Syroteuk
Div. 6 - Councillor Blaine Possberg
Acting Administrator - Leanne Kwasney

1. Call to Order

With a Quorum present Reeve Gibney called the meeting to order at 9:22 am.

2. Adopt Agenda

Resolution No: 2026-0210

Moved By: Joan Nemeth-Syroteuk

THAT the agenda be amended to add "Sea-Can – Building Code Requirements" under New Business.

CARRIED

3. Adopt Minutes

Resolution No: 2026-0211

Moved By: Joan Nemeth-Syroteuk

THAT the Minutes of the Regular Meeting of Council held on August 17, 2026 be amended correcting the resolution number that read "202-207" to read "2026-207" and the dates read "July 15, 2026 to July 22, 2026" in the resolution and be approved as presented.

CARRIED

3.1 Declaration of Conflict of Interest

Councillor Joan Nemeth-Syroteuk declared a conflict of interest regarding Rural Minicipality of Wolverine No. 340 request for **Custom Work** be done by the Rural Municipality due to **ownership of the property** and left the meeting at **10:34**. She did not participate in the discussion or vote on the matter and returned at **10:36**, following its conclusion.

4. Business Arising From Minutes

5. Delegations

5.1 Dale Becker - Public Works Supervisor

5.1.1 Public Works Supervisor - Monthly Report

Resolution No: 2026-0212

Moved By: Ron Suchy

THAT the Council of the Rural Municipality of Wolverine No. 340 hereby accepts and approves the Public Works Supervisor's Report, as presented by Public Works Supervisor Dale Becker, outlining municipal public works operations, road maintenance activities, equipment maintenance, ongoing projects, and other operational matters;

AND FURTHER THAT the report be received and filed as part of the official records of the Municipality.

CARRIED

5.1.2 Custom Work Request

Resolution No: 2026-0213

Moved By: Joan Nemeth-Syroteuk

That Council approve the following custom work at the applicable municipal rates:

- Three (3) hours of crawler work and two and one-half (2½) hours of grader work.
- One and one-half (1½) hours of work to remove a beaver dam on property located at SE 05-36-23 W2.

CARRIED

5.1.3 Custom Work Request

Resolution No: 2026-0214

Moved By: Joan Nemeth-Syroteuk

That Council approve request for custom work consisting of approximately four to six hours, subject to applicable municipal rates and compliance with environmental and waste disposal requirements located at Land location NW 25-34-22 W2.

CARRIED

5.1.4 Sask Power - Aspen Project Update

5.1.4.1 Cement Plant

Resolution No: 2026-0215

Moved By: Blaine Possberg

That, in accordance with the agreement concerning property located at SE 02-34-24 W2, the property must be cleaned up before Council considers including the land in a proposed rezoning from Commercial to Agricultural; and that any change in assessment classification be addressed separately through the applicable assessment process.

CARRIED

5.1.5 Council Concerns and Inquiries

Council Concerns

6. **In Camera Session**

Resolution No: 2026-0216

Moved By: Sandy Flory

THAT Council of the RM of Wolverine No. 340 close the meeting to the public at **10:50 a.m.** and enter an in-camera session pursuant to subsection **120(2)(a) of The Municipalities Act** to discuss **Municipal Concerns**, involving consultations or deliberations with municipal officers or employees under subsection **16(1)(b) of The Local Authority Freedom of Information and Protection of Privacy Act**.

CARRIED

George Hintz with Bernard & Doris Suchan to discuss Proposed rock Crossing

7. **Delegation 10:15**

Resolution No: 2026-0217

Moved By: Ron Suchy

THAT Council approve repairs to the original rock crossing on Range Road ~~2225~~ 2223 RK, between ~~SE-30-36-22-W2~~ NE 21-36-22 W2 RK and ~~SW-29-36-22-W2~~ NW 22-36-22 W2 RK, including removal of the berm and restoration of the natural drainage course disturbed by redirected water flow;

AND FURTHER THAT the road be repaired and graded to address ruts, crevices and uneven surfaces, improve safe access to farm property, and reduce the risk of damage to equipment travelling on the road, subject to any required regulatory approvals.

CARRIED

10:30 Francis Novecosky Gravel Pit Development Application

8. **Delegation 10:30 am**

Resolution No: 2026-0218

Moved By: Sandy Flory

THAT Council accept the gravel pit development application submitted by the **RM of Humboldt No. 370**, on the following conditions:
THAT Council Direct the Administrator to contact the applicant to amended the application to include the landowners on the application. Once application is received.as fully completed with property owners listed, Council authorizes Administration to proceed through the normal application review and discretionary-use process as time permits as outlined, to include the following:

1. **Application completeness:** Confirm registered ownership and required owner authorizations; acknowledges the $150 discretionary-use application fee had been paid; and ackowledges received a complete site plan, following all operational details and reclamation plan.
2. **Site and separation requirements:** Verify the minimum one-hectare site area and review the separation requirements applicable to buildings, storage and parking areas, crushing mills, tailing stockpiles, ponds and other unsightly activities: **3.2 kilometres from Stony Lake or Wolverine Lake; 3.2 kilometres from existing or proposed urban, intensive country residential, lakeshore or hamlet developments; and 1.6 kilometres from an existing residence or residential site.**
3. **Road access and hauling:** Confirm access to a developed road of a standard suitable for the operation; obtain Public Works' review of the access, approach, haul route, road condition, traffic, dust and maintenance requirements; and determine whether a Heavy Haul Agreement is required.
4. **Public notification:** At least **seven days before Council considers the discretionary-use application**, post notice at the Municipal Office, provide written notice to all assessed owners within **75 metres of the boundary of the proposed development site**, and advertise in a newspaper having regular circulation in the community. Notices shall describe the proposed use and location and identify the date, time and location of Council's consideration.
5. **Other authorizations:** Require the applicant to address applicable Heritage Resources Screening, Ministry of Environment screening or authorization, Water Security Agency requirements and other provincial or federal approvals, with copies of relevant clearances and approvals retained on the municipal file.
6. **Reclamation agreement:** Require an agreement between the developer and the Municipality providing for continuous site reclamation, protected by registration of an interest against title that runs with the land, with the agreement and registrable instrument reviewed by municipal legal counsel.
7. **Further Council consideration:** Collect public submissions and prepare a Development Officer's report addressing bylaw compliance, site suitability, separation distances, access, hauling, reclamation and applicable approvals; and return the application to Council for a final decision by resolution.

THAT this resolution authorizes the application to proceed through the review process only. No gravel extraction, crushing, stockpiling or associated development shall commence until final municipal development approval and the required development permit have been obtained.

CARRIED

Gerard Possberg to Discuss Ditch Repair Inv2026-00146

9. **Delegation 10:45 am**

Resolution No: 2026-0219

Moved By: Ron Suchy

THAT Council expressly direct the delegate to comply with the following requirements before undertaking any further work within a municipal right-of-way, as outlined in the Municipality's **"Application to Undertake Work or Request for Culvert Installation in Municipal Right of Way":**

1. **Submit a complete, signed application** to the Municipal Office at least **three business days before the next Council meeting**, identifying the applicant and registered owner, the nature and purpose of the work, proposed length and depth, culvert requirements and size, contractor, equipment, and anticipated commencement and completion dates.
2. **Provide maps and land locations** identifying the right-of-way, adjacent properties and all properties affected by the proposed work, together with the signatures of all registered landowners adjacent to or affected by the work.
3. **Provide any additional information requested by Council.** Submission of an application or discussion with a municipal official does not constitute permission to commence work.
4. **Address drainage and other approval requirements.** Where the proposed work would allow water to leave or drain from private property, provide written confirmation from the Water Security Agency identifying whether approval is required and the status of the application. Obtain and submit all required approvals from other governing bodies before municipal approval and commencement of work.
5. **Meet with the Division Councillor and Public Works Supervisor before commencing work** to review the proposed work, municipal specifications and conditions of approval.

6. **Obtain Council's approval before undertaking any work.** All authorized work must remain within the approved scope and comply with municipal bylaws, regulations, specifications and approval conditions, under the direction of the Division Councillor and/or Public Works Supervisor. Any proposed change must be referred to the Municipality for approval before proceeding.

7. **Arrange required utility locates** at the applicant's responsibility before commencing work.

8. **Bear the cost of the work unless Council determines otherwise.** Where work must be restored or reversed, the applicant shall arrange and pay for the required corrective work. If municipal forces undertake that work, the applicant shall be charged accordingly.

THAT the Administrator provide the delegate with written notice of these requirements and a copy of the application form, clearly advising that **no further unauthorized work within the municipal right-of-way is permitted** and that compliance with the approval process and all conditions of approval is mandatory.

Name	Yes	No	Abstained	Absent
Sandy Flory	✓			
Bryan Gibney	✓			
Darcy Mehrer	✓			
Joan Nemeth-Syroteuk	✓			
Blaine Possberg		✓		
Ron Suchy	✓			
Sandra Syroteuk	✓			

CARRIED

10. Lunch Recess

That Council recess the meeting for lunch at **12:35 p.m.** and reconvene at **1:00 p.m.**

11. Correspondence

Resolution No: 2026-0220

THAT THE Correspondence having been read now, be filed and that a list of correspondence be attached hereto and form a part of these minutes.

CARRIED

Letter & Information regarding meeting held with Travis Findlay

11.1 WSA

11.2 WCB

Note: Reply for Insurance and recommendations for Liability. The total spent to the contractor must either be paid by contractor or Municipality on the percentage total paid to the Contractor

11.2.1 Snowbirds letter of Support Received

Resolution No: 2026-0221

THAT the Council of the Rural Municipality of Wolverine No. 340 acknowledges receipt of correspondence dated August 12, 2026, from the Office of the Prime Minister of Canada, in response to the Municipality's letter dated July 10, 2026, regarding the Canadian Forces Snowbirds.

AND THAT Council acknowledges that the Municipality's correspondence and concerns have been reviewed by the Office of the Prime Minister and that a copy has been forwarded to the Honourable David J. McGuinty, Minister of National Defence, for his information and consideration.

AND FURTHER THAT Council directs the Administrator to receive and file the correspondence for municipal records and await any further communication from the Minister of National Defence regarding this matter.

CARRIED

11.3 Reports

Searching out interest to join or input

11.4 Regional Waterline

Resolution No: 2026-0222

THAT the Council of the Rural Municipality of Wolverine No. 340 acknowledges receipt of correspondence dated July 20, 2026, from Reeve Blair Cummins of the Rural Municipality of Blucher No. 343, regarding the proposed establishment of a Regional Water Utility involving rural and urban municipalities within approximately a 50-mile radius of the City of Saskatoon.

AND THAT Council acknowledges the invitation to participate in preliminary discussions concerning regional water availability, infrastructure requirements, potential costs, and future water supply needs for residential, agricultural, commercial, and municipal development.

AND FURTHER THAT Council receives and files the correspondence for municipal records, with any decision regarding participation in the proposed Regional Water Utility or attendance at future meetings to be subject to further consideration and approval by Council.

CARRIED

Revision to the minute passed for disaster assistance for ratepayers to participate to claim

11.5 PDAP

Reply to Inquiry of Old Shop Meter

11.6 SaskPower Meter Reply

Resolution No: 2026-0223

Moved By: Ron Suchy

THAT the Council of the Rural Municipality of Wolverine No. 340, having reviewed the correspondence received from SaskPower dated September 1, 2026, regarding the unusually high electrical consumption and associated utility costs at the Old Municipal Shop located in Burr, Saskatchewan, acknowledges SaskPower's confirmation that the property is equipped with a smart meter and that the recorded electrical consumption ranges between approximately 500 kWh and 800 kWh per month;

AND THAT Council expresses concern regarding the continued high electrical costs, particularly given that the Old Municipal Shop is not regularly occupied or utilized for municipal operations;

AND FURTHER THAT Council hereby directs Public Works Supervisor Dale Becker to arrange for a qualified, licensed electrician to attend the Old Municipal Shop and conduct a thorough inspection of the electrical system to investigate any potential excessive power consumption, electrical faults, malfunctioning equipment, unnecessary electrical loads, or other conditions that may be contributing to the unusually high electricity bills;

AND FURTHER THAT the electrician be requested to identify the source of any excessive electrical consumption and provide recommendations for corrective measures, repairs, or improvements that may reduce unnecessary electrical expenses;

AND FURTHER THAT Public Works Supervisor Dale Becker report the findings, recommendations, and estimated costs of any necessary corrective work to Council for review and approval prior to proceeding with non-emergency repairs;

AND THAT Council authorizes the necessary expenditure for the initial electrical inspection, with the objective of ensuring responsible management of municipal resources, reducing unnecessary operating expenses, and maintaining the safety and efficiency of municipal facilities.

CARRIED

..7 CATPC Report

12. Administrator's Report

Resolution No: 2026-0224

Moved By: Darcy Mehrer

THAT THE Administrator's Report for the Month of September 2026 be received for information and filed.

CARRIED

13. Old Business

13.1 Budget

Resolution No: 2026-0225

Moved By: Sandy Flory

THAT the Council of the Rural Municipality of Wolverine No. 340 hereby approves and adopts the 2026 Municipal Operating and Capital Budget, as presented and reviewed by Council, including the projected revenues, operating expenditures, capital expenditures, and financial allocations required for the administration, maintenance, infrastructure, and delivery of municipal services for the 2026 fiscal year.

AND THAT Council acknowledges that the approved budget establishes the Municipality's financial priorities and provides the framework for responsible fiscal management, infrastructure maintenance and improvements, and the continued delivery of essential municipal services.

AND FURTHER THAT Council authorizes the Administrator to implement and administer the approved 2026 Budget in accordance with The Municipalities Act, applicable municipal bylaws, established financial policies, and resolutions of Council, with any material amendments or expenditures requiring additional Council authorization to be brought forward for consideration and approval.

AND FINALLY THAT a copy of the approved 2026 Municipal Operating and Capital Budget be retained as part of the Municipality's official financial records.

CARRIED

14. Financial Statements

14.1 Financial Statement

Resolution No: 2026-0226

Moved By: Sandy Flory

THAT THE Statement of Financial Activities for the month of September 2026 be accepted as presented.

CARRIED

14.2 List of Accounts for Approval

Resolution No: 2026-0227

Moved By: Sandy Flory

THAT THE List of Accounts for the period ending September 13, 2026 represented by General Cheque No. 12089 to12120, In the amount of $177,498.04 and online payments in the amount of $21,167.56 as indicated on the list attached hereto and forming a part of these minutes, be approved for payment and subsequently signed by the Reeve and Administrator.

CARRIED

15. New Business

15.1 2026 University of Saskatchewan – Agricultural Health and Safety Network Membership

Resolution No: 2026-0228

Moved By: Blaine Possberg

THAT the Council of the Rural Municipality of Wolverine No. 340 hereby approves the renewal of its 2026 annual membership with the University of Saskatchewan Agricultural Health and Safety Network, through the Canadian Centre for Rural and Agricultural Health;

AND THAT Council acknowledges the annual membership fee structure of $400.00 per Rural Municipality, plus $5.25 per farm family, to a maximum annual membership fee of $1,500.00;

AND FURTHER THAT Council authorizes the Administrator to remit payment of the membership invoice and provide any necessary updates to the Municipality's farm family mailing list to ensure continued access to agricultural health and safety education, training, resources, and outreach programs for municipal farm families.

CARRIED

15.2 Polling Locations

Resolution No: 2026-0229

Moved By: Sandy Flory

THAT the following Polling locations for 2026 be desiganted :
Division No. 02 - RM of Wolverine No. 340 Office in in the Village of Burr
Division No. 03 - RM of Wolverine No. 340 Office in in the Village of Burr
Division No. 04 - RM of Wolverine No. 340 Office in in the Village of Burr
Division No. 06 - RM of Wolverine No. 340 Office in in the Village of Burr

THAT persuant to *sub-section 83(6)* an advance poll be held for one day only, within three to fifteen days preceeding the day preceeding the day fixed for the election betweeen the hours of 6 pm and 9 pm.

CARRIED UNANIMOUSLY

15.3 Rescind of Resolution No. 2026-133

Resolution No: 2026-0230

Moved By: Ron Suchy

THAT the Council of the Rural Municipality of Wolverine No. 340 hereby rescinds Resolution No. 2026-133, previously adopted by Council;

AND FURTHER THAT Resolution No. 2026-133 be declared rescinded and of no further force or effect from the date of adoption of this resolution, subject to any legal obligations or actions already undertaken pursuant to the original resolution;

AND FURTHER THAT the Administrator be directed to update the Municipality's official records accordingly and take any necessary administrative action arising.

CARRIED

Adjusted price for Shop to be included in Janitorial Cost

15.4 Janitor

Resolution No: 2026-0231

Moved By: Sandy Flory

THAT the Council of the Rural Municipality of Wolverine No. 340 hereby approves the request to expand the existing janitorial services contract to include the Public Works Shop Office and Bathroom, in addition to the Municipal Administration Office;

AND THAT Council acknowledges and approves the adjustment to the monthly janitorial contract rate from $385.00 to $410.00 per month, representing an increase of $25.00 per month, to accommodate the additional cleaning requirements at the Public Works Shop;

AND FURTHER THAT the revised janitorial services contract shall provide cleaning services for both municipal buildings at a combined monthly cost of $410.00, representing an annual contract expense of $4,920.00, subject to applicable taxes, if any;

AND FURTHER THAT Council authorizes the Administrator to amend the existing janitorial services agreement to reflect the expanded scope of work and revised monthly rate, ensuring that all cleaning duties are performed in accordance with the Municipality's established cleanliness, sanitation, workplace health and safety standards, and contractual requirements.

CARRIED

15.4.1 U of R Membership

15.5 Elections

15.6 Polling Clerk Remuneration

Resolution No: 2026-0232

Moved By: Joan Nemeth-Syroteuk

THAT the Council of the Rural Municipality of Wolverine No. 340 hereby approves the following appointments and remuneration for the 2026 Municipal Election, in accordance with The Local Government Election Act, 2015, and applicable municipal election procedures:

1. Polling Clerk – Betty Becker: That Betty Becker be appointed as Polling Clerk for the 2026 Municipal Election at an hourly rate of $25.00 per hour for all authorized election-related duties and hours worked.

AND FURTHER THAT Council authorizes the additional remuneration for the Returning Officer in recognition of the responsibilities and duties associated with administering the municipal election, including election preparation, nomination procedures, polling station administration, supervision of election officials, vote counting, and completion of all required election documentation;

AND FURTHER THAT all election-related hours shall be properly recorded, verified, and submitted for payment through the Municipality's established payroll procedures, with the additional remuneration payable only for authorized election duties and without duplication of compensation for the same hours worked.

CARRIED

15.7 Returning Officer

Resolution No: 2026-0233

Moved By: Joan Nemeth-Syroteuk

THAT the Council of the Rural Municipality of Wolverine No. 340 hereby approves the following appointments and remuneration for the 2026 Municipal Election, in accordance with The Local Government Election Act, 2015, and applicable municipal election procedures:

Returning Officer – Leanne Kwasney: That Administrator Leanne Kwasney serve as Returning Officer for the 2026 Municipal Election, for authorized duties performed in her capacity as Returning Officer.

AND FURTHER THAT Council authorizes the additional remuneration for the Returning Officer in recognition of the responsibilities and duties associated with administering the municipal election, including election preparation, nomination procedures, polling station administration, supervision of election officials, vote counting, and completion of all required election documentation;

AND FURTHER THAT all election-related hours shall be properly recorded, verified, and submitted for payment through the Municipality's established payroll procedures, with the additional remuneration payable only for authorized election duties and without duplication of compensation for the same hours worked.

CARRIED

15.7.1 Call for Nominations Election

Resolution No: 2026-0234

Moved By: Ron Suchy

THAT the Notice of Call for Nominations for the Rural Municipality of Wolverine No. 340 be given,

AND THAT nomiinations for candidates be for the office of
Councillor Division No. 02
Councillor Division No. 04
Councillor Division No. 06

be received by the Returning Officer at the municipal office during normal office hours until Wednesday October 07, 2026 at 4:00 pm.,

AND THAT we advertise the Notice of Call for Nominations in the Lanigan Advisor for one said issue only in the week of publication commencing September 21, 2026.

CARRIED

15.7.2 Call for nominations Bi-Election

Resolution No: 2026-0235

Moved By: Joan Nemeth-Syroteuk

THAT the Notice of Call for Nominations for the Rural Municipality of Wolverine No. 340 Bi-Election be given,

AND THAT nominations for candidates be for the office of

Councillor Division No. 03

be received by the Returning Officer at the municipal office during normal office hours until Wednesday October 07, 2026 at 4:00 pm.,

AND THAT we advertise the Notice of Call for Nomincations in the Lanigan Advisor for one said issue only in the week of publication commencing September 21, 2026

CARRIED

Big photocopier is not connectable

15.7.3 Photocopier

Resolution No: 2026-0236

THAT the Council of the Rural Municipality of Wolverine No. 340, having reviewed the equipment quotation presented, hereby directs the Administrator to contact the sales representative to request additional information and clarification regarding the various model numbers and equipment options identified in the quotation;

AND FURTHER THAT the Administrator obtain detailed specifications, pricing, available features, and any differences between the quoted models, together with applicable leasing and purchasing options, including financing terms, warranty coverage, and associated costs;

AND FURTHER THAT the additional information be presented to Council for further review and discussion to determine the most suitable and financially responsible option for the Municipality;

AND THAT Council defer any decision regarding the lease or purchase of the equipment until the requested information has been received and reviewed, with final approval remaining subject to a subsequent resolution of Council.

CARRIED

15.7.4 Next Meeting Date

Resolution No: 2026-0237

Moved By: Ron Suchy

THAT the next Regular Council meeting be scheduled for October 16, 2026 to commence at 9:30 am at the Municipal Office in Burr, Saskatchewan.

CARRIED

Confirmation numbers for rooms booked for midterm convention

15.8 Midterm Convention

16. Adjournment

Resolution No: 2026-0238

Moved By: Darcy Mehrer

THAT the Regular Meeting of Council be adjourned at 2:26 pm.

CARRIED

17. Signature

Signature

Bryan Gibney, Reeve

Leanne Kwasney, Acting Administrator